

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
DECEMBER 6, 2010
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood, Clerk
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Wood moved to approve minutes from the November 10, 2010 meeting and two sets from the November 22, 2010 meeting, seconded by Selectman Smith. The motion carried unanimously.

CATHERINE MILLER – BERKSHIRE BIKE PATH:

Catherine Miller and Allison Lasso were present to discuss possible routes for a bike touring brochure being developed by Berkshire Bike Path for Southern Berkshire communities. The main north to south bike route would be Boardman Street to Maple Avenue to Hewins Street to Route 7A in Ashley Falls to the Connecticut state line. The around town bike route would be Miller Avenue to Bears Den Road to Berkshire School Road to Main Street. It was the consensus of the Board to hold off on making a decision until the next meeting to allow the map to be placed on the Town website for public review.

AWARD SNOW PLOWING BIDS:

It was noted that bids from contractors to provide miscellaneous snow plowing services during the winter were opened on November 19, 2010. The following bids were received:

Richard Boardman: \$60 per hour for truck and driver
\$70 per hour for truck, sander and driver

Arthur Mathieu: \$60 per hour for truck and driver
\$70 per hour for truck, sander and driver

The bid amount has increased by \$5 from last year. These contractors take care of the parking lot, sidewalks or roads, as needed and directed by the Highway Superintendent. Administrator Kellogg recommended that the contract be awarded to both bidders. Selectman Wood moved to award bids for snow plowing contractors to Richard Boardman and Arthur Mathieu at the price of \$60 per hour for truck and driver and \$70 per hour for truck, sander and driver, seconded by Selectman Smith. The motion carried unanimously.

APPOINTMENTS – SEASONAL TRUCK DRIVER:

Selectman Smith moved to appoint John Tinker as a seasonal truck driver at the rate of \$15.30 per hour on an as needed basis, seconded by Selectman Wood. The motion carried unanimously.

HOUSING COMMISSION – DLTA GRANT APPLICATION:

Michael Citrin, Chairman of the Housing Commission, was present to seek approval of an application to Berkshire Regional Planning Commission for a DLTA technical assistance grant. The application requests assistance to create an accessory apartment bylaw. The grant deadline is December 15, 2010. It was noted that the Planning Board has voted to support the application. Mr. Citrin will prepare the grant application. Selectman Wood moved to submit the application for DLTA technical assistance to the Berkshire Regional Planning Commission to assist the Housing Commission in the development of an accessory apartment bylaw and to authorize Administrator Kellogg to sign the application, seconded by Selectman Smith. The motion carried unanimously.

PUBLIC COMMENT:

Catherine Miller was present and showed the Board a plaque containing the names of all those who contributed and volunteered to construct the Town Hall parking lot. She noted it will be installed for display in the Spring.

George Oleen was present to discuss his concerns with a portion of Lower Barnum Street being closed for the winter. Administrator Kellogg said that he would discuss these concerns with the Highway Superintendent.

OTHER BUSINESS:

It was noted that Fire Chief Richard Boardman has recommended the appointment of Trevor Williamson as a probationary member of the Fire Department. Selectman Wood moved to appoint Trevor Williamson as a probationary member of the Fire Department, seconded by Selectman Smith. The motion carried unanimously.

Administrator Kellogg requested that the Board approve a change order to the contract with Salco Construction for the new Senior Center. The change is for a top coat of paving for the parking area at a cost of \$19,745. Selectman Smith moved to approve Change Order #2 to the contract with Salco Construction in the amount of \$19,745, seconded by Selectman Wood. The motion carried unanimously.

Administrator Kellogg gave an update on the progress of the new Senior Center. He said it is hoped construction will be complete by the end of January.

The Board reviewed a draft letter prepared by Selectman Wood to the EPA commenting on a number of concerns for Sheffield regarding the proposed clean up of the Housatonic River by General Electric. Chairman Hannum read the letter. Selectman Smith moved to approve the letter and to authorize Chairman Hannum to sign the letter, seconded by Selectmen Wood. The motion carried unanimously.

Chairman Hannum reminded residents of the winter parking ban in the Village Green and that sand is available for residents behind Town Hall. Residents are allowed to fill up a 5 gallon bucket for personal use.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:35 pm.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator