

Seekonk Human Services Meeting Minutes
Monday, March 24, 2014 @ 3:30pm
Board of Selectmen Meeting Room

Attendance: Guy Boulay, Chris Allen, Rene Andrews, Anne Libby, Vicki Kinniburgh, Anita Gendron, Beverly Della Grotta, Bernadette M. Huck (Director), Ashley Pimental (Senior Secretary)

1. Open meeting at 3:32pm
2. Pledge of Allegiance
3. Minutes from February 24, 2014
 - a. Chris: corrections under old business, Valentine's Day Party part V insert **where** before people, change after to **the** and change activities to **activity**. Under New Building part III add **go through** after to. Under Fuel Assistance part IV add **to qualify for assistance** after guidelines. Under Spring Plans part V change on to **to speak on** and part VI change presenting to **presented**. Under Members Speak part B add last name of volunteers as **Della Grotta, Santos, Libby and Goodman**.
 - b. **MOTION:** Chris made a motion to approve the minutes with the changes
 - c. **SECOND:** Anne second the motion
 - d. **VOTE:** Unanimous
4. New Business
 - a. Town Administrator
 - i. Shawn Cadime from Fall River, MA
 - ii. Graduate from Bryant College, majoring in Finance and Marketing
 - iii. Worked for State Street in Quincy upon graduation
 - iv. Worked for the City of Fall River
 - v. Two young children
5. Old Business
 - a. Town Meeting
 - i. Bernie said it was a successful turnout. She also wanted to thank the general public for their support
 - b. St. Patrick's Day Party
 - i. About 30 people attended
 - ii. Entertainment was done by Barney's friend
6. New Business (continued)
 - a. Easter
 - i. Music by Barney
 - ii. There will be a contest for the best bonnet
 - iii. Lunch will be ham, au gratin potatoes, and veggies
 - iv. For St. Patrick's Day there was a raffle for those who signed in with their My Senior Center card. This helps keep our numbers accurate and by doing a raffle it encourages participants to sign in
 - v. The suggestion box needs to be fixed to a wall and visible in the common room
7. Directors Report

- a. Bernie is looking into getting a grant writer and would like the boards opinion on having one
 - b. Bernie does not want to ask the residents for anymore funds for the building
 - c. Bernie would like the board to accept the search for a grant writer then it can be brought to the BOS
 - i. **MOTION:** Chris made a motion to accept the terms for a grant writer search
 - ii. **SECOND:** Anne seconds the motion
 - iii. **VOTE:** Unanimous
 - d. Volunteer luncheon at the Elks on Thursday, April 10th at 11am
 - e. Looking over Adriana's job description and rewriting it and reclassifying it with the Town and the Union
 - f. Town Council had some questions regarding the Conflict of Interest Law (1) Does Human Services have a policy for chaperons for trips, (2) how is the rest of the cost of the trip covered, and (3) do the chaperons represent the department or go on their own leisure
 - g. Chris Allen wants a better understanding of the Service Statistics for Outreach. The unduplicated number does not add up correctly. In the future, create a different report to show how many clients are served a month
 - h. Chris appraised Ashley on the newsletter and noted that on the trips page bus was spelled as bud
 - i. Bernie gave a synopsis of the AARP driving class for people over the age of 50 to earn a discount on their car insurance by participating in the program. The program goes over safer ways to drive and what to expect and be on the lookout for
 - j. Rene commented on the newsletter coverage for Mark Searles was excellent
8. Other Business
- a. Vicki: Men's breakfast numbers are decreasing and there has not been a speaker in a few months
9. Members Speak
- a. Chris would like to thank Beverly Della Grotta, Barbara Goodman, Anne Libby and Ruth Santos for volunteering
 - b. Beverly is still doing the raffles at Stop & Shop on Highland Avenue in Seekonk, there are three items a month to be raffled and the drawing is on the last day of the month
 - c. Save a Pet Auction will be taking place at the Hilltop Hotel
10. Next Meeting
- a. Monday, April 28, 2014 @ 3:30pm
11. **MOTION:** Anne made a motion to adjourn at 4:37
- a. **SECOND:** Chris second the motion
 - b. **VOTE:** Unanimous