

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
APRIL 7, 2008
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James T. Collingwood Sr., Clerk
David D. Macy

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Macy moved to approve the minutes from the March 17, 2008, March 26, 2008 and April 1, 2008 meetings, seconded by Selectman Collingwood. The motion carried unanimously.

BERKSHIRE SCHOOL GIFT:

Chairman Hannum announced that Berkshire School has given the Town a one-time gift of \$75,000 in honor of their 100th anniversary. Administrator Kellogg recommended setting up a Berkshire School gift Account for the donation and to have further discussions regarding the use of the gift for one-time expenditures. Selectman Macy moved to send a letter of thanks to Berkshire School and to set up a Berkshire School Centennial Gift Account for the donation, seconded by Selectman Collingwood. The motion carried unanimously.

KIWANIS SPRING CLEAN UP:

David Smith Jr. and Cathy and Fred Finkle from the Kiwanis Club were present to discuss a spring clean up to be held on April 27th beginning at noon. The Town will provide the trash bags and will pick up the full bags on April 28th. David Smith Jr. will coordinate the event and create fliers for the distribution.

RESIGNATIONS:

Elsie Gilligan- Elsie Gilligan has submitted her resignation as Assistant Town Clerk. Selectman Collingwood moved to accept the resignation and send Elsie a letter of thanks, seconded by Selectman Macy. The motion carried unanimously.

APPOINTMENTS:

Ashley Falls Historic District Commission – A letter has been received from Richard Swiatek requesting appointment to the Ashley Falls Historic District Commission. Selectman Macy moved to appoint Richard Swiatek to the Ashley Falls Historic District Commission for a term

that will expire on June 30, 2009, seconded by Selectman Collingwood. The motion carried unanimously.

APPOINTMENT PROCESS:

Chairman Hannum read the list of appointed positions that will expire on June 30, 2008. Anyone interested in the positions should send a letter of interest to the Board of Selectmen by May 15, 2008. A notification letter will be sent to each person currently holding these positions.

SELECTMEN'S ITEMS:

Selectman Macy noted that it has been a tough winter for the Highway Department and as a result they have exceeded their budget. Discussion ensued regarding budgets and handouts that will be available at the Annual Town Meeting showing budget details.

Chairman Hannum noted that a meeting with Petricca Construction and local businesses took place this afternoon to detail the Village Green construction. The project is scheduled to begin around May 1st and is estimated to be completed in 3-months. It will be completed in sections and will begin at the north end of the green. Construction drawings are on display in the lobby of the Town Hall.

Chairman Hannum noted that the Economic Development Task Force sent out approximately 300 surveys to local businesses asking for information on what would help Sheffield become more business friendly.

Chairman Hannum noted that the function held by the Friends of the Senior Center this past weekend was a success.

Chairman Hannum would like to begin planning events celebration for Sheffield's 275th anniversary.

TOWN ADMINISTRATOR ITEMS:

Administrator Kellogg noted that Bulky Waste Days would be held on May 16th, 17th and 18th.

Administrator Kellogg discussed following up on the complaint received regarding Pete's Sales and Service. A site visit will be scheduled with the Board of Selectmen.

PUBLIC COMMENT:

Rene Wood discussed GE's proposed river clean up actions. Discussion ensued regarding the comment period and the proposed clean up actions. Administrator Kellogg will draft a letter for the Selectmen's consideration.

OTHER BUSINESS:

Richard Cappadona, Electrical Inspector, has requested an increase in the electrical inspection fees from \$45 to \$55. Selectman Macy moved to increase the electrical permits fees to \$55.00, seconded by Selectman Collingwood. The motion carried unanimously.

Discussion ensued regarding the Farmers Market location for the summer months. The discussion was tabled for a future meeting.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator