TOWN OF SHEFFIELD COMMISSION ON DISABILITIES

Thursday, December 2, 2010 SHEFFIELD TOWN HALL DOWNSTAIRS MEETING ROOM 3:30 PM

Commission Members Present: Judy Steindler (chair)

Noah Parsons (vice chair)

Dave Wells [with the assistance of Nan

Wells] (Clerk)

Laura Grunfeld

Chair Steindler called the meeting to order at 3:30 PM

APPROVAL OF MINUTES: Minutes of the Commission on Disabilities for November 4, 2010 and November 16, 2010 were moved to be approved by Grunfeld, seconded by Parsons, and unanimously approved to be accepted as written.

DISCUSSED STEINDLER DRAFT TO SHEFFIELD BOARD OF SELECTMEN:

The C.O.D. decided the request for purchasing an assistive listening device for use in small meetings and an automatic push button system for the Sheffield Town Hall front door should be submitted to the Town of Sheffield's Board of Selectmen in the form of a letter. The letter, in its final form, needs to be in the hands of the Selectmen in January, so that the purchases we are requesting, if approved, can be included in the Town budget. It was decided that Steindler would incorporate the editing suggestions and give the re-draft to Wells to be E-Mailed to C.O.D. members for their final draft input. The letter, in its final form, could be re-submitted to the C.O.D. at our December 16 meeting for C.O.D. approval and submission.

SHEFFIELD TIMES ARTICLE: Grunfeld moved that Wells write an article for the January/February issue of the Sheffield Times that would highlight the accomplishments of the Commission in this past year. The article should also let Sheffield residents know that the C.O.D. had vacancies on the Commission and was looking to fill those vacancies. Grunfeld's motion was seconded by Perry and unanimously approved as moved. This article would have to be submitted by December 15 to be included in the next issue.

MARYANN HYATT'S VALUABLE INPUT WILL BE OUR LOSS: Three C.O.D. members will now be a quorum.

Commission on Disabilities' Minutes December 2, 2010 Page 1 of 2 **ANNUAL TOWN REPORT:** This January, the C.O. D. will work on a draft for inclusion in the Annual Town Report of the many accomplishments of this Commission's first year in review.

OUR NEXT SCHEDULED MEETING WILL BE DECEMBER 16, 2010 at 3:30 P.M.

AGENDA: 1. Final approval of Steindler letter to Sheffield Board of Selectmen 2. Report on the status of requesting the Sheffield Board of Selectmen to approve giving Jack Pollitt Honorary Membership on the Sheffield Commission on Disabilities 3. Any other business as necessary.

<u>Perry moved to adjourn this meeting, seconded by Parsons, and unanimously so approved.</u>

Steindler adjourned the meeting at 4:30 PM

Respectfully submitted:

Dave Wells [assisted by Nan Wells]