

Wednesday, August 24, 2011 @ 3:30pm

1. Vicki opened meeting at 3:40pm
2. Approval of Minutes
 - a. Sp = Spelling
 - b. **MOTION:** Anne made a motion to approve August 1, 2011 minutes
 - c. **SECOND:** Rene seconds the motion
 - d. **VOTE:** Unanimous
3. Old Business
 - a. Strategic Plan
 - i. **MOTION:** Rene made a motion to approve the changes to the Strategic Plan
 - ii. **SECOND:** Anne second the motion
 - iii. **VOTE:** Unanimous
 - b. Evaluation
 - i. Take off section F on the first page
 - ii. Mail out new evaluation without section F to Board Members
 - iii. Revised 8/2011 in the bottom right corner
 - iv. Fill out in pencil
 - v. Go over as board then make consensus
 - c. ServSafe
 - i. Ashley took test and failed, going over materials again
 - ii. Rene has the book to study
 - iii. Adriana, Rene and Ashley will go over all material together
 - iv. Get guidelines from Board of Health to post in kitchen
 - d. Fall Trips
 - i. Anne: Board wants to have trips discussed
 - ii. Rene: Wonderful trip to Nantucket
 - iii. Macy's Village in New York City
 - iv. Newport Playhouse in December
 - v. Put plays as drama, comedy, suspense, etc.
 - vi. Dollywood in April 2012 (Fox Tours_
 - e. Newsletter
 - i. Put trips in same format as exploration Wednesday's
 - f. Nantucket
 - i. Excellent
 - ii. Book tours through office
 - iii. Must be able to contact people by providing volunteers phone number on card to hand out to trip participants on bus
 - iv. Only one tour should be an option
4. New Business
 - a. Grants
 - i. Minor Home Repairs

- Conference in New Orleans
- to keep senior aides in office. Keep Loretta, Nancy and Phyllis, memberships and transportations.
- b. Department Head Report
 - i. Goal setting
 - ii. Building
 1. Try to get in for the November 2011 Town Meeting
 - iii. Fuel Assistance
 1. Spent over \$18,000
 2. Churches, claim boils, fundraisers
 - iv. Family Assistance
 - v. Pasta for Fuel
 - vi. Seekonk Non Profit Coalation August 29, 2011 at 6:30pm
 - vii. Flea Market, Tables for \$25
 - viii. Vicki: Come up with fundraisers ideas for next meeting
 5. Matters to the board
 - a. Drop off for clothing (i.e. underwear, socks, tee shirts, etc)
 - b. Brown Bags
 - i. Delivery
 6. Next Meeting
 - a. Wednesday, September 14, 2011 at 2pm for Executive Session
 - b. Monday, September 26, 2011 at 3:3pm
 7. **MOTION:** Anne made a motion to adjourn at 4:46pm
 - a. **SECOND:** Rene seconds the motion
 - b. **VOTE:** Unanimous