

Sandown Recreation Commission Meeting  
May 16, 2012

The meeting was called to order by Acting Chairman, George Blaisdell, at 6:40 p.m. Members present were: Michael Donovan, George Blaisdell, and Tom Tombarello, ex-officio member from the Board of Selectmen. Also present was Deb Brown, Recreation Director. Absent were Hans Nicolaisen and Ron DuLong.

The minutes for April 4, 2012, were reviewed.  
Tom Tombarello made a motion to accept the minutes as written.  
George Blaisdell seconded the motion.  
The motion passed with two in favor, and Mr. Donovan abstaining.

The minutes for April 18, 2012, were reviewed.  
Tom Tombarello made a motion to accept the minutes as written.  
Mike Donovan seconded the motion.  
There was no discussion.  
The motion carried, unanimously.

Mrs. Brown reported that school vacation program went very well.

She also reported that interviews have been held for the summer program openings. The recommendations will be presented later in the meeting.

Mrs. Brown reported that the swing set has been installed. She expressed appreciation to all who helped, including Mike Donovan, George Blaisdell, Ron DuLong, and members of Bob Turner's Boy Scout troop. The playground chips were delivered last week, and the Sandown highway crew spread them around.

A new session of Zumba is starting this week, and a class for high school students will be offered in June.

On June 14, 2012, an ice cream social is planned. This will include a presentation of "Senior Moments" by the Seacoast Repertory Theater.

The summer program begins on June 25, with first aid and CPR classes done prior to that date. There are three walk-in registrations scheduled. Also, pottery is being added to the program this year (including use of a wheel).

On June 12 a Line Dance instruction class for seniors will be starting.

Mrs. Brown stated that there are a few rentals for May and June.

The Sandown Recreation Facility Reservation and Use Policy was reviewed. After discussion, four changes were suggested:

- 1) Under Statement of Purpose, ...make these amenities available... (ADD:) "when not in use by the Parks and Recreation Department."

- 2) Under Deposit, return of deposit check, renter will indicate preference of having check returned or destroyed.
- 3) Under Fees, (ADD:) "Rentals are for a minimum of 4 hours. Additional hours of use will be rented at \$20/hour."
- 4) Under Key Access and Security System – It was suggested that the following language be inserted: "The Parks and Recreation Dept. utilizes both security and card-access systems. It is the responsibility of the renter to contact and meet with the Parks and Recreation Dept. to pick up their access card and receive instruction on its use two weeks prior to the date of the rental. The access card will be returned immediately following the event to the Parks and Recreation Dept. Failure to do so will trigger an automatic \$15 reduction in the return of the \$250 security deposit."

George Blaisdell made a motion to make the above changes in the rental policy.

Tom Tombarello seconded the motion.

There was no further discussion.

The motion was carried unanimously.

George Blaisdell suggested that a review of the Recreation By-Laws be postponed until the next meeting.

Mrs. Brown passed out a copy of her 2010 job description. She has been asked by Office Manager Lynne Blaisdell to revise this to include additional duties for the recreation building. Mrs. Brown had drafted these additions. After review, it was suggested that she incorporate the changes and have the (absent) Commission members review it.

Mrs. Brown stated that she, Cressa, Tim, and Mike had reviewed the summer job applicants, and held interviews. They had chosen two candidates to fill the two open positions (one full-time and one part-time).

Tom Tombarello made a motion to recommend to the Board of Selectmen the hiring of Katherine Dawley and Zach Downey for the summer recreation program, at \$8.00/hour.

Mike Donovan seconded the motion.

It was noted that these recommendations will be presented to the Board next Monday.

The vote was unanimous in favor.

Mrs. Brown noted that during the summer program, some expenses are incurred in a short period of time and Commission members may be out of town. If immediate signatures for approval are not available, she will use the debit card (or for trips to Water Country or Canobie

Park, use the credit card). She will provide receipts and obtain at least 3 signatures for payment.

Mrs. Brown has received an up-dated e-mail estimate for skate park repairs at Miller Field. The contractor has advised that he is not immediately available. It was decided that the Commissioners would individually look at the skate park and decide if the repairs could be done with volunteers.

Mrs. Brown noted that one of the exit signs has been erected at the recreation facility, as well as signage for the fields and playground areas.

It had been pointed out that there was a huge limb hanging over the A field dugout. A tree professional had offered to cut the limb, and the Sandown highway crew will dispose of it. Mrs. Brown noticed that other branches are also growing over the fence and has advised Artie Genualdo that if he had time, it would be great to have them cut back.

Mrs. Brown has been contacted by the baseball people asking when something was going to be done with the excess clay on the field. She contacted Greenskeeper, who hadn't realized that the clay was left as it was. He had sent someone up to move some of the clay to make the area walkable. It is still a problem and needs to be moved. It was suggested that the only good spot to move the clay would be behind the concession stand. Mrs. Brown will talk to Art Genualdo.

The subject of disposal of grass clippings was brought up. Mrs. Brown will talk to Ron DuLong to see if he has resolved this.

The status of parking at Miller Field was brought up. The last proposed action was to ask Josh Manning to review the deed. Mrs. Brown will ask Hans Nicolaisen if he has contacted Mr. Manning.

The subject of the sprinkler pipe line at Miller Field was discussed. It had been suggested that the line should be dug up, replaced, and sleeved in protective pipe before other renovations are made at the field. It was decided that the Commission will hold a work session at the field on Tuesday, May 22 at 6 p.m.

Mrs. Brown mentioned that the window wells still need to be covered.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Veronica Utman  
Recording Secretary