

**SEEKONK HUMAN SERVICES  
EXECUTIVE BOARD MEETING  
February 22, 2010**

**Present:** Vicki Kinniburgh, Rene Andrews, Lynn Neves, Anne Libby, Anita Gendron, and Director Bernie Huck.

**Absent:** Josephine Veader and Christine Allen

The minutes of the January Board meeting were approved with a correction.

**Old Business:**

Bernie reported to the board that she had deposited \$4,436 from the Pasta Dinner. She also sent a letter to the Town Administrator explaining that she wanted to make sure the money was in a secure place and did not want to wait for a week to get the selectmen's permission before depositing the money.

The Valentine's Day and St. Patrick's Day Party were mentioned, as well as an upcoming speaker on social security.

Review of Board Rules - Chris had volunteered to update the names and phone numbers. The board agreed not to change anything.

The Home Depot grant for the community garden did not get approved. A Seekonk eagle scout has volunteered to take on the project to build a tool shed, a compost bin and to fence around the garden.

Job descriptions have not been done by the town yet.

The board felt that the activity person should be present when the activities are being held, especially on Wednesday's. Bernie said that Karen's hours are limited, which helps offset the budget, but has everything organized ahead of time.

**New Business:**

The director said that her budget is level funded with staff hours remaining as they are. Phyllis's hours had been reduced, but Bernie stated that she has been able to do what she needs to do with less hours. Bernie attended a transportation study meeting with John Hansen, Francis Gay, Michael Carroll and Carol Bragg.

The board felt that the senior center study should be the town's responsibility, not the Director's.

**Department Head Report**

- Easter Party on March 31<sup>st</sup>
- Attorney Don McManus - Elder Law
- Census reports must be filled out
- Circuit Breaker Tax Credit - eligible up to \$77,000 married filing jointly
- Senator Timilty will be at the Men's Breakfast
- Cardiac Prevention Clinic - always a good turnout
- Long Island Trip being scheduled
- Looking into a trip to Matunuck Theatre by the Sea
- Several trips being considered

The next meeting will be held on Monday, March 22, 2010 @ 3:30 PM at the Town Hall.

