

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
APRIL 4, 2011
CARLTON FRENCH MEETING ROOM
WORKING MEETING
6:00 PM**

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood, Clerk
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 6:00 pm.

Discussion ensued regarding the Annual Town Meeting Warrant and FY2012 Budget. Administrator Kellogg noted the following revisions to the Warrant and Budget:

1. The Highway Department budget has been increased to accommodate a proposed agreement with AFSCME for a new three year contract.
2. Discussion ensued regarding the language for Article 6 for the SBRSD bond issue. Administrator Kellogg said he would confer with Special Town Counsel on the matter.
3. The Board of Health requested two revolving funds, which have been combined into one for a total of \$15,000
4. Article 27 was added to request funding of a new Town Hall elevator.
5. Article 28 involves a voter petition seeking approval of a hotel/motel tax.
6. Article 32 involves a Zoning Bylaw amendment to provide the Zoning Board of Appeals with the same Special Permit criteria as the Planning Board.

It was agreed the Board will meet on April 19, 2011 to provide a final review and approval of the Warrant in order for it to be posted at least seven days before the Annual Town Meeting.

Discussion ensued regarding E911 signage. It was noted that the Town already has a bylaw requiring proper posting of street numbers with a penalty of \$1 per day for residents without the signage. Administrator Kellogg said he has had discussions with a local teenage Timothy Reynolds who is interested in working on improving compliance with the bylaw as an Eagle Scout Leadership Badge project. Mr. Reynolds will be attending the Board's meeting at 7 pm to discuss his project.

Chairman Hannum said she has received a request from School Committee member Vito Valentini to meet with the Board and Finance Committee to discuss the SBRSD bond. A meeting has been set for Wednesday, April 6, 2011 at 6:30 pm at the Senior Center.

Administrator Kellogg provided a draft letter inviting Boards of Selectmen from Monterey, New Marlborough, Egremont and Alford to a meeting on April 20, 2011 to discuss the SBRSD bond. The Board approved and signed the invitation letters.

Discussion ensued regarding the Solid Waste Enterprise Fund. The salary line item has been increased and the tipping charges line item decreased, which results in a \$4,000 decrease in the overall budget.

Selectman Wood distributed a draft of a proposed Doing Business in Sheffield brochure for review.

Selectman Wood said that she obtained information regarding solar panels from several different companies at the MMA Conference. She will contact the companies for further information to determine if such a project makes sense for us.

Verizon has submitted an application for installation of a utility pole on Foley Road and a public hearing has been scheduled for April 19th. The builder has requested that the hearing be held sooner, but with the application being received on March 31st there would not have been enough time to notify abutters for tonight's meeting.

Discussion ensued regarding the Town Hall elevator. Administrator Kellogg explained that an engineer will have to be hired to create a path to Building Code compliance for the project.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Smith. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 6:55 pm.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator