

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
JULY 18, 2011  
CARLTON FRENCH MEETING ROOM  
7:00 PM**

Board Members Present: Rene C. Wood, Chairman  
Julie M. Hannum, Clerk  
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Interim Town Administrator  
Rhonda LaBombard, Assistant Town Administrator  
Thomas Carmody, Building Inspector

Members of the public

Chairman Wood called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Hannum moved to approve the minutes from the June 23, 2011 meeting, the June 27, 2011 meeting and the July 5, 2011 working session, seconded by Selectman Smith. The motion carried unanimously.

**ALCOHOLIC BEVERAGES LICENSE APPLICATION – ARCHITECTS DEVELOPMENT CORP:**

Chairman Wood opened a public hearing at 7:05 regarding the application from Architects Development Co., Inc. dba Barn Space Catering for an All Alcoholic Beverages License for the Events Barn and contiguous lawn area at 864 South Undermountain Road. C. Nicholas Arienti, Esq. presented the application for the applicant Michael Rothstein. Michael and David Rothstein were present. The requested area for the license will be the Events Barn and contiguous lawn area, which is the same space area that was previously granted in several one-day Wine and Malt licenses. The Events Barn will be used for private parties only and not open to the general public. Discussion ensued regarding the temporary certificate of occupancy and DEP issues. Chairman Wood closed the hearing at 7:17 pm. Selectman Hannum moved to grant an All Alcoholic Beverages License to Architects Development Co., Inc. dba Barn Space Catering for the Events Barn and contiguous lawn area at 864 South Undermountain Road, managed by Michael Rothstein, seconded by Selectman Smith. The motion carried unanimously.

**ZONING ENFORCEMENT:**

Thomas Carmody said that he met with Town Counsel regarding the Private Restricted Landing Area (PRLA) zoning issue and was waiting for a letter outlining the steps for enforcement. It was the consensus of the Board that this discussion would be tabled until the next meeting when the information on the process for enforcement would be available.

**BOARD OF HEALTH:**

**Berkshire Alliance:** Priscilla Cote, Chairman of the Board of Health and Tom Matuszko from Berkshire Regional Planning Commission (BRPC) were present to discuss the Berkshire Public Health Alliance. Ms. Cote said that the Board of Health voted to join the alliance pending approval from the Board of Selectmen and recommended approval by the Board. Discussion ensued. It was the consensus of the Board to send the document to Town Counsel for review before taking any action.

**Salaries and Compensation:** Ms. Cote explained the request for increased salaries and compensation. Discussion ensued. Selectman Hannum moved to approve the salaries and compensation increase as

submitted with the exception of the Health Inspector, which will be changed to \$26 per inspection, seconded by Selectman Smith. The motion carried unanimously.

**Clerk Position:** Discussion on the clerk position will take place at the August 1, 2011 meeting.

#### **SPECIAL TOWN MEETING / ELECTION:**

The SBRSD School Committee has taken a vote to recertify the same FY12 Operating Budget, but with a \$100,000 reduction in the assessments. Discussion ensued regarding scheduling a Special Town Meeting and the proposed warrant articles. Selectman Hannum moved to schedule a Special Town Meeting for August 11, 2011, seconded by Selectman Smith. The motion carried unanimously. Discussion continued regarding a Special Election.

#### **PAVING BIDS:**

The following six bids were received as a result of the invitation to bid for the summer paving:

Delsignore Blacktop Paving	\$77.00 per ton
W.E. Williams Paving	\$74.74 per ton
Lane Construction	\$85.00 per ton
J. H. Maxymillian	\$87.79 per ton
Tri-Town Paving	\$72.72 per ton
LB Corp.	\$73.85 per ton

Interim Administrator Kellogg recommended awarding the bid to the lowest bidder, Tri-Town Paving, contingent on the availability of Chapter 90 funds. Selectman Hannum moved to award the Summer Paving Bid to Tri-Town Paving for a price of \$72.72 per ton, contingent on the availability of Chapter 90 funds, seconded by Selectman Smith. The motion carried unanimously.

#### **RESIGNATION – HISTORICAL COMMISSION AND LIBRARY:**

David West submitted his resignation from the Historical Commission and Lisa Scibelli submitted her resignation from the Library. Selectman Hannum moved to accept both resignations and send letters of thanks, seconded by Selectman Smith. The motion carried unanimously.

#### **FY 2012 APPOINTMENTS:**

Chairman Wood read a list of names for appointment.

Selectman Hannum moved to appoint Anne Hyatt and Kathy Staropoli to three year terms to the Council on Aging, Kathy Orlando to a one year term as an alternate member of the Housing Commission, Laurie Hils to a one year term as Veterans' Agent and George Oleen to a one year term as Health Inspector, seconded by Selectman Smith. The motion carried unanimously.

#### **FY 2012 APPOINTMENT ANNOUNCEMENTS:**

Chairman Wood read the following list of applicants requesting appointment:

Zoning Board of Appeals – Allison Lasso – 3 year term

Fire Chief – Richard Boardman – 3 year term

Action on the above appointments will take place at the next meeting.

#### **SELECTMEN'S ITEMS:**

Selectman Smith stated that he will be unable to attend the School Committee meeting on Thursday but he hopes that they will certify a new FY12 operating budget.

Chairman Wood stated that three candidates for the Town Administrator positions have been interviewed and the Search Committee is in the process of checking references. The next Search Committee meeting will be held on July 25, 2011 at 10 am.

Chairman Wood has drafted several letters of thanks and asked the Board to review them for a decision at the August 1, 2011 meeting.

**OTHER BUSINESS:**

Christ Church submitted an application for a Temporary Roadside Event Sign for an event to be held on August 13, 2011. The sign would be placed on the Village Green. Selectman Hannum moved to grant the Temporary Roadside Event Signs for the Christ Church for an event on August 13, 2011, seconded by Selectman Smith. The motion carried unanimously.

Thomas Carmody inquired on the status of his appointment as Building Inspector and on the status of a time off request. Chairman Wood stated that his appointment would be discussed at a working session on July 25, 2011.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Wood adjourned the meeting at 8:15 pm.

Respectfully submitted:

Rhonda LaBombard  
Assistant Town Administrator