



# - TOWN OF SEEKONK MEETING NOTICE -

Please PRINT clearly or type form

Committee Name: Capital Improvement Committee

Date of Meeting: May 4, 2016 Circle day: M T **W** Th F

Time: 6:00 PM Place of Meeting: Planning Room – Town Hall

Topics to be discussed: *(if attaching the agenda, only one copy is required for posting)* Time stamp:

1. Approve minutes from 3/30/2016
2. Overview of how to get meetings recorded – Noah Escaler
3. Plan for town meeting on 5/16/2016

Ⓢ **Four (4) copies of this notice must be filed with the Town Clerk’s office:**

Each sheet contains two copies. You **MUST** have two full sheets (4 copies of the notice) with you when filing notice with Clerk’s office – it is not our responsibility to make the copies for you. One copy will be posted, one for cable, one will be filed in the Clerk’s office & one will be returned to the committee as a file copy.

Ⓢ **On the back of one of the forms submitted, kindly print your committee name and meeting date.**

Dated: \_\_\_\_\_ Posted by: \_\_\_\_\_

POSTING COPY                      CLERK’S FILE COPY                      COMMITTEE FILE COPY                      CABLE COPY



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