

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
NOVEMBER 5, 2007  
SELECTMEN'S MEETING ROOM  
5:30 PM**

Board Members Present: Julie M. Hannum, Chairman  
James T. Collingwood Sr., Clerk  
David D. Macy

Other Staff Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator  
David Steindler, Recycling Coordinator

Chairman Hannum called the meeting to order at 5:30 pm.

Administrator Kellogg discussed the current solid waste user fee abatement system.

Discussion ensued on past practice with issuing abatements. Initially anyone applying for an abatement was charged a recycling fee, which allowed them to use the Transfer Station for recycling and to participate in bulky waste and hazard waste programs. The intent of charging this fee was to promote recycling.

There are several reasons for abatement requests, taking trash to a business location, taking trash to another location within Sheffield, taking trash to a location outside of Sheffield or vacant houses.

Discussion ensued regarding vacant properties and how to handle these abatement requests. Administrator Kellogg suggested that each homeowner pay in full and next year abate the amount, if they can provide proof that the house was vacant during the prior year.

Administrator Kellogg noted that if only users paid to use the Transfer Station the permit fee would increase from \$104 to \$129.

Discussion ensued regarding the metal recycling. The Town is currently making money on this program. Discussion ensued regarding a past paper-recycling program that allowed a hauler to bring paper to the Sheffield Transfer Station and haul the paper to MRF at no cost to the Town.

The Transfer Station attendants will be asked to track how many people with the recycling stickers use the Transfer Station.

Discussion ensued regarding a system that would charge by the bag for disposal. Administrator Kellogg suggested placing this as an advisory question on the Annual Town Meeting warrant. This type of system would require the Transfer Station attendants to be enforcers.

Selectman Macy moved to grant partial abatements (\$83.00) to residents that provide proof that they take trash to their business locations or take trash to other locations, seconded by Selectman Collingwood. The motion carried unanimously.

Selectman Macy moved to deny the abatements for vacant properties, but to allow them to request a reimbursement of the fee with proof that the house was vacant for the prior 12 months., seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum recessed the meeting at 5:55 pm and noted the Board would reconvene at 6:00 pm for a meeting with the Sheffield School Committee members.

Respectfully submitted,

Rhonda LaBombard  
Assistant Town Administrator