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**Town of Sandown
Zoning Board of Adjustment
Minutes 5/31/12**

6 **Meeting Date:** May 31, 2012
7 **Type of Meeting:** Regularly Scheduled
8 **Method of Notification:** Public Posting ~ Sandown Town Hall & Sandown Post Office,
9 Sandown Website
10 **Meeting Location:** Sandown Town Hall
11 **Members present:** Chairman Steve Meisner, Lauren Cairns, and Doug Martin
12 **Absent:** Curt Sweet, Steve Brown – Selectman’s Liaison

15 **Opening:** Mr. Meisner opened the meeting at 7:09 p.m.

17 **Also Present:** Donna Green, potential alternate

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19 **Appointment of Members**

20 **MOTION:** Mr. Meisner made a motion to appoint B.J. Richardson for a three-year term. Mr.
21 Martin seconded the motion. Members voted unanimously in the affirmative. The motion passed.

22
23 **Election of Officers**

24 Mr. Meisner suggested postponing the officer elections until there are more members present.
25 Mr. Martin agreed it would be a good idea to defer the conversation until next month.

26
27 **MOTION:** Mr. Meisner made a motion to appoint Ms. Donna Green as an alternate for a three-
28 year term. Mr. Martin seconded the motion. Members voted unanimously in the affirmative. The
29 motion passed.

30
31 Members discussed the appointment process and noted the Selectman need to approve the
32 appointments; the new members would then need to be sworn in by the Town Clerk.

33
34 B.J. Richardson joined the meeting. Mr. Meisner noted he would not be voting that evening. Mr.
35 Meisner then informed Mr. Richardson that he was appointed for another three-year term.

36
37 Mr. Richardson left the meeting.

38
39 **Review of Applications for June**

40 Mr. Meisner noted they were to review an application for a Variance from Article II Part A
41 Section 16 B:1 for installation of a replacement septic system less than 75’ from the existing on-
42 site well. He noted they had the completed application minus the five criteria for the variance.

43
44 Mr. Martin noted that the abutters list was verified by him and Ms. Cairns. They also had the
45 correct envelopes with postage applied.

47 Members reviewed the application.

48
49 Ms. Green requested to see the plans for the original septic system. Mr. Meisner noted that if the
50 system was 25-50 years old, then the plans were null and void.

51
52 The applicant explained approximately where they thought the old system was.

53
54 Mr. Meisner noted that they would verify that information during the hearing.

55
56 **MOTION:** Mr. Martin made a motion to accept the application for a variance submitted by
57 Joshua Manning and Brian Thompson, Map 29, Lot 25 with the condition that the applicant fill
58 out the five criteria on the application for a variance before the next hearing. Ms. Cairns
59 seconded the motion. Members voted unanimously in the affirmative. The motion passed.

60
61 Mr. Meisner noted that the applicant would like to expedite the process and move up the hearing
62 if possible. He noted the next scheduled meeting is Thursday, June 28, 2012.

63
64 Mr. Meisner noted that Chuck Ashford from Dependable Construction and Joshua Manning from
65 Points North Design Group, the septic system designer, were present.

66
67 Mr. Meisner noted he would confirm with Andrea Cairns what the required timeframe is for
68 mailing abutter letters and placing the legal notice in the newspaper. Ms. Andrea Cairns will
69 notify all involved when the hearing date is confirmed.


70
71 Ms. Green questioned whether the five criteria needed to be available to the public by the time
72 the legal notice was placed in the newspaper, noting if she was an abutter, she would like to have
73 that information before the meeting. Mr. Meisner noted that they didn't need that information
74 until the hearing. Mr. Ashford noted they would get that information to the office first thing on
75 Tuesday, June 5, 2012.

76
77 **Minutes from 2/23/12**

78 **MOTION:** Mr. Martin made a motion to defer approval of the minutes until the next meeting
79 when there would be more members present. Ms. Cairns seconded the motion. Members voted
80 unanimously in the affirmative. The motion passed.

81
82 **MOTION:** Mr. Martin made a motion to adjourn. Ms. Cairns seconded the motion. Members
83 voted unanimously in the affirmative. The motion passed.

84
85 Respectfully submitted,

86 
87 Andrea Cairns, Recording Secretary