

CAPITAL IMPROVEMENT COMMITTEE

MEETING MINUTES September 21, 2011

MEETING CALLED TO ORDER BY Lauren Walsh @ 4:03PM

ATTENDING: CHAIR- Lauren Walsh, David Bowden, Bev Hart and Larry Ransom, Arthur Foulkes and Pam Nolan.

ITEM ONE – James Barrett from DRA is present to hear the many concerns that the CIC have regarding the Facilities study. The most concerning is the failure of communication between the Project Manager of DRA and the Town Administrator Pam Nolan. Another issue is a question-air that DRA developed to send out to all Municipal Buildings, asking questions of the recipients regarding their particular feelings of what items they feel need to be corrected. This is not what the CIC expected from a Professional, Independent study as set forth in the RFP.

A motion was made and seconded to halt all discussion and have Mr. Barrett return in two weeks (October 5th 2011) with a new approach which will be designed along the Independent, professional guidelines as specified. Motion passed unanimously.

A motion was made and seconded to inform Mr. Barrett that no payments of invoices will be made by the Town of Seekonk until a “Notice to Proceed”, is issued.

ITEM TWO- A new Progress Report Form was rolled out for the Town Department Heads to use in updating the progress of purchases approved by Town Meeting last spring.

ITEM THREE- A motion was made and seconded to ask for an article to be added in the Fall Town Meeting for \$500,000.00 to be transferred from Free Cash and placed in the Municipal Capital Stabilization Fund. The motion was carried unanimously

Next Meeting of the CIC scheduled for October 5th, 2011 at 4PM

MEETING ADJOURNED AT 5:08 PM

MINUTES PROVIDED BY- LARRY RANSOM- Clerk