

**Seekonk Human Services Meeting Minutes**  
**Monday, January 23, 2017 @ 3:30pm**  
**Seekonk Human Services Conference Room 108**  
**540 Arcade Avenue, Seekonk, MA 02771**

**Attendance:** Guy Boulay, Christine Allen, Beverly Della Grotta, Anita Gendron, Anne Libby, Bernadette Huck (Director), Ashley Cartwright (Senior Secretary)

1. Open Meeting at 3:28pm
2. Pledge of Allegiance
3. Minutes: Monday, December 12, 2016
  - a. **MOTION:** Guy made a motion to approve the minutes as amended
  - b. **SECOND:** Anne second the motion
  - c. **VOTE:** Four aye and one abstained
4. Old Business
  - a. Salvation Army
    - i. Kettle Funds raised approximately \$3,000
    - ii. Funds from Kettle Ringing go into the service units to help in emergencies
  - b. Christmas Baskets and Meals
    - i. 39 Families needed baskets
    - ii. 19 families/individuals needed meals totaling 23 meals
  - c. Christmas is For Kids
    - i. 16 families, totaling 30 children
5. New Business
  - a. Upcoming Trip Planning
    - i. Trip planning is in the works
    - ii. Three trips are already booked: two Newport Playhouse Trips and Foxwoods with a show
  - b. Board Training/Letter from Emmett
    - i. Friday, March 31<sup>st</sup> or Friday, April 28<sup>th</sup> from 9am – 11am
6. Directors Report
  - a. The Assistant Director resigned earlier this month, Bernie will be positing the Assistant Director and Community Liaison positions
  - b. The Community Liaison position is 8 hours a week and the Assistant Director position is 37 hours a week and must be SHINE Certified
  - c. Bernie is working on a homelessness count called Point of Time which counts how many homeless people are in Town. The count is due 1/25/17
  - d. BINGO is on Thursdays from 1pm to 3pm
  - e. Games on Wednesdays from 1pm to 3pm
  - f. Bernie wants to start a walking club that utilized the new walking trail
  - g. Bernie has a budget meeting on 1/24/17 with Bruce
  - h. Human Services expense budget was cut \$3,000 for FY2017, Bernie would like to get the \$3,000 back into her budget for FY2018
7. Other Business
8. Members Speak

- a. Chris would like to Thank Guy Boulay for his service on the Bristol Elder Services Board. Chris suggested asking the Board of Selectman to post the Bristol Elder Services Board vacancy
  - b. Chris wants a letter to be written to the Town Administrator about a hiring committee for the Assistant Director
9. Next Meeting
- a. Monday, February 27, 2017
10. Adjourn
- a. **MOTION:** Chris made a motion to adjourn at 4:20pm
  - b. **SECOND:** Guy second the motion
  - c. **VOTE:** Unanimous