TOWN OF SHEFFIELD
BOARD OF SELECTMEN
MARCH 14, 2011
SELECTMEN'S OFFICE
WORKING MEETING
5:00 PM

Board Members Present: Julie M. Hannum, Chairman
                                    Rene C. Wood, Clerk

Others Present: Joseph A. Kellogg, Town Administrator
                                    Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 5:00 pm.

Discussion ensued regarding the Southern Berkshire Regional School District's (SBRSD) proposed bond and the Long Range Capital Planning Committee. The Committee will meet again on Wednesday, March 16, 2011 at 5:00 pm.

It was the consensus of the Board to not participate in the Liberty Tree Memorial program.

It was the consensus of the Board to select black as the fabric for Lounge and Office chairs in the new Senior Center. After discussion, the Board also agreed to order chair storage cart(s) for the Center's folding chairs. The Board will further review the wording for the plaque to be hung near the murals. Administrator Kellogg said that he expects to receive the keys to the building tomorrow. In other updates, Time Warner has installed cable; John Futter has been scheduled to install internet connections and we are still waiting for the phone system to be installed as well as the final elevator inspection.

Discussion ensued regarding Wired West. *Selectman Wood moved to not place an article on the Annual Town Meeting Warrant seeking voter approval of a Municipal Lighting Plant, seconded by Chairman Hannum. The motion carried unanimously.*

Administrator Kellogg reported that Special Town Counsel and the attorney for Time Warner have discussed and are working on the agreement for the cable license renewal. The renewal will expire in 2013 to be in line with the Towns of Lee, Lenox, Stockbridge and Great Barrington, which make up the Five Town Cable Advisory Committee. Negotiations have already begun with Time Warner regarding that license renewal for 2013.

The entertainment license for the Race Brook lodge is on the agenda for the next Selectmen's meeting. The Events Barn has three scheduled functions coming up. Discussion ensued regarding the license. The owner, Architects Development Corporation, has hired an attorney to assist with an application to extend their liquor license to include the Events Barn and a meeting has been scheduled with them to discuss what is necessary to accomplish this alteration of premises. Administrator Kellogg noted that he has advised the owner that they need to fully address the issue of legal occupancy in the Events Barn before any process involving either a liquor license or entertainment license can proceed. He further noted that he will contact the abutting neighbor that has issues with the entertainment license to determine whether the objection is just with the Events Barn or includes the other venues as well.

Administrator Kellogg distributed a draft copy of a proposed Annual Town Meeting Warrant for the Board's review. He asked that Board members advise him of any concerns as soon as possible.

Administrator Kellogg will contact Town Counsel regarding a possible issue with an airport in Town.

Administrator Kellogg has been working on a RFP for Town Counsel. Discussion ensued regarding present Town Counsel and the ZBA applications recently filed by Sheffield Plastics.

Chairman Hannum discussed the plans for the Covered Bridge Park and Canoe Launch dedication ceremony. The tentative date is May 7, 2011. Discussion ensued regarding forming a committee or task force to work on the new park.

Discussion ensued regarding Lot 4 in the Business Park that is in violation of the covenants for that property. *Selectman Wood moved to authorize Administrator Kellogg to send a letter to the Brighams regarding the need to remove outside stored machinery and equipment, seconded by Chairman Hannum. The motion carried unanimously.*

Selectman Wood moved to adjourn the meeting, seconded by Chairman Hannum. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 6:30 pm.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator