

Approved March 23, 2016

Sandown Recreation Commission  
March 2, 2016

The meeting was called to order by Chairman George Blaisdell at 6:35 p.m. Members present were: John Donahue, Veronica Utman, and George Blaisdell. Also present was Deb Brown, Parks and Recreation Director. Absent was Terry Treanor, ex-officio.

The minutes of May 6, 2015, were reviewed.

A motion to accept the minutes was made by John Donahue.

The motion was seconded by George Blaisdell.

A discussion was held, and minor changes were suggested, including the explanation that a vote was not required for the discussed purchase of playground equipment because it was a budget item.

The motion was approved, as amended, unanimously.

The minutes of June 3, 2015, were reviewed.

A motion to accept the minutes was made by George Blaisdell.

A second was made by John Donahue.

A discussion was held, and minor changes to Line 58 were suggested, explaining the need for a surveyor...to produce a topographical map.

The motion was unanimously approved, as amended.

The minutes of December 15, 2015, were reviewed.

A motion was made by George Blaisdell to accept the minutes, as written.

The motion was seconded by John Donahue.

There was no discussion.

The motion passed, unanimously.

The minutes of January 12, 2016 were reviewed.

A motion was made by George Blaisdell to accept the minutes as written

The motion was seconded by John Donahue.

There was no discussion.

The motion passed, unanimously.

Mrs. Brown brought up a recent rental situation. This was a rental for a private party on two separate dates in February and April. There was a glitch in communication between Mrs. Brown and the custodian regarding the February reservation. The 60-plus group had used the building the day before, and there was no clean-up done before the reservation. The Commission agreed to refund a portion of the rental fee to the rentee.

Mrs. Brown updated the petty cash fund. A replenishment of \$100.35 (from 2014 to present) was approved for reimbursement from the Recreation revolving fund.

Mrs. Brown presented bills for signature for the after school program and February vacation program (field trips, bus, payroll, and supplies). These expenses were covered by the fees charged (\$3170); \$1596 for payroll will be paid back to the town.

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Mrs. Brown noted that the Town is now down one maintenance person. She has a list of "to do" maintenance projects. She is looking into other short-term ways of accomplishing this, including community service programs (scouts, St. Matthews teen program...)

Mrs. Brown read thank-you notes from: The Sandown Selectmen (for contributing to the tree-lighting ceremony on December 4); and the Hans and Dawn Nicolaisen family.

Mrs. Brown noted that the Town Hall had recently been flooded due to an expansion tank leak (computers ruined, bathrooms damaged). Mrs. Brown inquired about installing alarms for the Recreation Center (\$455). It was suggested that this be postponed until it is decided what the Town will do – they are looking into a more elaborate plan which will also shut the water source off.

Mrs. Brown received a notice about the water testing at the town beach – the state tests 3 times a year, and Mrs. Brown runs more frequent tests as well. The state testing cost is going up an additional \$90 per year.

Mrs. Brown is working with the Timberlane High School again for the yearly senior event – this year they are moving it from February to March 20.

The senior Luau with Plaistow and Atkinson is coming up March 29.

Advertising and applications are out for summer rec. (from now until March 18). Interviews will be held on March 26. Mrs. Brown has met with Mike to go over programming for next year.

Mrs. Brown is looking in programs:

Wicked Cool After School (lego engineering, robotics, doctor in the house....)

Tennis – US Tennis Assoc. – we have local rep – has grants for equipment up to \$1000 where we could start a program (small nets, soft balls, instruction for kids). They also have grant money for a facility. Should we explore possibility of turning the former skate park into a tennis court? These grants are matching funds – up to \$4,000.

Mrs. Brown mentioned the Honor Flight New England program which is a non-profit organization to take New England area WWII and Korean veterans on a one-day trip to Washington DC to visit the memorials that were built in their honor. Since 2009, the Honor Flight has flown over 1300. This is free to the veterans. She would like to have John Byron (in charge of the program) come to this area (Atkinson, Plaistow and Sandown) and explain the program. Mrs. Brown will contact the other two towns and Mr. Byron.

Mrs. Brown also noted that the library is working on Vietnam veteran programs throughout this Year. She may be working with them on a co-sponsored Veteran's Day program. St. Matthews is already planning to do a breakfast on Veteran's Day.

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The next meeting is presently scheduled for Wednesday, April 6, 2016.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Veronica Utman  
Recording Secretary