

Grunfeld's motion, and with no further discussion, the Grunfeld motion was unanimously approved as moved.

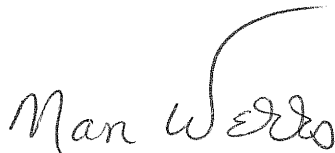
- 5.) **SHEFFIELD IN CELEBRATION UPDATE:** It was decided that in future that the number of 'ADA Years Celebrated' should be removed from printouts, notices, posters, and flyers, etc. so these items would not need reprinting or changing. In the future, signage would be changed to "A Celebration of the Americans Disabilities' Act. This suggestion was approved by consensus.
Individual Reminders regarding: tables, magazine rack, easel, coloring books and crayons, literature, COD banner; chairs; Grunfeld map; parking attendants (Grunfeld full time, Mullen part time); break for Wells at table; vendor arrival time; Pat Sheely from the Pittsfield COD and UCP along with Shadow will be attending; Mullen to help Wells set up COD display and would be her relief person ...
- 6.) **WELLS' MEMORIAL FUND UPDATE:** Neither Wells, Grunfeld, or the COD, have to date, received any response to the E-Mail request of an itemization of the donors, date, and amount in the Wells' Memorial Fund. The COD needs to have this information in order to move forward with funding possibilities in memory of David S. Wells and also to thank those who donated. It was moved by Mullen to send a formal request to LaBombard and the Select Board asking for this information. The Mullen motion was seconded by Grunfeld, and with no further discussion, the Mullen motion carried unanimously.
- 7.) **CDBG GRANT PHASE 2 UP DATE:** Wells reported that the CDBG Grant Phase 2 had been awarded and that this grant put funds into place for various needed projects for Great Barrington and Sheffield, including the Sheffield Town Hall.
- 8.) **COD MEMBER OUTREACH EFFORTS:** The COD members continue their efforts to reach out to possible new members as well as visitors. This is an ongoing endeavor which we will continue pursue. This outreach effort would also be encouraged at the Sheffield in Celebration Fair.
- 9.) **SHEFFIELD TIMES' ARTICLE:** This agenda item was decided to be brought up as an Agenda item at the October COD Meeting by consensus.
- 10.) **SHEFFIELD TIMES' COD AD REVISITED:** This agenda item was decided to be brought up as an Agenda item at the October COD Meeting by consensus.
- 11.) **NEXT COD MEETING:** It was moved by Mullen, and seconded by Wells to not have a COD meeting in September. There was no further discussion on the Mullen motion and it was unanimously approved as moved. It was decided by consensus that the next COD meeting would be Friday, October 21, 2016 at the regular time of 2:30PM at the Sheffield Senior Center.
- 12.) **CHAIR'S AGENDA ITEMS:** There were no further items
- 13.) **NEW BUSINESS:** none

14.) **COMMUNICATIONS:** A. Town of Sheffield letter to Mullen accepting her request for reappointment to the COD. Grunfeld thanked Mullen for her dedication to the Commission in the past and for her continued willingness to serve B. Town flyer regarding honoring Marge Consolini and her up and coming retirement C. Notice from David D'Arcangelo, Director of Mass Office on Disability 2016 Disability Summit

15.) **ADJOURNMENT:** Grunfeld moved and Mullen seconded that this COD Meeting be closed. There being no discussion, the Grunfeld motion was approved unanimously.

Grunfeld adjourned the Sheffield C.O.D. meeting at 12:00 PM

Respectfully submitted:
Nan Wells
Sheffield C.O.D. Clerk

A handwritten signature in cursive script that reads "Nan Wells". The signature is written in black ink and is positioned to the right of the typed name and title.

Documents used by the Commission at this meeting:

- A. Town of Sheffield's letter to Mullen regarding her reappointment to the COD for a 3 year term
- B. Town Flyer regarding the retiring of Marge Consolini
- C. Notice from David D'Arcangelo, Director of Mass Office on Disability 2016 Disability Summit