

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
SEPTEMBER 15, 2008
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
David D. Macy, Clerk
James T. Collingwood Sr.

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Macy moved to approve two sets of minutes from the September 2, 2008 meeting, seconded by Selectman Collingwood. The motion carried unanimously.

PUBLIC HEARING – VERIZON POLE LOCATION –FOLEY ROAD:

The hearing opened at 7:01 pm. Al Bessette from Verizon was present to discuss the pole (#T.5 /E.49) location on Foley Road. No abutters were present. Discussion ensued regarding the pole location. The hearing closed at 7:04 pm. Selectman Macy moved to approve the pole location on Foley Road as submitted, seconded by Selectman Collingwood. The motion carried unanimously.

ECONOMIC DEVELOPMENT PLAN:

Rene Wood, Chairman of the Economic Development Task Force, presented the Economic Development Plan to the Board. The plan includes all public comments and comments from the Board. Ms. Wood thanked the Board for the opportunity to serve the Town. Chairman Hannum thanked Ms. Wood for chairing the task force. The Board will review the plan and take a formal vote at their meeting on October 6, 2008. Selectman Macy moved to disband the Economic Development Task Force and send letters of thanks to the members, seconded by Selectman Collingwood. The motion carried unanimously. Ms. Wood noted that Berkshire Regional Planning Commission assisted financially by paying for the consultant.

HOUSATONIC RIVER CANOE ACCESS:

Chairman Hannum gave an update on the Housatonic River Canoe Access project. The sites in order of priority are: The Covered Bridge, Bartholomew's Cobble and Maple Ave. A letter is being drafted in support of these sites. Selectman Macy moved to authorize Chairman Hannum to sign the letter of support, seconded by Selectman Collingwood. The motion carried unanimously.

RESIGNATIONS:

Resignations have been received from Kimberly Shaw as Town Hall and Police Department Custodian, Peter Traub from Council on Aging and Senior Center Building Committee and Edward Pickert from the Highway Department. Selectman Macy moved to accept the

resignations and send letters of thanks, seconded by Selectman Collingwood. The motion carried unanimously.

APPOINTMENTS:

Selectman Macy moved to appoint Nancy Marshall as Town Hall and Police Department Custodian on the recommendation of Administrator Kellogg, seconded by Selectman Collingwood. The motion carried unanimously. Selectman Macy moved to appoint Louis Aragi Jr. to a three-year term on the Agricultural Commission, seconded by Selectman Collingwood. The motion carried unanimously. Selectman Macy moved to appoint Jeffrey Briggs to the Fire Department on the recommendation of Chief Boardman, seconded by Selectman Collingwood. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENTS:

Chairman Hannum announced that Gail Ullman and Rosemarie Wright have requested to be appointed to the Council on Aging. The Council currently has one vacancy. Don Ward and Jaya Jacobs have requested to be appointed to the Conservation Commission. The Commission currently has one vacancy. The appointments will be made at the October 6, 2008 meeting.

SURPLUS COMPACTOR BOX QUOTES:

The paper compactor box was damaged last winter at the Transfer Station, and was replaced with a new compactor box. The following three quotes have been received to purchase the damaged box:

Eco Waste	\$500
Commercial Containers (verbal)	\$500
JTC and Sons, Inc.	\$400

Administrator Kellogg recommended accepting the quote from Eco Waste as high bidder with a written quote. Selectman Macy moved to accept the quote of \$500 from Eco Waste for the surplus compactor box, seconded by Chairman Hannum. The motion carried 2-0-1 (Selectman Collingwood abstained).

SIGN PERMIT-SHEFFIELD HISTORICAL SOCIETY:

The Sheffield Historical Society has requested permission to place a sign at the Barnard Cemetery for the Sprit Walk that will take place September 19, 2008. The sign will be erected immediately. Selectman Macy moved to grant permission for the sign, seconded by Selectman Collingwood. The motion carried unanimously.

NATIONAL GRID ENERGY AUDIT PROGRAM:

Administrator Kellogg explained that National Grid has a program, which will conduct a free energy audit for all Town buildings to make recommendations on energy savings upgrades. If the Town implements the upgrades National Grid will pay 70% of the cost. Selectman Macy moved to participate in the program, seconded by Selectman Collingwood. The motion carried unanimously.

SELECTMEN'S ITEMS:

Selectman Macy stated that Sheffield in Celebration was a success and thanked the Sheffield in Celebration Committee for a great job.

Chairman Hannum congratulated Wray Gunn on receiving the Lifetime Achievement Award from the Kiwanis.

Chairman Hannum discussed the old streetlights on Main Street, which have been turned off as a result of the lights being installed in the Village Green. It was noted that Chief McGarry had recommended that they be removed permanently. The side opposite the Village Green is dark. Discussion ensued on options for more lighting on that side of the street.

Chairman Hannum inquired about the parking stripes on the Village Green. Discussion ensued regarding the parking. Administrator Kellogg stated the stripes should be completed this week.

Chairman Hannum discussed a possible forum for candidates for School Committee.

TOWN ADMINISTRATOR ITEMS:

Administrator Kellogg noted that the fall Bulky Waste Days would take place on October 17th, 18th and 19th. Residents that have a current sticker may come in for a free coupon and anyone that does not have a sticker may purchase a bulky waste coupon for \$20. This year will have a different set up to provide a safe way for residents to dispose of their bulky waste.

Administrator Kellogg stated that the Senior Center Building Committee would meet on Wednesday, September 17th at 3:00 pm to discuss the grant rejection as well as options for a senior center.

Administrator Kellogg discussed the paving that will take place on Rote Hill Road on September 29th. Rote Hill Road will be closed for 2 days. The work on Hulett Hill Road will begin after the Rote Hill Road work is complete and will be open to local traffic only.

PUBLIC COMMENT:

Will Whitehorn from the Berkshire Record inquired on the amount of grant funds available for the canoe access site. Chairman Hannum stated that there is \$150,000 for 5 sites in Berkshire County.

Administrator Kellogg explained that Berkshire Regional Planning Commission is applying for a grant to prepare Hazard Mitigation Plans that will be required to be eligible for grants from FEMA and MEMA. This program identifies problem areas so repairs can be made before a problem occurs. It is a local match program and the cost for the Town would be approximately \$1,700. Selectman Macy moved to authorize Administrator Kellogg to proceed with the application, seconded by Selectman Collingwood. The motion carried unanimously.

EXECUTIVE SESSION:

Selectman Macy moved to enter executive session to discuss collective bargaining and to not return to open session. The roll call vote was as follows:

Chairman Hannum _____ aye

Selectman Macy _____ aye

Selectman Collingwood _____ aye

Executive session entered at 7:45 pm.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator