

## **CAPITAL IMPROVEMENT COMMITTEE**

**MEETING MINUTES:** November 4, 2015

**MEETING CALLED TO ORDER BY:** Keith Tavares @ 6:01 p.m. in the Selectman's Board Room.

**ATTENDING:** Chairman: Keith Tavares, Vice Chairman: Noah Escaler, Clerk: Susan Rutter, Member: Steven Rutter, and new Member: Richard Blais.

**ITEM 1** -Voted to approve meeting minutes from October 28, 2015. Noah Escaler made the motion to approve and it was seconded by Steve Rutter.

**ITEM 2**– The Committee discussed each town departments requests contained in the Capital Improvement Plan binders for Fiscal year 2016 . Each of us gave a brief overview of the requests from the Departments we were assigned and came up with the following plan:

- Fire Department: Liaisons Richard Blais and Keith Tavares will discuss the committee's questions with the Chief.
- Animal Control: No further questions for now until additional funding comes through to complete proposed projects.
- Board of Health: The committee will speak with Bruce Alexander regarding their Accela Program-Septrac request.
- Finance: The committee will request answers from Bruce Alexander to some of the questions they raised.
- Radio Study: Fire/Police/Communication: The committee will request representatives of these departments to meet with them to discuss their requests. The committee will also seek to determine who owns the Radio Study. The committee will invite the town administrator to this meeting as well.
- Human Services: Noah will contact them.
- Parks and Recreation: No requests for this year.
- Police: The committee will ask for more information regarding the Tactical Support Unit. Body cameras; how many? (Communications asking for 2, Police 1-10) how much with install?. Tasers (questions regarding trade-ins, staggering replacement units and battery replacement life). Pistol replacement. Additional information concerning their computer server request.
- Library: Sue will follow up with them.
- Public Works: Steve and Keith will get in touch with Dave Cabral and will also request additional information from Barbara Hamel.
- School Department: Keith will request them to come an upcoming CIC meeting to discuss their requests.

Next meeting will be held on November 18, 2015 at 6 p.m. in the Planning Board Room

MEETING ADJOURNED AT 7:32 p.m.