

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
OCTOBER 6, 2008
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James T. Collingwood Sr.

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Collingwood moved to approve the minutes from the September 11, 2008 meeting and two sets of minutes from the September 15, 2008 meetings, seconded by Chairman Hannum. The motion carried 2-0.

ECONOMIC DEVELOPMENT PLAN:

This discussion was passed over and will be discussed at the next meeting on October 20, 2008.

PERMISSION TO INSTALL ROAD MIRROR-HOME ROAD

Mr. Schmidt from 991 Home Road requested permission to install a mirror to allow him to see on-coming traffic when pulling out of his driveway. Chief McGarry approved the installation providing that the mirror does not shine the lights back into the traffic. Discussion ensued regarding the installation, which will be done by Mr. Schmidt. Selectman Collingwood moved to grant permission for the installation of a mirror on Home Road, seconded by Chairman Hannum. The motion carried 2-0.

RESIGNATIONS:

A letter of resignation was received from James Beckwith on the Highway Department. Chairman Hannum congratulated Mr. Beckwith on his appointment as Foreman for the Mt. Washington Highway Department. Selectman Collingwood moved to accept the resignation and send a letter of thanks, seconded by Chairman Hannum. The motion carried 2-0.

APPOINTMENTS:

Selectman Collingwood moved to appoint Tony Errichetto as Light Truck Driver/Laborer on the recommendation of Administrator Kellogg and Assistant Highway Superintendent Edward Lord, seconded by Chairman Hannum. The appointment for the Conservation Commission and Council on Aging were passed over until the next meeting on October 20, 2008.

TRANSFER STATION DEP INSPECTION:

Eric Weiss has submitted two proposals: one for the annual inspection of the Transfer Station as required by DEP at a cost of \$450, which is the same cost as last year. The second proposal includes an improvement plan for the Transfer Station layout. If the inspection and improvement

plan are completed at the same time the cost would be \$900 for the improvement plan. The proposals will be reviewed by the Board and discussed at the next meeting on October 20, 2008.

HALLOWEEN TRICK OR TREAT HOURS – OCTOBER 31, 2008

Selectman Collingwood moved to set Halloween Trick or Treat Hours for October 31, 2008 from 5:30 pm to 7:30 pm, as recommended by Chief McGarry, seconded by Chairman Hannum. The motion carried 2-0.

ZONING BOARD OF APPEALS – EXPANDED MEMBERSHIP:

Administrator Kellogg stated that the Annual Town Meeting voters approved expanding the Zoning Board of Appeals (ZBA) from three regular members and three alternate members to five regular members and one alternate. The Attorney General's office has approved the change. The ZBA has a hearing scheduled for October 21, 2008 for an administrative appeal and does not have a quorum at this time. Administrator Kellogg recommended that the Board keep the existing three members and vote to appoint two new members, and one alternate member, rather than seek six new appointees, and that the Board vote to suspend their appointment policy in order to appoint the new members in time for the scheduled hearing. Selectman Collingwood moved to appoint two new regular members and one alternate to the Zoning Board of Appeals, seconded by Chairman Hannum. The motion carried 2-0. Selectman Collingwood moved to suspend the appointment policy for the appointment of the new Zoning Board of Appeals members, seconded by Chairman Hannum. The motion carried 2-0. The vacancies will be advertised. Anyone wishing to be appointed to the ZBA should send in a letter of interest by October 17, 2008. The appointments will be made at the next meeting on October 20, 2008.

SBRSD/BHRSD COLLABORATION:

Discussion ensued regarding the collaboration of the Southern Berkshire Regional School District and the Berkshire Hills Regional School District. A meeting will be scheduled for October 22, 2008 for further discussions between the Southern Berkshire Regional District towns on the collaboration issues.

MARKETPLACE CAFÉ BYOB REQUEST:

The Marketplace has requested temporary permission for patrons to have the ability to bring and consume their own malt and wine at their café at 18 Elm Court. They are in the process of applying for a regular malt and wine license. Administrator Kellogg stated that the Board may adopt a policy that allows BYOB in establishments and permission is granted contingent on the adopted policy. Administrator Kellogg will draft a policy and discussion will continue at the next meeting on October 20, 2008.

SELECTMEN'S ITEMS:

Selectman Collingwood noted that the paving has begun on Hulett Hill and Rote Hill Roads. Administrator Kellogg gave the schedule for both roads and the Town Hall parking lot.

Chairman Hannum thanked Chris Tomich who has been working voluntarily on the Town Hall parking lot all week and it should be ready for paving this week.

Chairman Hannum thanked everyone involved regarding the Housatonic River Canoe Access Project. A letter requesting approval of these sites in Sheffield has signed by the Board of Selectmen, Sheffield Land Trust and the Trustees of Reservation, was submitted to the Housatonic Valley Association.

Chairman Hannum stated that the Town would again participate in the MMA's 6th grade essay contest. Discussion ensued regarding the contest.

Chairman Hannum noted that she, along with Building Inspector Thomas Carmody, attended the dedication of the new classroom building at Berkshire School.

Chairman Hannum reminded residents to vote on November 4, 2008. A forum will be held on October 30, 2008 for School Committee candidates.

TOWN ADMINISTRATOR ITEMS:

Administrator Kellogg offered his thanks to Chris Tomich for volunteering and coordinating the work on the Town Parking Lot. He also offered his thanks to Tom Ingersoll, Tom Whalen, Joe Wilkinson and the Hewins family for their work and donations to the parking area.

Administrator Kellogg reminded residents that Bulky Waste Days would be October 17th, 18th and 19th. Residents with a Transfer Station sticker may obtain a bulky waste coupon for no cost at the Town Hall. Residents that do not have a Transfer Station sticker may purchase a bulky waste coupon for \$20.00.

Administrator Kellogg stated that he is seeking photographs for the cover of the 2008 Town Report. Anyone that has a photo taken in 2008 pertaining to the Town and willing to lend it to the Town may send it in for consideration.

PUBLIC COMMENT:

A letter has been received from Marilyn Wightman requesting to be appointed to the Housing Commission.

A letter has been received from Amber Spring requesting to be appointed to the Cultural Council. This appointment will be made at the next meeting on October 20, 2008.

Selectman Collingwood moved to adjourn the meeting, seconded by Chairman Hannum. The motion carried 2-0.

Chairman Hannum adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator