

## CAPITAL IMPROVEMENT COMMITTEE

MEETING MINUTES- October 5, 2011

MEETING CALLED TO ORDER BY Lauren Walsh @ 4:01PM

ATTENDING: CHAIR- Lauren Walsh, David Bowden, Bev Hart, Larry Ransom, Arthur Foulkes, David Viera, and Pam Nolan.

**ITEM ONE** Minutes from September 14<sup>th</sup>, motion made and seconded to approve. Six votes in the affirmative with one abstention (David Viera who wasn't a member of the CIC on that date).

Minutes from September 21<sup>st</sup>. Motion made and seconded to approve. Six votes in the affirmative with one abstention (David Viera who wasn't a member of the CIC on that date).

**ITEM TWO-** James Barrett, Principal-in-Charge of DRA presented a new and improved schedule of the Town Wide Facilities Study as requested by the CIC at our last meeting. Mr. Barrett introduced a new Project Manager for our consideration- Mr. Kenneth C. Best. Mr. Best took questions from the committee and responded well enough to gain overall approval from the CIC. Members made it abundantly clear as to his understanding of who the one and only contact in Town, that being Pam Nolan. Lauren Walsh will continue to be the CIC contact while working closely with Pam Nolan.

A motion was made to conclude DRA's presentation and seconded. All seven members voted in the affirmative.

A motion was made by David Bowed to open discussion on if we should review the existing contract with DRA and consider sending a recommendation to the BOS to withdraw said contract due to our level of dissatisfaction with their performance. The motion was seconded and all members voted in the affirmative. All members were asked to give their opinion on where we are in respect to any further work with DRA. All members are in favor of proceeding with DRA.

Motion made to have a "Notice to Proceed" issued to DRA by the Town Administrator. The motion was seconded and all seven members voted in the affirmative.

**ITEM THREE Other Business-**The Capital Project Status Form B, should be filled out and returned from Fire, School and DPW for the next meeting October 19, 2011.

Next Meeting of the CIC scheduled for October 19<sup>th</sup>, 2011 at 4PM

**MEETING ADJOURNED AT 5:21 PM**

**MINUTES PROVIDED BY- LARRY RANSOM- Clerk**