

SAUGUS CHARTER COMMISSION
MEETING MINUTES
OF
April 23, 2009

The sixty-second meeting of the Saugus Charter Commission was held on Thursday, April 23, 2009. The meeting was held in the Town Hall Auditorium. The meeting was called to order by the Chairman, Peter Manoogian, at 7:30 P.M.

STEP 8: REDESIGN

ROLL CALL OF MEMBERS

Eight members of the nine member committee were present at roll call: Cam Cicolini, Karen Cote, Eugene Decareau, Karla J. de Steuben, Albert W. Diotte, Jr., Joan Fowler, Peter Manoogian, Sr., and Thomas Stewart.

Absent from the meeting: Debra Panetta

The Chairman noted that there were more than enough for a quorum.

PUBLIC FORUM

None at this time.

READING OF MINUTES OF LAST MEETING (April 16, 2009)

Minutes were distributed to all Commission Members to review before the next Meeting.

ACCEPTANCE OF PREVIOUS MINUTES (April 9, 2009)

Mr. Diotte made a motion to accept the minutes of April 9, 2009.

The Chairman seconded the motion.

The motion passed **8-0**

CHAIRMAN'S REPORT

- **Meeting with Wakefield Item – examples, pictures?**
The Chairman reported that he had met with the Wakefield Item this week, and provided samples of newsprint examples.

- **Meeting with Copley Business Solutions**
The Chairman provided samples of the booklets that Copley Business Solutions could print for approximately the same price, with town's non-profit status, and bulk rate postage.

- **Selectmen – May 5th – develop specifications**
The Chairman noted that he would include in specifications for the Selectmen, that the proposed charter be mailed by October 4th, to allow residents time to register if they have not already done so. He asked Members to think about specifications they may want

included (font size, etc.), and again stated that he is going to ask the Selectmen to create a task force. He encouraged Members to attend the May 5th meeting.

- **Presentation to Rotary Club – April 23rd Presentation**

The Chairman referred to the presentation that he gave to the Rotary Club this date. He noted the slides that he has added since the presentation to the Lions Club, and advised Members that he had emailed them a copy.

- **Communication with ITAM and FHYC**

The Chairman reported that he had spoken with both the Fox Hill Yacht Club and Italian American Club this week regarding the language in the disposition list.

Mr. Manoogian provided Members with a final draft of the proposed charter (dated April 23). It is the last copy Members will receive before next Thursday. He suggested that Members review it for any additional changes.

He also noted that there are several homes in Saugus that have a Melrose address and zip code. He has received a list of those homes from the Town Clerk, and those will have to be sent by regular mail.

TREASURER'S REPORT

No change at this time. The Treasurer will be working on the final report that has to be turned in, and any amounts that need to be encumbered.

COMMITTEE REPORT

- **Drafting Sub-Committee**

The Sub-Committee met on Saturday and came up with guidelines that have been woven into the Ballot Question and Summary provided to each of the Members. Members read each section of the document aloud, and made all grammar and punctuation changes.

- Mr. Stewart Question and Summary
- Ms. de Steuben Introduction
- Ms. Cote Statement of Major Differences
- Mr. Manoogian Commission Comments on Other Charter Features
- Ms. Fowler Commission Statement

The Chairman will email the corrected copy to all Members.

UNFINISHED BUSINESS

- **Continue to amend charter proposal**

Members reviewed final draft (dated April 23) for corrections. Chairman suggested that Members go over it thoroughly before the next meeting.

NEW BUSINESS

- **Meeting – April 30th**

The Chairman advised Members to come to the next meeting prepared to have their picture taken for the inside cover. Also, after the roll-call vote, be prepared to sign the final document.

Mr. Curran suggested monthly meetings from now until November to identify questions and responses to the public.

The Chairman noted that he had met with the Police and Fire Chief this week to clarify the proposed changes to the licensing board.

PUBLIC FORUM

None at this time.

ADJOURNMENT

Ms. Cicolini made a motion to adjourn at 8:29 PM.

The Chairman seconded the motion.

The motion passed **8-0**

APPROVED ON _____

SUBMITTED BY _____