

Sandown Recreation Commission Meeting
November 7, 2012

The meeting was called to order at 6:42 p.m. by Chairman Ron DuLong. Members present were: Hans Nicolaisen, Mike Donovan, and Ron DuLong. Also present was Deb Brown, Recreation Director. Absent were: George Blaisdell and Tom Tombarello, ex-officio member from the Board of Selectmen.

Gary Paradis joined the meeting. Mrs. Brown explained that he would like to start an adult pick-up basketball program at Sandown North. She explained that use of school facilities required that 60% of the participants live in the Timberlane school district.

Mr. Paradis stated that he would like an over-30 “drop-in” pick-up basketball program. It was asked if we had insurance to cover this type of program. Mrs. Brown said yes, but when a volunteer is running a program, there needs to be a descriptive outline of the volunteer’s duties and responsibilities.

Mrs. Brown asked how many participants were expected – he is hoping for 15 – 20, and plans to continue for 8-10 weeks, on just Thursdays to start. Mrs. Brown suggested charging a nominal registration fee (\$10.00) to encourage people to sign up. Mrs. Brown would then send a request to the school principal for use of the facility. She will then put a “press release” in the paper, and make up a flyer and put it on the board.

Ron DuLong made a motion to support an over-30 co-ed basketball group, sponsored by Sandown Parks and Recreation.
Hans Nicolaisen seconded the motion.
There was no further discussion.
The vote was unanimous, in favor.

Mr. DuLong reported that both irrigation systems have been blown out, and the water has been turned off.

Mrs. Brown suggested that the Recreation Commission replace the two storm-damaged canopies this fiscal year, because \$1000 is available in the town insurance deductible line. The Commission agreed to order the canopies.

Mrs. Brown brought up an October 9 e-mail from a resident requesting a refund of his building donation. He had a permit to build on Hawkwood Road, but did not build, and his permit has expired.

Hans Nicolaisen made a motion to refund Richard Kearney \$1000.

Mike Donovan seconded the motion.

Mrs. Brown asked if any notification to the Planning Board for future requests should be made.

Mr. Nicolaisen suggested that the fees should not be paid until the building has been constructed and a certificate of occupancy is requested.

The vote was in favor, unanimously.

Mr. DuLong brought up parking lot lighting. The present bulbs do not last a year. He has a quote to upgrade the lighting by:

- 1) change the flood lights to LED – 2 in each corner of the building – which will significantly reduce the power usage, and
- 2) add two 500 watt halogen lights to light the parking lot.

If the change to LED is not made, the timer will not handle the load of 1000 watts. The quote to make these changes is \$300, and can be paid out of our current budget.

Mrs. Brown asked for an up-date on the skate park. She has spoken to Paul D'Amore about installing the Skatelite. He reviewed the site, stated that it needs at least 5 sheets, and would install it for approximately \$500. After discussion the Commission agreed to order 5 sheets of Skatelite, and hire Paul D'Amore to do the work.

Mrs. Brown stated that the facility rental fees for the third quarter (minus expenses) amounted to \$1245.

Hans Nicolaisen made a motion to transfer \$1245 to the Town of Sandown general fund, from the Recreation revolving fund for rental fees for the third quarter.

Mike Donovan seconded the motion.

Mrs. Brown noted that the anticipated revenue for 2012 for building rental was \$2025, and with this payment, the total year-to-date is \$3495.

The vote was unanimous, in favor.

George Blaisdell joined the meeting at 7:29 p.m.

Mrs. Brown stated that we need 2 picnic tables and has a quote from National Outdoor Furniture for 1 table (including shipping) at \$745, or 2 tables at \$1452. It was decided to purchase 2 tables.

The subject of the damaged baseball fence was discussed. Hans Nicolaisen will contact the Baseball Association to see if they would a) consider a donation from Auger toward replacement of the fence and b) let them know they will be responsible in the future to pick the fence up prior to any mowing.

Mr. DuLong brought up unfinished business. He and Gary Paradis had examined the vent pipes in the kitchen. There has been an ongoing odor. Mr. Paradis explained that the mechanical vent on top is not proper. It needs to be removed, and a vent installed into the wall, and tied back into the system. The exterior furnace vent also needs to be corrected. Mr. Paradis will repair the vents on Nov. 18.

Mrs. Brown stated that there have been special programs (money is taken in, which is turned back to the town). The amount is about \$2700.

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Mrs. Brown brought up the request from the Vic Geary Center for gifts for needy elderly. It was decided to expend \$300 from the money raised in the town-wide yard sale.

Mr. DuLong and Mrs. Brown have been working on the budget. The summer recreation program is ready for review. The building operations budget is finished except for mowing and field maintenance (quotes are due by November 13).

The Commission decided to review the summer program portion of the budget. Mr. DuLong explained that due to the increased participation, while expenses increased, the revenue also increased, with the net effect of a decrease in net expenses of 11%. After much discussion of individual items, the Commission agreed to present this portion of the budget to the selectmen.

There was a brief discussion of building maintenance budget items. Mr. DuLong noted that building rentals have increased, and the recreation building is costing the town less and less to operate.

The next meeting will be next Wednesday, the 14th, essentially to work on the budget for next year.

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Veronica Utman
Recording Secretary