

**BOARD OF SELECTMEN**  
**APRIL 20, 2016**  
**REGULAR SESSION**

Members Present: David Andrade, David Parker, David Viera,  
Nelson Almeida, Michelle Hines

Town Administrator: Shawn E. Cadime

Chairman Andrade opened the meeting at 7 p.m. followed by the Pledge of Allegiance and moment of silence.

He announced that, in accordance with M.G.L. Chapter 30A, Section 20, anybody recording the meeting must notify the Chairman. The Board of Selectmen is recording via audio and video.

**BOARD AND COMMITTEE OPENINGS UPDATE**

Mr. Viera announced that volunteers are needed on the Board of Health (3 Board of Selectmen appointments), Conservation Commission (3 BOS), Economic Development Committee (1 BOS), Historical Commission (2 BOS), Property Tax Work-Off Committee (2 BOS), Zoning Board of Appeals (2 BOS), Permanent Building Committee (5 BOS), Recreation Committee (1 BOS), Recycling Committee (1 BOS) and Finance Committee (1 BOS).

**COMMUNITY SPEAKS** – None.

**LICENSE HEARINGS**

**National Grid Installation and Maintenance of a New Pole 3268 – Roosevelt Avenue**

Mr. Michael Parent of National Grid requested the pole in front of 20 Roosevelt Avenue.

Mr. Cadime advised that it has the approval of DPW Superintendent David Cabral.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was unanimously

**VOTED:** To approve the request to install and maintain a new pole #3268 at  
20 Roosevelt Avenue.

**PUBLIC HEARINGS**

Chairman Andrade opened the public hearing at 7:05 p.m.

**Request for Street Acceptance of Jane Howland Place**

Applicant Todd Mello was in attendance.

April 20, 2016

-2-

No comments.

A motion was made by Mr. Parker, seconded by Ms. Hines, and it was unanimously

**VOTED:** To close the public hearing.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was unanimously

**VOTED:** To accept Jane Howland Place, as presented.

The public hearing was reopened at 7:07 p.m.

**Request for Street Acceptance of Tall Pines Lane**

Applicant Steve Dippolito was in attendance.

No comments.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was unanimously

**VOTED:** To close the public hearing.

A motion was made by Mr. Parker, seconded by Ms. Hines, and it was unanimously

**VOTED:** To accept Tall Pines Lane, as presented.

The public hearing reopened at 7:09 p.m.

**Request for Street Acceptance of Betty's Way**

Atty. David Marcelini was in attendance.

No comments.

A motion was made by Mr. Viera, seconded by Mr. Parker, and it was unanimously

**VOTED:** To close the public hearing.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was unanimously

**VOTED:** To accept Betty's Way, as presented.

**Consider the Request for a New Annual All Alcohol Liquor License for Blazin Wings, Inc., d/b/a/ Buffalo Wild Wings, 120 Highland Avenue**

Chairman Andrade opened the public hearing at 7:10 p.m.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was unanimously

**VOTED:** To postpone until May 4, 2016.

The public hearing will remain open until that time.

**PRIORITY MATTERS**

**Presentation of Legal Opinions in Regards to the 150' Rule for Elections**

Chairman Andrade apologized to Board members. Mr. Cadime received this correspondence at 6:21 p.m. this evening.

The 150 ft. rule in summary refers specifically to signage in the current election and distribution of stickers for the current election. Furthermore, activities at polling places within 150 ft. – No person shall solicit votes for or against or otherwise promote or oppose any person or political party or position on a ballot question. Candidates can only be inside the polling place for the purpose of voting.

During the last election, Ms. Hines was inside the building but she was donating her time for a fundraiser. There was no violation.

Chairman Andrade advised that copies of these legal opinions will be available from Mr. Cadime.

**Opinion on Elected Officials Holding Special Municipal Positions**

A select person can serve as a special officer; however, per M.G.L., that person would have to elect to receive one of the compensations. Further, the Police Chief would have to put together a certification and file a disclosure with the Town Clerk. Furthermore, the individual would need to be the last resort to fulfill any duties. Every other special officer would have to be called and then she could fill that vacancy.

Mr. Parker questioned why she would have to give up the selectmen stipend and may never be called as a special officer.

Chief Craig Mace suggested the special police agreement should be sent to town counsel for review. That agreement describes an equitable dissemination of details.

April 20, 2016

-4-

Everyone agreed they need more information as to what is the last resort.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was

**VOTED:** 4 Ayes; 1 Abstention: To indefinitely postpone the opinion on elected officials holding special municipal positions.

The vote: Mr. Parker – Aye; Mr. Viera – Aye; Mr. Almeida – Aye; Chairman Andrade – Aye; Ms. Hines – Abstained.

**Consider a Conditional Offer of Employment for the Position of Executive Administrative Assistant to the Chief of Police**

Chief Craig Mace advised there were approximately 100 applicants to fill the position due to the retirement of long-time employee Mary Wilcox. Eleven applicants were interviewed and there was a second round of interviews.

He recommended the appointment of Nicole Bourgeois, effective May 2, 2016, upon successful background check.

Mr. Cadime agreed with the recommendation.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was unanimously

**VOTED:** To extend a conditional offer of employment to Nicole Bourgeois as Executive Administrative Assistant to the Chief of Police, as recommended by the Chief of Police and Town Administrator.

Ms. Bourgeois and Mrs. Wilcox will be at the next meeting.

**Consider the Appointment of Carol Ann Days to the Position of Senior Secretary to the Fire Chief**

Chief Michael Healy advised that Ms. Days was a candidate when the position was previously advertised. The person selected did not work out. Ms. Days is currently a dispatcher. They will try to make a smooth transition.

Chief Healy recommended and Mr. Cadime agreed with the appointment.

A motion was made by Mr. Viera, seconded by Mr. Parker, and it was unanimously

**VOTED:** To appoint Carol Ann Days as senior secretary to the Fire Chief.

Mr. Almeida was pleased to see in-house appointments.

**Consider the Approval of Interlocal Contract for Cooperative Purchasing**

Chief Healy said recently, trying to find a vendor for the purchase of a new fire truck, they found that some of the vendors are on the Mass. bid list or on the FCAM program. A lot of communities are using Houston Galveston Collective Consortium. It is another avenue to purchase at a discounted price. The fee charged is less than the FCAM program because it is built into the price of the truck. Capt. Bourque forwarded the information to Mr. Alexander. He is applying to become a member.

Mr. Cadime recommended allowing the Town to enter into an agreement to be part of this compact.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was unanimously

**VOTED:** To approve the Interlocal Contract for cooperative purchasing.

**Consider Recommended Changes to Seekonk Police Department General Order 2.05 – Domestic Violence**

Chief Mace explained that it is mandated that special brochures are issued to the abuser (defendant) and the victim (plaintiff). They are distinctly different in particular to Bristol County. They immediately issued instructions to all personnel. The General Order was updated to reflect the issuance of brochures and also the mandated six hour hold for persons arrested for domestic violence.

He respectfully requested approval. Mr. Cadime recommended.

A motion was made by Mr. Almeida, seconded by Mr. Parker, and it was

**VOTED:** 4 Ayes; 1 Abstention; To approve the recommended changes to the Seekonk Police Department General Order 2.05 Domestic Violence.

The vote: Mr. Almeida – Aye; Mr. Parker – Aye; Mr. Viera – Aye; Chairman Andrade – Aye.

Ms. Hines was not in the room during discussion and vote.

**OLD BUSINESS**

**Approval of Town Meeting Warrant Articles**

Mr. Cadime advised that the Board of Library Trustees requested removal of the three articles included on the warrant.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was unanimously

April 20, 2016

-6-

**VOTED:** To open the warrant for the May 16, 2016 Town Meeting.

A motion was made by Mr. Almeida, seconded by Mr. Viera, and it was unanimously

**VOTED:** To remove all articles submitted by the Board of Library Trustees.

A motion was made by Ms. Hines, seconded by Mr. Parker, and it was unanimously

**VOTED:** To close the warrant for the May 16, 2016 Town Meeting.

A motion was made by Mr. Viera, seconded by Ms. Hines, and it was unanimously

**VOTED:** To approve Article 1 (Reports) for the May 16, 2016 Town Meeting.

Mr. Viera will present Article 1.

A motion was made by Mr. Viera, seconded by Ms. Hines, and it was unanimously

**VOTED:** To approve Article 2 (Operating Expenses and Sanitation Fund) for the May 16, 2016 Town Meeting.

Mr. Cadime will have a presentation.

A motion was made by Mr. Almeida, seconded by Mr. Viera, and it was

**VOTED:** 4 Ayes; 1 Abstention; To approve Article 3 (Revolving Funds) for the May 16, 2016 Town Meeting.

The vote: Mr. Almeida – Aye; Mr. Viera – Aye; Mr. Parker – Aye; Chairman Andrade – Aye; Ms. Hines – Abstained.

Mr. Parker will present Article 3.

No recommendation on Article 4 (Compensation for Elected Officials). Ms. Hines will present.

A motion was made by Mr. Viera, seconded by Ms. Hines, and it was unanimously

**VOTED:** To approve Article 5 (Dog License Receipts) for the May 16, 2016 Town Meeting.

Mr. Viera will present.

April 20, 2016

-7-

A motion was made by Mr. Almeida, seconded by Mr. Viera, and it was unanimously

**VOTED:** To approve Article 6 (Capital Improvements) for the May 16, 2016 Town Meeting.

Chairman Andrade will present.

A motion was made by Mr. Viera, seconded by Ms. Hines, and it was unanimously

**VOTED:** To approve Article 7 (Transfer Free Cash) for the May 16, 2016 Town Meeting.

Mr. Cadime said the dollar amount will be available at Town Meeting. It will be for retros for the library.

Chairman Andrade will present.

A motion was made by Mr. Viera, seconded by Ms. Hines, and it was unanimously

**VOTED:** To approve Article 8 (CPC) for the May 16, 2016 Town Meeting.

CPC will present.

A motion was made by Mr. Viera, seconded by Ms. Hines, and it was unanimously

**VOTED:** To approve Article 9 (Disposal of Surplus Property) for the May 16, 2016 Town Meeting.

Mr. Viera will present.

A motion was made by Ms. Hines, seconded by Mr. Viera, and it was unanimously

**VOTED:** To approve Article 10 (Tax Anticipation Notes) for the May 16, 2016 Town Meeting.

Ms. Hines will present.

A motion was made by Viera, seconded by Ms. Hines, and it was unanimously

**VOTED:** To approve Article 11 (Transfer - Snow and Ice) for the May 16, 2016 Town Meeting.

Chairman Andrade will present.

April 20, 2016

-8-

A motion was made by Mr. Viera, seconded by Ms. Hines and it was unanimously

**VOTED:** To approve Article 12 (CPC) for the May 16, 2016 Town Meeting.

CPC will present.

A motion was made by Mr. Viera, seconded by Ms. Hines, and it was unanimously

**VOTED:** To approve Article 13 (financing) for the May 16, 2016  
Town Meeting.

Chairman Andrade will present.

A motion was made by Mr. Viera, seconded by Mr. Almeida, and it was unanimously

**VOTED:** To approve Article 14 (Transfer for Computer Server and Software)  
for the May 16, 2016 Town Meeting.

Mr. Almeida will present.

A motion was made by Mr. Almeida, seconded by Mr. Viera, and it was unanimously

**VOTED:** To approve Article 15 (Transfer for Fire Department Vehicle)  
for the May 16, 2016 Town Meeting.

Mr. Viera will present.

A motion was made by Ms. Hines, seconded by Mr. Viera, and it was unanimously

**VOTED:** To approve Article 16 (Jane Howland Place) for the May 16, 2016  
Town Meeting.

Ms. Hines will present.

A motion was made by Mr. Viera, seconded by Ms. Hines, and it was unanimously

**VOTED:** To approve Article 17 (Tall Pines Lane) for the May 16, 2016  
Town Meeting.

Mr. Viera will present.

A motion as made by Mr. Parker, seconded by Mr. Viera, and it was unanimously



April 20, 2016

-9-

**VOTED:** To approve Article 18 (Betty's Way) for the May 16, 2016 Town Meeting.

Mr. Parker will present.

A motion was made by Mr. Almeida, seconded by Mr. Viera, and it was unanimously

**VOTED:** To approve Article 19 (Zoning Amendments) for the May 16, 2016 Town Meeting.

Presentation to be made by the Planning Board.

No recommendation on Article 20 at this time.

Articles 21, 22, 23 and 24 by voter petition.

Article 25 by School Committee.

### **Vote on FY'17 Budget**

Mr. Cadime presented the budget for FY 2017 in the amount of \$50,007,555. He was using the governor's numbers. There were minor changes because the House numbers just came out. The School Department had an increase of \$63,848 in Chapter 70 funds. Unrestricted local aid on the town side was reduced by \$29,816, which came by the way of veterans benefits.

The School Department has a reduction in charter assessment that gets charged off. A Memorandum of Understanding has been approved and that is included to meet collective bargaining figures.

Mr. Almeida talked about the 2% salary increase. He would like to talk about it at the next Tri-Board meeting.

Mr. Parker said the steps would be eliminated.

Mr. Almeida preferred to have money articles presented at the beginning of Town Meeting when more residents are in attendance.

A motion was made by Mr. Parker, seconded by Mr. Viera, and it was unanimously

**VOTED:** To accept the final budget as presented by the Town Administrator in the amount of \$50,007,555.

**NEW BUSINESS**

**Moderator Discussion**

Chairman Andrade advised that, in accordance with Mass General Laws, there are three options in the selection of a Town Moderator – (1) special election, (2) election of temporary Town Moderator at Town Meeting, or (3) Board of Selectmen appointment.

Mr. Viera noted that Peter Hoogerzeil is interested in the position.

Interested individuals should complete a talent bank form. The matter will be on the agenda for May 4, 2016.

**Consider Approval of Minutes of March 23, 2016**

A motion was made by Mr. Almeida, seconded by Mr. Viera, and it was

**VOTED:** 4 Ayes; 1 Abstention; To accept the minutes of March 23, 2016.

The vote: Mr. Almeida – Aye; Mr. Viera – Aye; Mr. Parker – Aye; Chairman Andrade – Aye; Ms. Hines – Abstained.

**COMMUNITY SPEAKS** – None.

**OTHER BUSINESS**

**Discuss Other Topics Not Reasonably Anticipated by the Chairman 48 Hours Before the Meeting** – None.

**TOWN ADMINISTRATOR’S REPORT** – None.

**BOARD OF SELECTMEN LIAISON REPORTS AND COMMENTS**

**Veterans Memorial Committee Liaison Report**

Mr. Viera advised dedication is still scheduled for May 28<sup>th</sup>. Invitations have been sent out. The project should be completed three days before May 28.

He asked if the generator for Town Hall is included in the budget.

Mr. Cadime said there is an estimate.

Chairman Andrade noted that DPW Superintendent David Cabral is working on quotes.

April 20, 2016

-11-

Mr. Viera said the Memorial Day Parade will step off at 9 a.m. on Saturday, May 28. It will end at the site of the Veterans Memorial Park.

Mr. Almeida thanked the Seekonk Lions Club for the annual fishing derby held at the Grist Mill. A resident expressed concern about clean up at the trails by The Meadows. The resident also requested that police check the area.

Mr. Parker asked for an update on vacant positions at Town Hall.

Mr. Cadime said an applicant will be interviewed for Building Inspector on Monday of next week. The interview process is on-going for Conservation Agent.

Chairman Andrade announced the Annual Seekonk Fire Department awards ceremony will be held on Saturday, May 21, from 3 to 6 p.m. at The Dublin Rose Restaurant. It is open to the public.

He got a complaint about illegal dumping behind Ramada Inn.

At 9:35 p.m., Mr. Viera motioned, seconded by Mr. Almeida, to go into Executive Session to conduct strategy sessions with respect to negotiations with Seekonk Firefighters Union IAFF Local 1931 per M.G.L. Chapter 30A, Section 21(3), to conduct strategy sessions with respect to negotiations with the Superintendent of Public Works per M.G.L. Chapter 30A, Section 21(3), and to consider the approval of Executive Sessions Minutes of March 23, 2016; not to return to Open Session.

The vote: Mr. Viera – Aye; Mr. Almeida – Aye; Ms. Hines – Aye; Chairman Andrade – Aye; Mr. Parker – Aye. He will not participate in Executive Session.

Respectfully submitted,

David Viera, Clerk

Prepared by:

Patricia Gamer, Secretary