1	Sandown Senior Affairs
2	Transportation Program
3	Meeting Minutes
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5	Meeting Date: 7/2/13 Meeting time: 6:30 pm
6	Meeting location: Sandown Town Hall
7	Meeting called by: Nelson Rheaume
8	Chair-person: Nelson Rheaume, Director of Senior Affairs
9	Secretary of minutes: Kathleen Richardson
10 11	Attendees: Nelson Rheaume, Joan Park, Kathleen Richardson, Lorraine Sieckarski, Jane Gariepy
12	Absent: Chief Joe Gordon, Tom Tombarello
13 14	Review of previous minutes: Minutes reviewed Joan motionefd to accept, second by Kathleen and accepted unanamously.
15	Agenda Topics: Review Program Policies
16 17 18	New drivers oriented to SSATP Policies and Procedures-informed of need for I.D. check and fingerprints-Drivers understand-no further questions. Awaiting calls for new residents and need for rides.
19	Agenda Topic: New Vehicle
20 21 22	Motion to accept donation of van to be utilized by drivers for SSATP brought forth by Kathleen- vehicle was donated by generous supporter of program-motion seconded by Joan -all in favor for acceptance of vehicle to program and move to place on Selectmens agenda for acceptance.
23	Agenda Topic: Dispatch issues
24 25 26 27 28 29	Nelson has informed committee members of 2 incidents in which the dispatch had taken information for rides for residents, but the requests did not make it to Nelson for finalization. There is a cross of time where the dispatch had taken the requests after the Town Hall had closed and therefore could not be delivered. Nelson spoke with Chief Gordon and a plan was instituted that the requests would be electronically forwarded to Nelson by the dispatch each day. This plan will continue to be monitored for any further issues.
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31	Agenda Topic- Sandown Old Home Days
32	Committee working on Old Home Days donations. Will continue to discuss.
33	Agenda Topic: Advertise
34 35	Joan will call Mark Rittenhouse to request a small update of the program be run in the paper. Brochures will be placed thru town. Nelson to contact cable to request advertisement.
36	Next Meeting Date: 7/16/13 at Town Hall, 6:30
37	Meeting Adjourned: at 8:40pm
38	Respectively Submitted,
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41	Kathleen Richardson, Secretary