

**BOARD OF SELECTMEN**  
**JULY 10, 2013**  
**REGULAR SESSION**

Members Present: Nelson Almeida, Gary Sagar, Michael Brady,  
Robert McLintock, David Parker

Town Administrator: Pamela T. Nolan

Executive Assistant: Anne P. Rogers

Chairman Almeida opened the meeting at 6 p.m. followed by the Pledge of Allegiance and moment of silence.

He stated that, in accordance with M.G.L. Chapter 30A, Section 20, anybody taping the meeting must notify the Chair.

**PUBLIC HEARING FOR ALTERATION OF PREMISES ALL ALCOHOL PACKAGE STORE LIQUOR LICENSE**

**Araujo Liquors, Ltd., d/b/a Regency Liquors, Located at 301 Taunton Avenue, Jose N. Araujo, Manager**

Chairman Almeida opened the hearing at 6:02 p.m.

Mr. Araujo explained that, as a result of a tenant moving out and another relocating, he is looking to expand another 2,080 sq. ft. to the left of the building.

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was unanimously

**VOTED:** To close the public hearing at 6:02 p.m.

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was unanimously

**VOTED:** To approve the alterations of premises of an all alcohol package store liquor license for Araujo Liquors, d/b/a Regency Liquors, located at 301 Taunton Avenue, Jose N. Araujo, Manager.

**OLD BUSINESS**

**Update on Town Hall Sign**

DPW Superintendent Robert Lamoureux explained that several weeks ago he was asked to talk to state officials about installing a sign within the right of way. The State requested a detailed

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sketch and the Town has to fulfill the permit requirements. He is waiting to hear about procedures to follow in order to do this.

Mr. Sagar noted that Rep. Howitt serves on the Transportation Committee.

Mr. Lamoureux will call him.

Mr. Parker replied to recent comments made on local cable that the Board had done nothing about getting the sign back up. The Board attempted to work with the owner for three or four months with no results. He was empowered by the Board to try to contact the owner personally. He tried on three separate occasions to do this. DPW got involved with the State. It does not seem to be a problem with the State. Town Engineer David Cabral is preparing the sketch. Hopefully, the sign will be in place by August 1, 2013.

Mr. McLintock inquired about the condition of the sign.

Mr. Parker said the original idea was to have a sign that would match the one at the entrance to the Public Safety Complex. The Board decided to refurbish the original sign and \$5,000 was appropriated.

Mr. Lamoureux added that the sign was refurbished by a business in Seekonk and is ready to go up.

### **COMMUNITY SPEAKS (FIRST SESSION)**

Mr. Rick Machowski, 29 Shady Lane, explained that there has been a zoning problem for the past seven or eight years involving his neighborhood. They have been stonewalled since January. The ZBA hasn't met with a full board for a long time. They now have another date for August 5. He asked if a selectman would be willing to fill in on that date if the ZBA can't put together five qualified people who are ready to vote.

He noted that one of the ZBA members is a neighbor who recused himself and another has a business relationship with the other party. Yet, this person has already been involved in this discussion.

Mr. Machowski said the Building Commissioner hasn't made a decision.

Mr. Sagar disagreed with the facts as presented by Mr. Machowski. He said a full board of the ZBA is five and it takes four out of five members to get any action. It has always been the position of the ZBA to give the petitioner an option of continuance until there are five members. Two members recused themselves. He reached out to the Town Administrator. Potential candidates are ready to come before this Board to be appointed before the August 5<sup>th</sup> meeting. If that does not happen, a member of the Board of Selectmen could be appointed.

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Mr. McLintock asked what exactly is causing a problem.

Mr. Sagar said the ZBA needs one more person and it will be resolved on August 5h.

Mr. Parker volunteered for this one item.

Mr. Sagar noted there are two vacancies on the ZBA at this time.

Mr. Machowski said the Building Commissioner has not given a determination. This person is being defended publicly. He felt she is not doing her job.

Mr. McLintock had questions but Mr. Sagar felt it was out of order.

### **NEW BUSINESS**

#### **Congratulations to Graduates of Massachusetts Fire Academy**

Fire Chief Alan Jack introduced three Seekonk firefighters who graduated from the academy. There are now 25 firefighters. Those firefighters are Beau Jacques, Nicholas Mancini, and Alexander Schlageter, who was elected class president.

#### **Recognition of Captain Michael Healy for an Incident at 99 Restaurant on May 19, 2013**

Chief Jack read a letter addressed to the Town Administrator in appreciation of Capt. Michael Healy and fire rescue for assistance to a woman who was choking.

Capt. Healy was not in attendance. The Chief noted that Capt. Healy was taken aback that he was recognized for his efforts.

Chief Jack thanked him.

Mr. Parker felt that Capt. Healy was not in attendance because he didn't think he did anything out of the ordinary. He noted that the police and fire dedicate themselves to us and should be commended.

Chairman Almeida said he felt it was important to include on the agenda.

Chief Jack noted that he receives commendations for employees every week.

#### **Congratulations to Brian Borges on his Retirement as an Operator/Laborer for DPW since December 1973**

DPW Superintendent said that Mr. Borges was unable to attend. He is an outstanding employee. He suggested Mr. Borges attend the next meeting.

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Mr. McLintock felt the Board should look at some kind of plaque for retirements.

A motion was made by Mr. Brady, seconded by Mr. Parker, and it was unanimously

**VOTED:** To get a plaque for Brian Borges in recognition of his  
40 years of services with DPW.

Mr. Brady felt that Mr. Borges and Capt. Healy both deserve recognition.

**Interview Jeffrey D'Arrigo for Conservation Commission**  
**Consider Appointment or not of Jeffrey D'Arrigo to Conservation Commission**

Mrs. Nolan advised that Mr. D'Arrigo has a degree in wildlife biology. She highly recommended his appointment.

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was unanimously

**VOTED:** To appoint Jeffrey D'Arrigo for Conservation Commission  
until June 30, 2016.

Mr. Brady stated that it is incredibly fortunate to get someone with his background to volunteer for the Conservation Commission. He thanked Mr. D'Arrigo for coming forward.

Mr. Parker concurred.

**Accept with Regret the Resignation of Special Officer Stephen Lucke**

Police Chief Craig Mace respectfully requested this item be tabled.

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was unanimously

**VOTED:** To table action on the resignation of Special Officer Stephen Lucke.

**Appointment of Adam Laprade as a Police Officer followed by Swearing in Ceremony**

Police Chief Mace introduced Officer Laprade.

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was unanimously

**VOTED:** To appoint Adam Laprade as police officer.

Officer Laprade was sworn in by Town Clerk Janet Parker.

**Consider Conditional Offer of Employment for Ms. Kimberly McHugh as a Police Officer**

Chief Mace respectfully requested the Board approve the conditional employment of Ms. Kimberly McHugh as police officer.

Mrs. Nolan recommended the appointment.

Chief Mace stated that Ms. McHugh was the top scoring candidate from the interviews conducted. She is an army veteran having been deployed to Afghanistan. She was employed seven years in the Metropolitan Police Department of Washington, D.C. In 2008, Ms. McHugh was awarded her department's medal of valor and she was selected by the International Association of Police Chiefs as one of the top police officers of the year. Awards were given in recognition of her resolving a dangerous hostage situation. She has been exempted from training at the police academy and she is aware of the other pre-requisites of becoming a Seekonk police officer.

In response to Mr. Sagar's question, Chief Mace advised the savings of not attending the academy is \$3,000 in tuition plus about \$25,000 in salary and also the cost of transportation.

Mrs. Nolan said that she is very impressed with Capt. John's background checks.

Mr. Brady said it is very hard to get people into the academy now because spaces are limited.

**Consider Request from Fire Chief Alan Jack to Fill One of Three Vacancies in the Fire Department with Firefighter Edward Galley**

Chief Jack advised there are three vacancies. He requested authorization to offer employment to Edward Galley. He is currently on the eligibility list. He is a licensed Massachusetts paramedic and has passed all testing and requirements.

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was

**VOTED:** 4 Ayes; 1 Nay To authorize Chief Jack to hire Edward Galley as a Firefighter; to be sworn in at the next meeting.

The vote: Mr. Parker – Aye; Mr. Sagar – Aye; Mr. Brady – Aye; Chairman Almeida – Aye; Mr. McLintock – Nay.

Chief Jack advised he is currently testing four good candidates to fill the two remaining vacant positions. That should be done by the end of the summer.

**Consider Reappointments to MCIC, CPC and Human Services**

Executive Assistant Anne Rogers presented the three reappointments.

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A motion was made by Mr. Sagar, seconded by Mr. Parker, and it was unanimously

**VOTED:** To reappoint Teresa DeSilva to the Municipal Capital Improvement Committee, Priscilla Dunn to Community Preservation, and Anne Libby to Human Services; all three year appointments.

Ms. Rogers noted that volunteers are still needed for Conservation, Cultural Council, Economic Development, Energy, Parks and Recreation, Property Tax Work-off, Recycling, and Zoning. The Town Moderator is looking for volunteers for the By-Law Study Committee.

**Consider Approval and Sign or not Contract with Highway Rehabilitation Corp. for Hot-In-Place Asphalt Recycling Services for 2013-2016**

DPW Superintendent Robert Lamoureux explained that this was the only bidder.

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was

**VOTED:** 4 Ayes; 1 Present; To approve and authorize the Chairman to sign the contract with Highway Rehabilitation Corp. of Brewster, NY for Hot-In-Place Asphalt Recycling service at a sum of \$4.43 per square yard; contract from July 10, 2013 to June 30, 2016.

The vote: Mr. Parker – Aye; Mr. Sagar – Aye; Mr. Brady – Aye; Chairman Almeida – Aye; Mr. McLintock – Present.

**Consider Approval and Sign or not Contract with MX Consulting Services, Inc.**

Following discussion at the previous meeting, Mrs. Nolan advised that the Public Safety Complex is included in the bid. She is pleased with the service from this firm.

She attended the interviews for IT Director for the schools and the town. The person hired will help develop a complete merger of the two departments. It will take some time.

Chief Mace stated that he was also at the interviews. He recommended the approval of the contract. He stated that MX has done a great job both with fire and police. They work with in-house staff.

Mr. McLintock had questions about the servers

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was unanimously

**VOTED:** To table the contract with MX Consulting Services, Inc. until the next meeting.

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**Consider Approval and Sign or not Contract with Briggs Mechanical for DPW HVAC and Public Safety Complex**

DPW Supt. Robert Lamoureux advised that Briggs currently has the contract for Town Hall and the library.

Mr. Brady noted an error in the contract.

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was unanimously

**VOTED:** To approve and authorize the Chairman to sign the contract with Briggs Mechanical for DPW HVAC and Public Safety Complex, pending corrections.

Mr. Sagar requested a spreadsheet of all contracts.

**Consider Animal Shelter Construction Planning with Mr. Sagar**

Mr. Sagar advised that the Town Administrator, Building Commissioner, Plumbing Inspector, Electrical Inspector, Mrs. Pat Cloutier (building committee), and two representatives from MTTI trade school met to discuss the possibility of MTTI students working on the construction of the animal shelter.

It appears all the plans are not complete and financing is not in place. MTTI is a willing partner. The next time MTTI could be involved would be in March.

A motion was made by Mr. Parker, seconded by Mr. Brady, and it was unanimously

**VOTED:** To table further discussion on the animal shelter construction with MTTI.

In discussion prior to the vote, Mr. McLintock said he was not sure the State statutes would allow the Town to deal with a for-profit company.

Mrs. Nolan said she spoke to the Atty. General's office and was told it is similar to using Tri County.

Mr. McLintock disagreed. He noted that he does not have anything against MTTI. He asked Mrs. Nolan for the name and phone number of the contact at the Atty. General's office.

Mr. Sagar said he has known the owner of MTTI for 45 years.

Mr. McLintock said it takes away from the prevailing wage and union.

**Consider Request from Mr. Sagar to form a Permanent Building Committee**

Mr. Sagar noted that he had talked about this last year. It went to Town Meeting and was withdrawn. The original document was written by Mr. Carroll. Schools were included and it was withdrawn because schools were not happy. He asked the Board to look at it and maybe put it out there for the Fall Town Meeting. This would be for future projects.

Mr. Brady and Mr. McLintock support it.

Mr. Parker stated that he had appointed building committees as Town Moderator, and every one of them said they would not do it again because it was time consuming.

He questioned what would happen if there was a Town Meeting vote to form a committee and nobody wanted to serve. The building could not be built.

Mr. Brady said it would be the Board of Selectmen's responsibility by default under Mass. General Laws.

A motion was made by Mr. Parker, seconded by Mr. Brady, and it was unanimously

**VOTED:** To table discussion on a permanent building committee.

**Consider Request from Mr. Sagar to Establish a Calendar for Board of Selectmen Meetings through December 31, 2013**

Mrs. Nolan advised that the Treasurer suggested the Board meet on November 20, 2013 to set the tax rate.

Mr. Parker noted that the Chairman could schedule a meeting at any time.

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was unanimously

**VOTED:** To establish a calendar for Board of Selectmen meetings through December 31, 2013 as follows:

July 24, August 7 and 21, September 4 and 18, October 2, 16, and 30,  
November 13, December 4 and 18, 2013.

**Consider Request from Mr. Sagar for Library Roof Drainage Work**

DPW Supt. Robert Lamoureux and Library Director Peter Fuller were in attendance.

Mr. Sagar referred to plans used at the new CVS in the north end of town.



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Mr. Lamoureux advised that after several attempts he was able to contact a representative at Russo Barr Architects who designed the roof at the library. He looked at the application at CVS and felt it would work well at the library. He asked Russo Barr to prepare a design and proposal.

Mr. Parker noted that Town Meeting was led to believe it would cost about \$161,000. Mr. Sagar and Mr. Lamoureux have now come up with a solution that might cost about \$60,000.

Mr. Lamoureux noted the \$161,000 figure was from MCIC.

Mr. Fuller said he was not going to defend the MCIC, but he felt part of the cost was to remove the water away from the building.

Mr. McLintock said the membrane was put on the library roof at the same time as the middle school. The pitch on the roof might not be right. They should go back to the company who put on the roof.

Mr. Sagar said it is not a leaking problem.

Mr. Brady commended the people who went to look at the situation. He stressed that they have got to stop looking at the facilities study for cost estimates.

Mr. Parker noted that the study cost about \$75,000 or \$80,000.

**Consider Approval of Two Week Vacation Carryover for Town Administrator as Stated in Contract**

Mrs. Nolan indicated the Treasurer requested Board approval.

Mr. Parker asked why she did not use the time.

She noted she had been out sick for about a month and she is involved in the three building projects in Town.

A motion was made by Mr. Parker, seconded by Mr. Brady, and it was unanimously

**VOTED:** To approve and authorize the Chairman to sign the two week vacation carryover for the Town Administrator

**Discussion on Administrative Policy #53, "Travel Regulations and Reimbursements;" Approve Changes, if Necessary**

Chairman Almeida stated that he put this on the agenda because there are mileage reimbursement requests every week. Recently, four members of the same department attended a seminar and

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there were four different mileage amounts. He asked why they did not use a town vehicle and why they did not go together. Several departments do the same thing.

He proposed that in the future employees who travel must get the exact mileage from Town Hall to designation.

Mr. Brady agreed. He said the policy has to be strictly adhered to. The policy should include language that when more than one employee from a department is going to a seminar or conference, they **shall** carpool whenever possible. Private vehicles should be used only if a town vehicle is not available when approved by the Town Administrator. Each budget should have a line item for in-state and out-of-state mileage. Mr. Brady added that he would not sign any warrant that included request for unauthorized mileage reimbursements.

Mr. Parker noted that this policy had been in place for about ten years. This particular Board should have gotten Town Administrator approval to attend the seminar.

Mrs. Nolan said she was on vacation.

Mr. Brady pointed out it is an annual event and that board should have gotten preapproval from the Town Administrator.

Mr. McLintock noted that this particular policy is ten years old. There were no town vehicles then.

Mr. Sagar suggested that employees should have copies of Administrative Policies.

He added an amendment on page two under Use of Private Vehicles, "Private vehicles may be used for travel on Town of Seekonk business when authorized by the Town Administrator. Reimbursement will be limited to the lower of current per mile reimbursement rate set by the IRS with a start and end of 100 Peck Street."

The \$30 per diem rate for meals will be eliminated and U.S. Government approved per diem rate will remain.

Mr. Brady added, "When two or more people attend the same training or seminar they shall travel together in the same private vehicle, whenever practicable."

Mrs. Nolan will resubmit the policy with corrections at the next meeting

### **Sign Warrant for Special Town Election**

A motion was made by Mr. Parker, seconded by Mr. Sagar, and it was unanimously

**VOTED:** To approve and sign the warrant for the July 29, 2013 special town election.

**Consider Approval of Regular Session Minutes of May 1, 2013 and May 29, 2013**

A motion was made by Mr. Sagar, seconded by Mr. Brady, and it was unanimously

**VOTED:** To accept the Regular Session minutes of May 1, 2013 and May 29, 2013.

**OTHER BUSINESS**

**Discuss Other Topics Not Reasonably Anticipated by the Chairman 48 Hours Before the Meeting**

None.

**TOWN ADMINSTRATOR'S REPORT**

**DPW Truck Purchase**

Mr. Sagar stated that the Board had voted not to go out to bid until they had a full discussion on the entire evolution of snow plowing and equipment needed. That meeting has not been held. They need to move forward now.

Mrs. Nolan said they have had snowplowing discussions.

Mr. Lamoureux noted that DPW needs to purchase these vehicles because they will be extremely helpful with snow plowing operations. It takes four months to purchase the vehicles. Front line vehicles are 1995 and 1996. He had pictures of the vehicles and repair reports which showed \$6,000 on one and \$5,300 on another. One vehicle is down right now.

Mr. McLintock felt there should have been a work session and yet Mr. Lamoureux does not want to sit down and talk to the Board.

Mr. Lamoureux noted they had a discussion about the blizzard at a Board meeting.

Chairman Almeida said police and fire did not have all the information needed.

Mr. Lamoureux noted the purchase of vehicles was approved at Town Meeting.

Mr. McLintock said he wrote a two page letter with very specific questions and he has not gotten an answer.

Mr. Lamoureux explained the Town belongs to a cooperative. He got quotes for the vehicles back in February. These trucks were supported by the Capital Improvement Committee. It also went to the Finance Committee.

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Mr. Parker felt there is something personal here.

Mr. Lamoureux said he has answers for Mr. McLintock's questions. He is waiting for it to be put on the agenda. He stressed the need for these vehicles.

Mr. Sagar stated that he has a problem with the entire process. He felt the Board was never informed of the two new vehicles.

Mr. Lamoureux said he was not given permission to go out and look for outside help until 48 hours before the blizzard.

Mrs. Nolan advised that surrounding communities pay more than Seekonk for snowplowing. All the big firms go with the State.

Mr. Brady felt there were issues with the shelter. Two important people went on vacation prior to the blizzard. He felt it should fall under Emergency Management rather than the Board of Health.

A motion was made by Mr. Parker, seconded by Mr. Brady, and it was

**VOTED:** 4 Ayes; 1 Nay; To purchase the trucks and schedule a meeting in August to discuss the blizzard and emergency preparedness.

The vote: Mr. Parker – Aye; Mr. Brady – Aye; Mr. Sagar – Aye; Chairman Almeida – Aye; Mr. McLintock – Nay.

Chairman Almeida will schedule a work session in August.

Mr. McLintock said this all started because there is not enough insurance involved.

### **Discuss Hiring of New Dispatcher**

Mrs. Nolan advised this is a new position through the grant. It is budgeted and passed at Town Meeting.

Mr. McLintock wanted to make sure the successful candidate is aware the position is based on funding of the grant.

Mrs. Nolan said she will also post and advertise the position of DPW truck driver/laborer to replace the retirement.

### **BOARD OF SELECTMEN LIAISON REPORTS AND COMMENTS**

Mr. McLintock reiterated his comments that the Board needs to have work sessions.

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Mr. Brady asked about the status of the old town hall/police station.

Mrs. Nolan advised that CPC provided a grant to remove the hazardous materials. They are working on restoring plumbing and electrical work to the building. There is \$50,000 left from the CPC grant. They are very close with a lease with the Seekonk Wampanoag tribe.

Mr. Sagar said that CPC members and he feel the Board is going beyond what was supposed to be done. He suggested an executive session meeting with the CPC.

Mr. Brady asked about the Historical Commission.

Mr. Parker recalled that the Board had indicated they would not spend any money on that building.

Mr. Brady asked about the Banna Fire Station.

Mrs. Nolan advised that eight people attended the mandatory walkthrough. Bids will be opened on July 24<sup>th</sup>.

Mr. Parker noted that the Seekonk Honor Guard was invited to go to Fenway Park and present the colors at a game last week.

He advised that Town Engineer Dave Cabral has been in touch with the State about the Town Hall sign. He is waiting to hear.

Mr. Parker reminded residents about the special town election for senior center funding on July 29, 2013.

He advised that the basement project is completed. All records that needed to be shredded have been done. Public Works assisted in removing all the boxes. Three Town Hall employees are in charge of documenting materials that are put down there.

Mr. Sagar would like to have Insurance Agent Brian Murphy attend a future meeting to explain general liability and workers compensation re: snowplowing and sanding.

Mrs. Nolan suggested August 2, 2013.

Mr. McLintock said there is an antique scale downstairs that could be used as a centerpiece in the new senior center.

Mr. Sagar questioned if the Board should meet with the CPC to talk about the Historical Commission and the old town hall.

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Mr. Sagar asked if the Board will be doing zero based budgeting.

Mr. Brady felt that is the way to go.

Mr. Parker said they did that for this year.

In that case, Mr. McLintock wanted to know what \$350,000 was taken out of savings.

Mrs. Nolan said they do zero based budgeting.

There was discussion about a percentage of the meals tax going toward Capital Improvement. Mr. Parker said it should be capped.

Mr. Sagar suggested the chairpersons of the four committees meet in advance to set an agenda for the Tri-board meeting of September 19<sup>th</sup>.

He advised that he is working with Mr. Kinniburgh to find a location for the veterans memorial..

He noted that six months ago there was discussion about reorganizing the office space at Town Hall.

Mrs. Nolan said the Building Commissioner is very concerned about the two offices that are in closets – Veterans Agent and Recreation Director. Hopefully, the Recreation Director will go to the library and the Veterans Agent will be in the new senior center. She said they might have to think about a town hall annex.

Mr. Sagar suggested they contact the electrical engineer who did the design for the Public Safety Complex to solve the problem of emergency power.

Mrs. Nolan felt the Board had decided to go with individual generators for town hall, the animal shelter and senior center.

She said that Mr. Carpenter, Chairman of the Banna Fire Station Building Committee, is a retired mechanical engineer. He recommended a generator at the town hall which would provide redundancy to the Public Safety Complex.

Mr. Sagar asked about the drainage problem at the Public Safety Complex.

Mrs. Nolan advised that GPI is working with Mr. Piquette.

Chairman Almeida said a resident of Mill Road expressed concern about Mill Road as a one way. He suggested a public hearing as it gets closer to obtain input from residents.

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Chairman Almeida said that two members of the Veterans Memorial Committee went on Channel 12 to talk about a location for the memorial. It involved the Library Board of Trustees. One of them had misleading remarks that the Town had not done anything for veterans in 70 years.

The Chairman noted that the Board appointed the Veterans Memorial Committee. There is a statue in front of Town Hall and various plaques inside. He contacted Channel 12 but has not gotten a reply.

Chairman Almeida noted that he had asked Mrs. Nolan and Mr. Alexander to look if elected and appointed officials could be on the Town's health plan. It was voted sixteen years ago that the Board would have to approve it and it would have to go to Town Meeting.

He acknowledged that he would definitely benefit from this; but, in the best interest of the Town, he would never approve it.

There was an e mail and letter to the editor from a resident who complained that he would put that on the agenda.

He felt that was defamation of character and he will discuss with legal.

### **COMMUNITY SPEAKS (SECOND SESSION)**

Mr. Keith Rondeau of 17 Shady Lane reiterated what his neighbor had said earlier in the meeting.

He said there was an issue (storage of three 18-wheeler gasoline tanks) on that same property on April 15<sup>th</sup>. It was the holiday. He left five messages at Town Hall and nobody got back to him. He contacted Board of Health, Planning, Building, ZBA, and Town Administrator's office.

Chairman Almeida requested a response from those department heads as to why they did not return the call.

Mrs. Nolan said she did not get the message. She does respond to her calls.

Chairman Almeida advised that the Board's phone numbers re on the website.

Mr. Bob Blanchard said that budgets should start with services provided and then the numbers. Department heads have to communicate.

### **EXECUTIVE SESSION**

At 9:57 p.m. Mr. Parker motioned, seconded by Mr. McLintock, to go into Executive Session

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to consider employment contract for Town Engineer, consider employment contract for DPW Superintendent, consider approval of MOA for Dispatch, consider approval of MOA for Fire, update on Maple Avenue fire site, and consider approval of Executive Session minutes of May 1, 2013 and May 29, 2013; not to return to Open Session.

The vote: Mr. Parker – Aye; Mr. McLintock – Aye; Mr. Brady – Aye; Mr. Sagar – Aye; Chairman Almeida – Aye.

Item E (Discussion on SRPEDD Representative) was excluded.

Respectfully submitted,

Michael Brady, Clerk

Patricia Gamer, Secretary