

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
AUGUST 16, 2010
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood, Clerk
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Wood moved to approve minutes from the July 23, 2010 meeting, two sets from the August 2, 2010 meetings and the August 9, 2010 meeting, seconded by Selectman Smith. The motion carried unanimously.

APPOINTMENT – CULTURAL COUNCIL:

Selectman Smith moved to appoint Marcia Friedman to the Cultural Council for a three year term, seconded by Selectman Wood. The motion carried unanimously.

MMA 6th GRADE ESSAY CONTEST:

Massachusetts Municipal Association (MMA) will hold their annual 6th grade essay contest again this year. Selectman Wood moved to participate in the essay contest and to have Chairman Hannum represent the Town for the contest, seconded by Selectman Smith. The motion carried unanimously.

MA DPH EMS SERVICE ZONE PLAN:

Jim Rintoul, the local contact for the Massachusetts Department of Public Health Emergency Medical Services Plan, was present to explain the plan. This is a regional plan for medical services only. Chief McGarry is the Emergency Management Director for the Town and has stated that the plan has addressed his concerns. Selectman Wood moved to approve and sign the plan as submitted, subject to final review by the Town Administrator, seconded by Selectman Hannum. The motion carried unanimously.

HOME RULE PETITION – HEALTH INSURANCE PLAN DESIGN:

Administrator Kellogg summarized a letter received from the City of Lowell regarding the creation of special legislation to give municipalities control over health insurance plan design. Discussion ensued and was tabled until a future meeting.

HIGHWAY GARAGE STUDY PLAN:

Administrator Kellogg gave an update on the Highway Garage project. The proposed project location is situated in an ACEC and a study will have to be conducted in the spring to determine

if the site is habitat for any endangered species. The wetlands have been flagged and work is underway to decide if there is enough property outside of the wetlands to house the facility.

WIRED WEST UPDATE:

Selectman Wood gave an update on the progress of Wired West. The next meeting will be on September 11, 2010, at which time there will be a vote on which organizational structure the group should use. The discussion will continue at the next meeting.

SELECTMEN'S ITEMS:

Selectman Wood gave a reminder for the Business to Business and Business to Consumer event that will be held at Sheffield in Celebration on September 11, 2010 and stated that any businesses interested in participating should call the Selectmen's office.

Selectman Hannum said that Webster Ingersoll has been awarded the contract to install all of the canoe launches in Berkshire County. The work is funded with monies provided by GE for cleaning up the Housatonic River. The launch in Sheffield will be the first one constructed and work will begin on August 23, 2010.

TOWN ADMINISTRATOR:

Administrator Kellogg announced that the Town has received a check in the amount of \$3,991.42 from the Springfield Materials Recycling Facility (MRF) for recyclable materials from our Transfer Station. He thanked residents for their cooperation on the new recycling rules and reminded everyone to crush their plastic containers and to put their returnable items in the containers for the Kiwanis.

Administrator Kellogg congratulated Graham Frank on his recent graduation from the Western Massachusetts Police Academy.

Administrator Kellogg reminded residents that the FY 10 Transfer Station stickers expire at midnight today and anyone without a new sticker will be denied access. Also, anyone with a last name beginning with A or B will be allowed extra time because those billing letters were mailed out late.

Administrator Kellogg said that Maple Avenue was paved today and Depot Square will be paved tomorrow.

OTHER BUSINESS:

The Mass Broadband Institute sent a letter requesting attendance at an upcoming meeting and to have the Town designate a representative. Selectman Smith moved to have Selectman Wood serve as the Town representative for Mass Broadband, seconded by Chairman Hannum. The motion carried unanimously.

Administrator Kellogg stated that the bids for the backhoe, made jointly with the Town of Lee were opened and the low bidder was not in compliance with the specifications. He noted that the only bidder which met the specifications had a price in excess of the budget and recommended that the bids be rejected and reissued. Selectman Smith moved to reject the bids for the purchase of a backhoe and to rebid jointly with the Town of Lee, seconded by Selectman Wood. The motion carried unanimously.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Smith. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:35 pm.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator