

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
SEPTEMBER 21, 2009
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: David D. Macy, Chairman
Julie M. Hannum, Clerk
Rene C. Wood

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Members of the Public

Chairman Macy called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Wood moved to approve minutes for the September 8, 2009 meeting, seconded by Selectman Hannum. The motion carried unanimously.

STEPHANIE BLUMENTHAL – WATER FOUNTAIN:

Stephanie Blumenthal was present and read a letter to the Board requesting that two water fountains be installed, one on the Village Green and one in the Town Park. Beth Bartholomew from the Sheffield Water Company was also present and stated that the Sheffield Water Company will donate the two fountains and the installation. The fountains would be shut off in the winter and the Sheffield Water Company would not bill the Town for the water. Discussion ensued regarding location of each fountain. Administrator Kellogg will coordinate with the Sheffield Water Company, Joe Wilkinson, the Park and Recreation Committee and Stephanie Blumenthal to decide on exact location for each fountain. Selectman Wood moved to endorse the installation of two water fountains, one in the Village Green and one at the Town Park, seconded by Selectman Hannum. The motion carried unanimously.

CURB CUT – 303 RANNAPO ROAD:

Bruce Howden has submitted an application for a curb cut at 371 Rannapo Road. It has been approved by the Highway Superintendent and Police Chief. Selectman Wood moved to approve the curb cut for 371 Rannapo Road, seconded by Selectman Hannum. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENT:

Chairman Macy announced that Laura Grunfeld has applied to be appointed to the Commission on Disabilities. Action on this appointment will take place at the next meeting.

TRUDY WEAVER MILLER – STOP SIGN AT ELM COURT:

Trudy Weaver Miller was present to discuss her letter requesting a stop sign at the end of Elm Court. Chairman Macy explained that Elm Court is private and intersects with Route 7, a State

Highway, not the under the Town's jurisdiction. Discussion ensued regarding the intersection and the cross walk near the intersection. Administrator Kellogg will check with the Police Department for the signs that used to be placed in the crosswalks. Selectman Wood moved to send a letter to Mass Highway requesting a stop sign at the end of Elm Court and requesting that the crosswalk location at that intersection be reevaluated, seconded by Selectman Hannum. The motion carried unanimously.

MPO REPRESENTATIVE:

Selectman Hannum has been the Town's representative to the Metropolitan Planning Organization and gave a brief overview of the group, which decides how State and Federal funds are spent in Berkshire County. Selectman Wood moved to nominate Selectman Hannum as the Town's representative for the MPO Caucus, seconded by Chairman Macy. The motion carried 2-0, Selectman Hannum abstained from the vote.

NEW ETHICS GUIDELINES:

Selectman Wood distributed a copy of some of the changes reflected in the Ethics Reform legislation. Discussion ensued. The effective date of the changes will be July 1, 2010. On-line training for all public employees will be available October 1, 2009 and the Town has to appoint a liaison on or before February 1, 2010.

SELECTMEN ITEMS:

Selectman Wood stated that the 5th Thursday dinner to be held on October 29th will host a speaker on the Green Communities Act.

Selectman Wood noted that the Housing Commission and the Commission on Disabilities now have appointed members and asked Administrator Kellogg to organize start-up meetings for both.

Selectman Wood stated that the survey form soliciting input on improving the Town's website is available on-line for residents to offer their suggestions.

Selectman Hannum noted that Sheffield in Celebration was a great success.

Selectman Hannum stated that the Business after Hours event held on September 10th had a wonderful turnout and she read the list of businesses, organizers and staff that helped make this event successful and thanked them for their efforts.

TOWN ADMINSTRATOR ITEMS:

Administrator Kellogg stated that compost bins have been ordered and expected to arrive in 7-10 days. They have to be ordered in lots of 20, so anyone interested should contact his office to be added to the list for the next order, if 20 more are requested. A free composting workshop will be held in October.

Administrator Kellogg stated that the following surplus vehicles have been put out for bids:
2003 Crown Victoria Police Cruiser
1993 International Dump Truck
1990 International Dump Truck
1986 International Truck with sander

Anyone interested should contact his office for further information.

Administrator Kellogg stated that portions of East and West roads were oil and stone paved today. The pavement resembles a dirt road because of the color of the stones used. Shunpike, Nancy, Bunce and Richard roads will be resurfaced with oil and stone within the next few days.

OTHER BUSINESS:

Temporary Roadside Event Sign – Friends of the Library:

The Friends of the Library and Library Trustees have submitted an application for a Temporary Roadside Event Sign for Local Author's Day to be held on November 7, 2009. The sign will be erected on October 23, 2009 in the Village Green and removed on November 7, 2009. Selectman Hannum moved to grant the Friends of the Library a Temporary Roadside Event Sign for the Local Author's Day on November 7, 2009, seconded by Selectman Wood. The motion carried unanimously.

Temporary Roadside Event Sign – Christ Episcopal Trinity Lutheran Church:

Dennis Sears from Christ Episcopal Trinity Lutheran Church has submitted an application for a Temporary Roadside Event Sign for a silent auction to be held on October 10, 2009. The sign will be erected on September 23, 2009 in the Village Green and removed on October 11, 2009. Selectman Hannum moved to grant the Christ Episcopal Trinity Lutheran Church a Temporary Roadside Event Sign for a silent auction on October 10, 2009, seconded by Selectman Wood. The motion carried unanimously.

Sheffield Land Trust – Letter of Support:

Kathy Orlando has requested a letter of support for a grant to work with Greenagers for trail improvement near the Southern Berkshire Regional School District's campus. Ms. Orlando will draft a letter for signatures. Selectman Hannum moved to send a letter of support and to authorize Administrator Kellogg to sign same, seconded by Selectman Wood. The motion carried unanimously.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Macy adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator