

Saugus Board of Selectmen  
February 4, 2012

\*\*\*\*\***Meeting Minutes**\*\*\*\*\*

AGENDA  
Saugus Board of Selectmen  
9:00 AM February 4, 2012  
Town Hall Auditorium  
298 Central Street

1.) Town Manager – job description & attributes

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The Saugus Board of Selectmen met on February 4, 2012 at 9:00 AM in the Town Hall Auditorium, 298 Central Street. Present: Selectmen Stephen Castinetti, Stephen Horlick, Debra Panetta, Michael Serino and the Chairman Scott Crabtree.

1.) Town Manager – job description & attributes

The Chair said this is the second meeting to allow public input on the qualifications and attributes for the Town Manager. Mr. Horlick announced there are index cards to leave a comment if someone doesn't feel comfortable speaking. Mr. Castinetti said the Board is also accepting e-mail comments.

Mike Downing, 39 Elm Street, asked when they will solicit for applicants. The Chair said they are gathering input. Mr. Downing asked if Mr. Crabtree was going to vacate his position to be eligible to be Town Manager. The Chair said this is not about him, it is about getting input from residents.

Terri Lehane, 24 Burrill Street, Precinct 5 said she agreed with things said last week and said she would like to see it be someone from in Town if possible and actively pursue grants especially for school buildings.

Janet Leuci, 35 Wilbur Avenue, TMMP4, said she got involved 38 years ago and has seen Town Managers come and go, some good and some not so good but the best were nonpolitical and had good relationship with Selectmen and asked they look for confidence, good interpersonal skills, and evaluations and feels local qualified should be given preference and referenced thesis by Brent Wilkes and said look for someone who cares and has strong leadership skills and hope they don't delay.

Maureen Dever, TMMP3, thanked the Board for allowing citizens to give input and commended the Board said one issue that's important is presentation of financial information and said many times Town Meeting receives information last minute. The Chair said the Board is looking toward building a better relationship with the Manager's office and trying to correct line items to reflect true cost. Ms. Dever said she agrees with residency but asked they not preclude qualified applicants if they have all the Board is looking for in a Town Manager. Mr. Serino said he has sat on budget hearings and are trying to provide more detail to the budget and said this Board has had budget meetings for the public to attend. Mr. Horlick said he has talked to employees and in the past they were not listened to.

Virginia Olivero, 65 Dudley Street, said she agrees it should be a resident and friendly.

Ms. Dever said it's important to cultivate relationships and said we have a lot of good people and we need to encourage them to get involved.

Mr. Horlick recapped from his notes. Ms. Panetta thanked everyone for coming and said the Board is accepting e-mail comments and phone calls and agreed as a Town Meeting Member it was hard getting information for a vote last minute and said this is not the end of the process, it is the beginning. Mr. Serino thanked everyone and noted the same theme as last forum that the residents want a resident.

Mr. Horlick moved to adjourn. Chair seconds. Vote: 5-0.

Meeting adjourned at 9:45PM.

Respectfully submitted,  
Wendy Reed, Clerk