

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
FEBRUARY 21, 2008
SELECTMEN'S MEETING ROOM
4:00 PM**

Board Members Present: Julie M. Hannum, Chairman
David D. Macy

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 4:15 pm.

Junk By-law Complaint:

Peter Batacchi was present to discuss a complaint received regarding his property. Photographs of the property were reviewed. Discussion ensued on possible solutions to the complaint. Mr. Batacchi indicated that the propane tanks have been removed and as soon as the weather improves he will be able to remove some of the other items on the property. He said he would comply with the Board's requests. Discussion ensued on moving some items to a different location on the property that would not be visible from the neighboring property.

Zoning Board of Appeals:

Discussion ensued regarding procedural issues for Boards and Committees. Selectman Macy would like to have the Zoning Board of Appeals (ZBA) meet with the Selectmen to discuss having the ZBA seek advice on procedure and process for applications. This advice would have nothing to do with the decision-making process, only procedures. Discussion ensued on training for Board and Commissions.

Conservation Commission Consultant:

Discussion ensued regarding the Wetlands Fund, which receives Notice of Intent fees. It was the consensus of the Board to use this account to fund the position of the Conservation Commission Consultant.

Personnel Policy:

Copies of the policy will be distributed to the Board members for review and proposed changes will be discussed at a future meeting.

Senior Center Grant:

Discussion ensued on Berkshire Housing's fee of \$6,000 for preparing the grant application for the Senior Center.

Fire Department:

Discussion ensued regarding the request from the Fire Chief for an annual stipend.

Selectman Macy moved to adjourn the meeting, seconded by Chairman Hannum. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 5:00 pm.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator