

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
FEBRUARY 9, 2011  
SELECTMEN'S OFFICE  
WORKING MEETING  
6:00 PM**

Board Members Present: Rene C. Wood, Clerk  
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

In the absence of Chairman Hannum, Selectman Wood, as Clerk, called the meeting to order at 6:00 pm.

Administrator Kellogg gave an overview of his FY2012 Annual Budget that he will present to the Finance Committee later this evening. Discussion ensued regarding the revenues and department expenditures. The Town's operating budget is essentially level funded from last year with the exception of the following:

3% salary increase for non-union employees  
Building and Grounds budget has increased due to fuel costs and the addition of the new Senior Center  
Highway budget has increased due to fuel costs  
Fire Hydrants has increased due to the DPU approved water rate increase  
Retirement has decreased due to a reduction in the number of employees in the system  
Inspectional Services has decreased due to a reduction of hours and setting up revolving funds

It was noted that the budget is some \$100,000 over our Proposition 2½ levy limit due to a 5% proposed increase in the SBRSD assessment. Administrator Kellogg said a 3% increase would keep us under the limit. It was the consensus of the Board to set up a meeting with the Sheffield members of the School Committee and to invite Mike Singleton, Superintendent and Bruce Turner, Business Manager to also attend.

Administrator Kellogg reviewed the proposed warrant articles for the Annual Town Meeting. It was the consensus of the Board to include additional funds in the Fire Department Compensation article to cover the previously discussed support for additional training.

Discussion ensued regarding leasing vehicles and health insurance.

Administrator Kellogg requested that the Board approve a change order to the contract with Salco Construction for the new Senior Center. The change involves additional propane piping and relocation of a water line for a total increase of \$405.44. Selectman Smith moved to approve Change Order #4 to the contract with Salco Construction in the amount of \$405.44, seconded by Selectman Wood. The motion carried 2-0.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Wood. The motion carried 2-0.

Selectmen Wood adjourned the meeting at 6:55 pm.

Respectfully submitted:

Rhonda LaBombard  
Assistant Town Administrator