

**Sandown Senior Affairs
Transportation Program
Meeting Minutes**

Meeting Date: 6/5/18

Meeting time: 7:03 pm

Meeting location: Sandown Town Hall

Meeting called by: Regina Wilson

Secretary of Minutes: Heidi Costanzo

Attendees: Regina Wilson, Heidi Costanzo, Ron Dunbar, Scott Bickford, Duane Butts, Paul Godin, and Sue Godin

Absent: Colleen Donovan

Guests: Penny Williams from the Tri Town Times, Steve Brown as liaison fro the Board of Selectmen

Review of previous minutes: Reviewed and approved May minutes as written.

Treasurer's Report:

Deposited \$74, withdrew \$49, ended with balance of \$20,850.85.

Donations:

\$90 from Lon Kercinas;

\$20 from Nancy Small; and

\$10 from Elaine Quinn

Trips and Miles:

April: With the introduction of the new tracking spreadsheet, we forgot to log April's trips and miles. There were 18 trips/332 miles for April 2018.

May: 24 trips/365 miles.

Open Discussion:

July Meeting: Due to scheduling conflicts, the SSATP's July meeting will be held on June 26, 2018.

Resignation: Heidi Costanzo has announced her resignation as the SSATP secretary. Her last meeting will be June 26. There is now an open secretary position.

Brochures: Regina has been working on updating the SSATP brochure and will have drafts for the committee to review at the next meeting. The brochure will be a 2-sided card that includes the SSATP guidelines.

Phone Number / Email Address / Facebook Page: The possibility of a dedicated telephone number for the SSATP has been shelved for now. However, a dedicated email address has been created (sandownrides@gmail.com) and the Facebook page is posted and monitored by Regina and Scott. People who call Town Hall for more information regarding the SSATP services are given Regina's telephone number. The Facebook page and dedicated email address are just two additional ways for people to learn more information about the SSATP.

Chief Gordon said people are still welcome to contact the Sandown Police Department to schedule a ride as they have been doing in the past. Regina will get the message from the police and call the potential passenger back. New potential passengers will still need an initial home visit for several reasons:

- SSATP needs to evaluate potential passengers to ensure that the SSATP is capable of providing rides;
- SSATP needs to explain the program and review the guidelines in full with potential passengers; and
- SSATP may need to conduct an in-home visit with existing passengers to review the guidelines in full (i.e. the SSATP provides rides primarily for medical appointments)

Old Home Day:

Now that the SSATP is currently financially stable from regular donations, we decided to maintain a table at Old Home Day, but not to fundraise this year.

Next Meeting Date: 6/26/18 at 7 PM

Meeting Adjourned at: 7:54 PM

Respectfully Submitted,

Heidi Costanzo, Secretary