

CAPITAL IMPROVMENT COMMITTEE

MEETING MINUTES: January 20, 2015

MEETING CALLED TO ORDER BY: Larry Ransom @6:03 in the Planning Board Room.

ATTENDING: Chairman Larry Ransom, Vice Chair Keith Tavares, Robert Sellers and Noah Escaler

NOT ATTENDING: Bruce Alexander and Shawn Cadime

ITEM 1- Approval of meeting minutes November 18, 2014

A motion was made by Noah Escaler to approve the minutes and was seconded by Robert Sellers. All in attendance voted in favor and approved.

ITEM 2- Reorganization

Chairman Larry Ransom, suggested reconsideration of Clerk position to the committee. Noah Escaler reconsidered and accepted the clerk position. A motion was made by Keith Tavares to grant Noah Escaler as CIC clerk and seconded by Robert Sellers. All in attendance voted in favor and approved.

ITEM 3- Review of recommendations by the Town Administrator, Shawn Cadime for FY 2016.

Chairman Larry Ransom, reiterated the importance of the "envelope" philosophy of keeping the municipal buildings water tight and weather proof, i.e. roofs, insulation, windows, siding, and ADA requirements. Larry Ransom presented an organized list of needs pertaining to the committee's DRA suggestions.

Further discussion of Town Administrator, Shawn Cadime's recommendations were discussed in detail. There were no Form A's currently submitted by any department.

Discussions pertaining to generators requested by school department, and roofing needs at Hurley Middle School. The committee discussed cost-effective ways of either locating pre-owned or surplus working generators at more efficient prices. Discussion of utilizing the Ambulance fund or possible donations from large retail companies coming to town could finance some Fire department needs.

Committee members further discussed items needed by DPW, Police dept, and School department that were suggested by the Town Administrator.

A heavy duty truck lift was discussed by the committee and Mr. Cadime will be given more feedback on this request.

A radio survey pertaining to a required change in band frequency, due to government mandates. Keith Tavares questioned when the deadline would occur in town.

A cross finger- print item was discussed by the committee members and Mr. Cadime will be given feedback pertaining this request.

The committee took into consideration some of Mr. Cadime's suggestions and will report back to him with feedback. The Chairman will recommend consideration of items taken from the DRA study. The members agreed to prioritize items from the list provided for the next Capital Improvement Committee meeting.

Next meeting will be held February 24, 2015 at 6PM in the Planning Board Room.

MEETING ADJOURNED AT 7:10PM

MINUTES PROVIDED BY- Noah Escaler