

SHEFFIELD COMMISSION ON DISABILITIES

Minutes: December 14, 2012

Sheffield Senior Center

2:50 PM

Commission Members Present: Gail Mullen acting chair
Laura Grunfeld via speaker phone
Dave Wells, Clerk
Claudia Martin

Visitors: Nan Wells

Mullen was asked if she would be willing to be acting chair for this meeting and she accepted.

Mullen called the C.O.D. meeting open at 2:50 PM

APPROVAL OF MINUTES: Minutes of the Commission on Disabilities for Friday, November 16, 2012 were moved to be approved by Martin, seconded by Grunfeld, and unanimously approved with no discussion.

REPORTS:

- 1.) Each member reported on assignment progress concerning the Spring 2013 Collaborative Resources Fair to be held on February 13, 2013 at Mt. Everett.
 - a. The group went over the Martin-Wells Vendor list garnered to date.
 - b. Reminded group of the scheduled January 8, 2013 meeting at Mt. Everett with Sandi Hubbard.
- 2.) Martin reported on the *Sheffield Times'* article that she submitted early.
- 3.) Assignments:
 - a. Wells/Grunfeld were asked to put together a proposed budget need for the Sheffield C.O.D. to be presented to the Sheffield Board of Selectmen for their approval for the coming new year. The C.O.D. really needs monetary help with PR/advertising. Martin then moved that Wells and Grunfeld work on the C.O.D. budget needs and be ready to present it at the January 18 C.O.D. meeting. The Martin motion was 2nded by Mullen and unanimously so approved with no further discussion.

- a. Grunfeld was asked to E-Mail LaBombard asking for the deadline date for submitting this budget request to the Board of Selectmen.
- b. Grunfeld was asked if she would also ask in her E-Mail to LaBombard the following:
 - i. Whether there are monies for conference fees i.e. Legislative breakfast?
 - ii. Annual report deadline
 - iii. Door push for the Town Hall deadline

THE NEXT MEETING OF THE C.O.D. WILL BE: Friday, January 18, 2013 at 2:45 PM at the Sheffield Senior Center.

C.O.D. AGENDA for Friday, January 18, 2013 meeting at 2:45 PM:

1. Report on the January 8, 2012 Collaborative Meeting with Sandi Hubbard
2. Assignment update reports
3. Continue moving forward with the planning and laying out Collaborative February 13, 2013 Event
4. *Sheffield Times* C.O.D. article
5. Pricing out a push button door opener for the Sheffield Town Hall & doing a grant search
6. Annual report draft/outline
7. C.O.D. budget request update
8. Other business as necessary

Martin moved to adjourn this meeting, seconded by Mullen, and with no discussion, the meeting was unanimously approved for adjournment.

Mullen adjourned the meeting at 3:35 PM

Respectfully submitted:
Dave Wells
Sheffield C.O.D. Clerk