

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JULY 25, 2011
CARLTON FRENCH MEETING ROOM
WORKING MEETING
6:00 PM**

Board Members Present: Rene C. Wood, Chairman
 Julie M. Hannum, Clerk
 David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Interim Town Administrator
 Rhonda LaBombard, Assistant Town Administrator
 Thomas Carmody, Building Inspector
 Lila Milukas, Recycling Educator

Members of the public

Chairman Wood called the meeting to order at 6:00 pm.

RECYCLING REPORT AND RECOMMENDATIONS: Interim Administrator Kellogg said that the Town received a grant from the Municipal Recycling Facility (MRF) to fund the position of Recycling Educator for the summer. Lila Milukas was hired to fill that position, which will end on July 31, 2011. Ms. Milukas submitted a written report on the program and some recommendations that might help increase recycling awareness in the future. Discussion ensued. It was the consensus that the program was successful in increasing recycling awareness.

ZONING ENFORCEMENT: Thomas Carmody, Building Inspector was present to discuss a draft letter prepared by Town Counsel regarding the Private Restricted Landing Area (PRLA) on Galvin Farm Trail. Discussion ensued and it was the consensus of the Board that the discussion would continue at the August 1, 2011 meeting, which will give the Board the opportunity to review the information from Town Counsel. Mr. Carmody has sent two letters regarding removal of signs for businesses that have closed. No further action has been taken regarding the two properties previously discussed for demolition or regarding apartments.

EXECUTIVE SESSION: An Executive Session was scheduled to be held at this meeting to discuss employee performance, however that was changed and the discussion was held in Open Session. Thomas Carmody was giving written notice of the Executive Session and has requested that the discussion be in Open Session. Chairman Wood explained that there would be no public comments allowed during the discussion. Mr. Carmody introduced State Building Inspector Gordon Bailey as his representative for the purpose of advising him. The Board expressed their concerns to Mr. Carmody. Discussion ensued.

SPECIAL TOWN MEETING: Selectman Hannum moved to reschedule the Special Town Meeting originally scheduled for August 11, 2011 to August 10, 2011 at 7 pm, seconded by

Selectman Smith. The motion carried unanimously. Discussion ensued regarding the Warrant Articles and the SBRSD FY12 budget. Selectman Hannum moved to approve a Special Town Meeting Warrant with two articles as follows:
Article #1 – to raise and appropriate \$5,812,155 to pay a portion of the SBRSD FY12 Operating Budget
Article #2- for a Proposition 2 ½ Override question in the amount of \$28,000 to fund the SBRSD FY12 Operating Budget assessment
seconded by Selectman Smith. The motion carried unanimously.

TOWN ADMINISTRATOR SEARCH: The Search Committee has recommended two candidates to the Board of Selectmen. Selectman Hannum will contact each candidate to ask one more question. A meeting will be held on July 28, 2011 at 5 pm for the purpose of selecting a candidate.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Wood adjourned the meeting at 7:50 pm.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator