

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
APRIL 22, 2008
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James T. Collingwood Sr., Clerk
David D. Macy

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Collingwood moved to approve the minutes from the April 7, 2008 meeting, seconded by Selectman Macy. The motion carried unanimously.

KIWANIS SPRING CLEAN-UP:

David Smith Jr. , of Kiwanis, was present to discuss the roadside clean up scheduled for April 27, 2008. A list of roads that still need volunteers was read. Anyone interested in participating should meet in the Town Hall parking lot between 11 am and 12 pm to pick up trash bags.

MARK PRUHENSKI:

Mark Pruhenski was present to discuss the status of his complaint regarding Pete's Sales and Service. Discussion ensued on the complaint, enforcement and site visits. The Board will set up a meeting within the next week to discuss the complaint.

APPROVAL OF ANNUAL TOWN MEETING WARRANT:

The Board of Selectmen has reviewed the Annual Town Meeting Warrant and the Finance Committee has given their recommendations. The warrant contains 35 articles and will be posted on the Town Website tomorrow. Selectman Macy moved to approve the Annual Town Meeting Warrant, seconded by Selectman Collingwood. The motion carried unanimously.

ANNUAL TOWN MEETING FINANCIAL INFORMATION SESSION:

An informational session will be held on April 28, 2008 at 7 pm for residents to discuss the financial articles on the Annual Town Meeting Warrant. Budget line item information will be posted on the Town Website tomorrow.

TOWN CLERK FEES:

Felecie Joyce, Town Clerk was present to request the following are the proposed fee increases effective July 1, 2008:

Marriage Intentions from \$15 to \$20

Non-Commercial Kennel Licenses from \$10, \$25 and \$50 to \$15, \$30 and \$60

Regular Dog Licenses from \$4 to \$5. Selectman Macy moved to approve the increases as submitted, seconded by Selectman Collingwood. The motion carried unanimously.

FY09 APPOINTMENT PROCESS:

Letters have been sent to everyone that has a term expiring on June 30, 2008. Incumbents should notify the Town Administrator's office in writing by May 15, 2008, if they would like to be considered for re- appointment.

SHEFFIELD IN CELEBRATION:

David Smith Sr. was present to update the Board on the changes for Sheffield in Celebration.

The event will be held on September 6, 2008 at the Town Park, due to the Village Green construction. The hours will be extended to 12 pm to 6 pm. The theme will be Sheffield's 275th anniversary.

SELECTMEN'S ITEMS:

Selectman Macy inquired about the Village Green project. Construction is scheduled to begin around May 1, 2008. Administrator Kellogg will contact Petricca Construction before May 1st for an actual date.

Chairman Hannum stated that the Highway Department has begun roadside mowing and asked residents to be patient with the clean up.

Chairman Hannum noted that Tom and Susan Young were recognized by Berkshire School for their dedication to the school. Chairman Hannum would like to recognize them for their service to the Town also. Selectman Macy moved to send a letter of congratulations to Tom and Susan Young on their recent recognition from Berkshire School, seconded by Selectman Collingwood. The motion carried unanimously.

TOWN ADMINISTRATOR ITEMS:

Administrator Kellogg noted that because of the hard winter the highway budget has been depleted. Discussion ensued regarding deficit spending. Residents have been asked to be patient on clean up and road repairs until the FY09 budget is available on July 1, 2008.

Administrator Kellogg noted that Town employee salaries are public information and they will be published in the Town Report next year. This year the information will be available at the Town Hall. Consideration may also be given to have this information available on the Town Website.

OTHER BUSINESS:

Dewey Hall Lease: Selectman Macy moved to renew the lease for Dewey Hall for FY09 for \$750 per month, seconded by Selectman Collingwood. The motion carried unanimously.

Limey's DBA Change: Michael Dutton was present to discuss his request for a DBA change from Limey's to The Bridge. There will be no other changes. Selectman Macy moved to approve the DBA change from Limey's to The Bridge, seconded by Selectman Collingwood. The motion passed unanimously.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator