

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
APRIL 25, 2011  
CARLTON FRENCH MEETING ROOM  
WORKING MEETING  
5:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
Rene C. Wood, Clerk  
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator  
Grace Campbell, Chairman, COA  
Richard Magenis, COA  
Rosemarie Wright, COA  
Dorris VanDeusen, COA  
Natalie Funk, COA  
John Arthur Miller, Senior Center Director

Members of the public.

Chairman Hannum called the meeting to order at 5:00 pm.

Grace Campbell, Chairman of the Council on Aging (COA), discussed a number of problems with COA meetings and with the Senior Center. Board members and Administrator Kellogg emphasized that the Senior Center Director works for the COA and should be taking his direction from the COA. The Board said that COA bylaws will be distributed to all members the members and that a charter should be developed. It was suggested that the COA meet more frequently, possibly once a week, to start working on this and to develop a consensus on how the Senior Center should operate.

Selectman Wood outlined the role of a board chairman and said it is the responsibility of the chairman to set the agenda and run the meetings. The Board thanked the COA members for their work and input on the operations of the new senior center.

COA members left the meeting at 5:30 pm.

Thomas Carmody, Building Inspector, entered the meeting at 5:30 pm. He discussed bylaw enforcement and his need for the Board's support with zoning decisions that he makes. He also has three specific projects that he would like to discuss including the Gulotta sign, the Hanlon landing field, and property on Woodedge Lane.

Mr. Carmody said he has received three inquiries into the modified gasoline price sign at Gulotta's Mobil, which he believes is in compliance with the Zoning Bylaw. Selectman Wood said that she had received calls regarding the sign and would have liked a written determination

in order to have allowed an opportunity for appeal to anyone who disagreed with the determination.

Mr. Carmody also made the Board aware of an issue with the Fischer property on Woodedge Lane that he would like to discuss further. Administrator Kellogg and Mr. Carmody will discuss setting a date to meet to further discuss these issues.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Smith. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 5:58 pm.

Respectfully submitted:

Rhonda LaBombard  
Assistant Town Administrator