

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
JANUARY 24, 2011  
SELECTMEN'S MEETING ROOM  
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
Rene C. Wood, Clerk  
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Wood moved to approve the minutes from the January 3, 2011 meeting, seconded by Selectman Smith. The motion carried unanimously.

**ANTIQU AND SECOND HAND GOODS LICENSE:**

Shirley Snyder has applied for an Antique and Second Hand Goods License for 81 Main Street. Selectman Smith moved to grant an Antique and Second Hand Goods License to Shirley Snyder at 81 Main Street, seconded by Selectman Wood. The motion carried unanimously.

**TEMPORARY ROADSIDE EVENT SIGNS:**

Mt. Everett Drama Club has applied for a temporary roadside event sign for a play to be held March 10-13, 2011. The sign would be erected in the Village Green on February 28, 2011 and removed on March 14, 2011. Selectman Wood moved to grant the temporary roadside event sign to the Mount Everett Drams Club for a play to be held on March 10-13, 2011, seconded by Selectman Smith. The motion carried unanimously.

Mt. Everett Drama Club has applied for a temporary roadside event sign for a play to be held May 20-21, 2011. The sign would be erected in the Village Green on May 9, 2011 and removed on May 23, 2011. Selectman Wood moved to grant the temporary roadside event sign to the Mount Everett Drams Club for a play to be held on May 20-21, 2011, seconded by Selectman Smith. The motion carried unanimously.

**RACE BROOK LODGE ENTERTAINMENT LICENSE:**

Administrator Kellogg updated the Board on the Race Brook Lodge. The events barn never received a certificate of occupancy. The owners have been working with the building inspector on this issue. Once the certificate of occupancy is received they would have to come to the Board to request an expansion for their entertainment and liquor licenses. Administrator Kellogg recommended granting a one month entertainment license. Discussion ensued. Selectman Wood moved to grant an Entertainment License that will expire on March 31, 2011 for the Race Brook Lodge and Stagecoach Tavern, seconded by Selectman Smith. The motion carried unanimously.

**SELECTMEN FY2012 BUDGET:**

Administrator Kellogg submitted his proposed Selectmen's budget for FY2012 in the amount of \$164,920. The proposed increases are a 3% salary increase, in state travel increased by \$50 and conferences increased

by \$1,000. Discussion ensued regarding the travel and conference increase. Selectman Wood moved to approve the Selectmen's FY2012 budget in the amount of \$163,870, which is level funded from FY 2011 with the exception of a 3% salary increase, seconded by Selectman Smith. The motion carried unanimously.

**SELECTMEN'S ITEMS:**

Selectman Wood stated that she attended the MMA annual conference this past weekend and discussed some of the sessions she attended.

Selectman Wood said that she attended a Housing Commission meeting regarding accessory apartments. The Commission is making progress towards developing an accessory apartment by-law proposal to send to the Planning Board.

Selectman Wood said that the Berkshire County Board of Health and Berkshire Regional Planning Commission (BRPC) are working with the Department of Public Health regarding grant funds to improve inter-municipal services. BRPC will be on the agenda for the February 7, 2011 Selectman's meeting to give a presentation on this issue. The Board of Health will be invited to attend.

Selectman Smith thanked the Highway Department for their hard work and said that he has received many positive comments on the job they are doing.

Chairman Hannum stated that she also attended the MMA annual conference and shared some of the topics of discussion.

Chairman Hannum thanked Administrator Kellogg and expressed her appreciation for his good work overseeing the Town.

**TOWN ADMINISTRATOR ITEMS:**

Administrator Kellogg stated that the Highway has been doing a great job with all the winter weather we have been receiving. He requested that anyone with an issue regarding snow plowing to contact the Administrator's office.

**PUBLIC COMMENT:**

Greg Marlow from Century Acquisitions presented a check in the amount of \$9,500 as a donation to the Senior Center. He said that Century realized the financial hardship to the Town with the construction of the center and wanted to help. The Board thanked Mr. Marlow and Century Acquisitions for their generous gift.

Gail Garrett was present to discuss a change in legislation that would require charitable organizations to pay real estate and personal property taxes and requested the Board's support on this issue. It was the consensus of the Board to take her comments and information under advisement.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:50 pm.

Respectfully submitted:

Rhonda LaBombard  
Assistant Town Administrator