

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JULY 5, 2011
CARLTON FRENCH MEETING ROOM
7:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum, Clerk
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Wood called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Hannum moved to approve the minutes from the June 9, 2011 meeting and two sets of minutes from the June 13, 2011 meetings, seconded by Selectman Smith. The motion carried unanimously.

DAVID WEST:

Mr. West read several pages of a statement in response to not being reappointed to the Zoning Board of Appeals. At the end of his statement he verbally resigned from the Historical Commission and withdrew his request for reconsideration for reappointment to the Zoning Board of Appeals.

SUSAN AND ROBERT BUTLER – ZONING ENFORCEMENT:

Susan Butler was present to inquire about a Private Restricted Landing Area (PRLA) zoning issue. Chairman Wood said that discussion on the PRLA would take place at the next meeting.

METAL RECYCLING:

The following two proposals were received for the annual metal recycling at the Transfer Station:

JTC and Sons, Inc. proposes to pay the Town \$160 per hauled container

Ray's Auto Parts proposes to pay the Town \$152 per hauled container

Selectman Hannum moved to accept the metal recycling proposal from JTC and Sons, Inc. to pay the Town \$160 per hauled container, seconded by Selectman Smith. The motion carried unanimously.

BOARD OF HEALTH FEES:

The Board of Health submitted a request to increase their salaries and compensation. Discussion ensued. It was the consensus of the Board to request additional information. Priscilla Cote, Board of Health Chairman, will be invited to attend the next meeting.

ONE DAY WINE AND MALT LICENSES:

Nicholas Enterprises: Nicholas Enterprises dba Bounti Fare has requested a one day Wine and Malt license for Sheffield Plastic's annual picnic on July 23, 2011 (rain date July 24, 2011) at the Town Park. Selectman Hannum moved to grant a one day Wine and Malt license to Nicholas Enterprises for an event at the Town Park on July 23, 2011 with a rain date of July 24, 2011, seconded by Selectman Smith. The motion carried unanimously.

Rose Seward: Rose Seward has requested a one day Wine and Malt license for a graduation party on August 13, 2011 at the Town Park. Selectman Hannum moved to grant a one day Wine and Malt license to Rose Seward for an event at the Town Park on August 13, 2011, pending receipt of payment, seconded by Selectman Smith. The motion carried unanimously.

FY 2012 APPOINTMENTS:

Chairman Wood read the list of names for appointment. It was the consensus of the Board to hold on the Council on Aging and Health Inspector appointments until the next meeting.

Selectman Hannum moved to appoint Ruth Ziegler to a one year term as an alternate to the Agricultural Commission, Paul O'Brien and George Oleen to a one year term on the Five Town Cable Advisory Committee and Richard Kirchner to a one year term as Southern Berkshire Veterans' Services Delegate, seconded by Selectman Smith. The motion carried unanimously.

FY 2012 APPOINTMENT ANNOUNCEMENTS:

Chairman Wood read the following list of applicants requesting appointment:

Council on Aging – George Oleen, Kathleen Staropoli and Anne Hyatt – 2 openings

Housing Commission, Alternate Member – Kathy Orlando

Veterans Agent – Laurie Hils

Action on the above appointments will take place at the next meeting.

RESIGNATION – HIGHWAY DEPARTMENT:

Tony Errichetto submitted his resignation from the Highway Department effective July 15, 2011. Selectman Hannum moved to accept Mr. Errichetto's resignation and send him a letter of thanks, seconded by Selectman Smith. The motion carried unanimously.

UPDATE ON TOWN ADMINISTRATOR SEARCH:

As of July 1, 2011, forty three applications were received for the position of Town Administrator. The Search Committee has chosen to interview the following three applicants:

Paul Boudreau – July 13, 2011 at 3 pm

Christopher Ryan – July 13, 2011 at 4:30 pm

Rhonda LaBombard – July 14, 2011 at a time to be determined

The public is invited to attend but the Committee will not take any public comments or questions.

UPDATE ON JUNE 23rd SPECIAL TOWN MEETING / ELECTION:

Chairman Wood stated that Article 1, regarding a SBRSD FY12 budget amount that would keep the Town under its Proposition 2 ½ levy limit, passed and Article 2, that was contingent on a Proposition 2 ½ override, was defeated at the Special Town Meeting on June 23, 2011. Administrator Kellogg stated that the Special Election scheduled for July 25, 2011 is no longer necessary and recommended that it be canceled. Selectman Hannum moved to cancel the Special Election scheduled for July 25, 2011, seconded by Selectman Smith. The motion carried unanimously. Discussion ensued regarding the SBRSD FY12 budget.

SELECTMEN'S ITEMS:

Selectman Hannum said that there will be a meeting regarding sustainability at the Great Barrington Fire Station on July 13, 2011 from 7 pm – 9 pm.

Selectman Hannum congratulated the Town of Great Barrington on their 250th celebration.

Chairman Wood stated that the Attorney General has approved the by-law revisions that were made at the Annual Town Meeting in May.

ASSISTANT TOWN ADMINISTRATOR ITEMS:

Assistant Administrator LaBombard said that Transfer Station billing letters were mailed last week.

Residents must obtain a new sticker by August 8, 2011. The cost is the same as last year, \$185 per sticker; \$130 for residents over the age of 70, including part time residents; \$10 for second sticker.

PUBLIC COMMENTS:

George Oleen inquired on the status of the storage building for the American Legion. Administrator Kellogg will work on the storage issue when he returns as Interim Administrator next week.

George Oleen discussed mats that were destroyed by the mower at the American Legion. Asst. Administrator LaBombard will follow up on this issue.

OTHER BUSINESS:

Trudy Weaver Miller was present to give an update on the Farmer's Market. The change of location has been successful and parking issues seem to have improved. Discussion ensued regarding a Temporary Roadside Event Sign application from the Farmer's Market. Ms. Miller explained that the request is for additional parking and directional signs. Selectman Hannum moved to grant the Temporary Roadside Event Signs for the Farmer's Market as submitted, seconded by Selectman Smith. The motion carried unanimously.

Chairman Wood drafted a letter to Governor Patrick requesting his support for the District Local Technical Assistance program. Selectman Hannum moved to approve and sign the letter, seconded by Selectman Smith. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Wood adjourned the meeting at 8:30 pm.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator