

Seekonk Human Services Meeting Minutes
Monday, October 24, 2016 @ 3:30pm
Seekonk Human Services Conference Room 108
540 Arcade Avenue, Seekonk, MA 02771

Attendance: Christine Allen, Anne Libby, Anita Gendron, Beverly Della Grotta, Guy Boulay, Bernadette Huck (Director), and Ashley Cartwright (Senior Secretary)

1. Open Meeting at 3:32pm
2. Pledge of Allegiance
3. Town Administrator Shawn Cadime
 - a. Phase II of the Senior Center/Town Building is still a ways off from being completed. The space will be used for the Veterans Office, Meeting Space and Reconfiguring the Town Office space.
 - b. Chris had a concern with parking for meetings, Shawn stated that the overflow can use the Knights of Columbus
 - c. Guy asked about when the second phase would happen, Shawn stated first a feasibility study and this could be done as early as spring.
 - d. Bernie stated she would like to have a card room, exercise room, and 2 pool tables set up permanently for Phase II. Bernie asked if it is possible to have space in Phase II for the senior center.
 - e. Anne's concern is the access of the reception area for after hours because of the computers and clipboards with the client's names on it. Shawn stated that the computers must have an employee log in and password to access the computers and anything confidential can be locked up in the back offices.
 - f. Bernie asked about painting lines at the Knights of Columbus. Shawn said he would work on it.
 - g. Ashley asked about an alarm and security features so we can see who comes in. Shawn said he would speak with Dave Cabral.
 - h. Bernie asked about having bocce courts in the future. Shawn said bocce courts were offered at the first building committee meeting and Bernie declined bocce courts.
 - i. Bernie stated that we need more hours for Kim because we are busy. Shawn stated that this fiscal budget is set. It would have to be done for the next budget. Bernie stated that she has extra money in her budget. Shawn wanted to clarify that he heard the person didn't want fulltime and would revisit in FY18. Bernie said Ashley was at the meeting regarding hours and can tell us what was said. Ashley stated that one part timer would rather have 35 hours instead of 19.5 hours and the other person said they wanted 28 hours. Shawn said Ashley is correct one employee wanted 28 hours but the other was health related to decline full time hours. Bernie said she was out of the loop. Shawn said that he didn't talk to the individuals but he sat down with Bernie regarding the budget and asked what to do with the individuals. He said the 28 hours was not possible and Bernie had said that individual will be part time. Shawn reminded Bernie that she said the other individual had health related issues and was not prepared to go to 35 hours

because she needs a day off during the week. Shawn said we would revisit this in FY18.

4. Minutes
 - a. Approval of minutes from Monday, May 23, 2016
 - i. **MOTION:** Chis made a motion to accept the minutes
 - ii. **SECOND:** Guy second the motion
 - iii. **VOTE:** Unanimous
 - b. Approval of minutes from Monday, September 26, 2016
 - i. **MOTION:** Chris made the motion to accept the minutes
 - ii. **SECOND:** Anne second the motion
 - iii. **VOTE:** Unanimous
5. Old Business
6. New Business
 - a. By-Law Review
 - i. Guy asked why Human Services doesn't have their own By-Laws, Anne stated that they use to but they no longer
 - ii. Bernie would like to invite Emmett Schmarsow to a meeting for By-Law review after the 1st of the year.
 - b. Pasta Fest
 - i. We raised \$2,951 at the 9th Annual Pasta Fest
 - c. Salvation Army
 - i. There will be only one location being utilized this year which is WalMart on Route 6.
 - ii. There are new hours which are Thursday and Friday 4pm to 8pm and Saturday 10am to 6pm
 - iii. Ashley will be dropping off the bucket on Thursday and Friday and Beverly will pick it up at the end of the evening and on Saturdays Ashley will be the person to drop off and pick up
 - d. Upcoming Holidays
 - i. Wampanoag Rod & Gun Club will be making a gift card donation this year
 - ii. Judy Santoro's daughter, Lisa Medeiros, will be making a donation for Thanksgiving/Christmas
 - iii. We have 60 families signed up to receive a Thanksgiving Basket
 - e. Christmas Party
 - i. The YMCA will be partnering with us for the Christmas Party. There will be tickets available at Human Services for residents and non-residents, the YMCA will have tickets as well to sell. It will be catered by Young's.
7. Directors Report
8. Members Speak
 - a. Chris wanted to thank Beverly for her 65 hours of volunteering
 - b. Guy asked why the 'All Assistant Outreach Report' had zero dollars for fuel and gift cards, Ashley stated that it was a good month and no assistance was needed.
9. Next Meeting
 - a. Monday, November 28, 2016 @ 3:30pm
10. Motion to adjourn

- a. **MOTION:** Anne made a motion to adjourn at 4:32pm
- b. **SECOND:** Chris second the motion
- c. **VOTE:** Unanimous