

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JUNE 13, 2011
CARLTON FRENCH MEETING ROOM
WORKING MEETING
5:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum, Clerk
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Wood called the meeting to order at 5:00 pm.

SPECIAL TOWN MEETING/SPECIAL ELECTION: Administrator Kellogg said that on May 12, 2011 the SBRSD School Committee voted to recertify the same FY12 Operating Budget that was defeated at the Annual Town Meeting and recommended that a Special Town Meeting be scheduled for June 23, 2011. The Town must take action within 45 days of the certified vote or the budget is deemed approved. He also recommended that a Special Election be scheduled for July 25, 2011 to vote on a \$83,000 Proposition 2 ½ Override. Discussion ensued.

EDUCATION SESSION: A voter informational session will be held on June 20, 2011 at 6 pm in Town Hall. The purpose of the session is to explain the Board's position on the SBRSD budget from the Town's perspective.

TOWN ADMINISTRATOR SEARCH: Administrator Kellogg updated the Board on the Town Administrator search. To date fifteen resumes have been received. Finance Committee member Colin Smith has agreed to serve on the search committee.

INTERIM TOWN ADMINISTRATOR PROJECT PRIORITIES: Discussion ensued regarding prioritizing the list of projects that Administrator Kellogg will work on during his service as Interim Town Administrator. It was the consensus of the Board to authorize Administrator Kellogg to complete the landscaping, railing for the south exit and window treatments at the Senior Center.

PERSONNEL ISSUES: Administrator Kellogg said that he will conduct employee evaluations this week. Discussion ensued regarding personnel issues.

MBI COMMUNITY ANCHOR POINTS: Chairman Wood discussed the Massachusetts Broadband Institute (MBI) anchor points. The Senior Center is not currently listed as an anchor point. Discussion ensued. Selectman Smith moved to request that MBI remove the Fire Department as an anchor

point and replace it with the Senior Center, seconded by Selectman Hannum. The motion carried unanimously.

ZONING ENFORCEMENT:

A letter was received from Susan Butler regarding a zoning issue. Discussion ensued.

OTHER BUSINESS:

Chairman Wood distributed four draft letters for the Board's review:

1. Congressional Redistricting – requesting that the current congressional district be retained
2. Committee on Revenue – support Senate bill #1498 and PILOT legislation
3. Municipal Health Insurance Reform- urging adoption of strong reform
4. SBRSD School Committee- requesting a time frame for answers to the questions submitted to the School Committee regarding the bond issuance

It was the consensus of the Board not to send the letter to the Committee on Revenue at this time. Selectman Hannum moved to approve and sign the letters for Congressional Redistricting, SBRSD, and the Municipal Health Insurance Reform, seconded by Selectman Smith. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Wood adjourned the meeting at 6:15 pm.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator