

Sandown Recreation Commission Meeting  
March 21, 2012

The meeting was called to order by Chairman Ron DuLong at 6:41 p.m. Members present were: George Blaisdell, Steve Brown, and Ron DuLong. Also present were Deb Brown, Recreation Director. Members of the public present: Hans Nicolaisen.

The minutes of the March 7, 2012 meeting were reviewed.

Steve Brown made a motion to accept the minutes.

George Blaisdell seconded the motion.

There was no further discussion

The motion passed unanimously.

Ron DuLong reported that he had met with Kevin Wade, of Greenskeeper. Mr. Wade felt that B field at Miller would be playable tonight (he had worked there all day, finishing the work on the 3<sup>rd</sup> base line and cutting the mound down about a foot). Mr. DuLong and Leo Reynolds walked the fields this week and were surprised at how dry they are.

Mr. DuLong stated that, in addition to Granite State Communications, a second company had come in this week to do the town telephone facilities survey (White Columns). They have not yet submitted a quote.

Mrs. Brown reported that the new Board of Selectman liaison, Tom Tombarello, will be rearranging his work schedule so that he can attend recreation meetings.

Mrs. Brown stated that the Baseball Association wants to clean up at the fields this weekend or next. She up-dated their waiver form.

Mr. DuLong discovered some old (but unused) highway signs in the dugout of A field. About half of them were "Go Slow Children"; the other half were caution signs. Mr. DuLong brought them to the Police and Highway Departments, who had no knowledge of the signs. The Highway Department can use some of them, and the Recreation Department may use the rest.

Mrs. Brown mentioned that the new senior exercise classes started yesterday. The senior program by the Seacoast Repertory Theater, originally planned for tomorrow, had to be postponed until sometime in May.

There are two positions open on the Recreation Commission. Mrs. Brown will post them on the cable website, in the Town Hall, the Post Office, and in the newspaper. Letters indicating interest will be requested, and the Commission will need to make recommendations to the Board of Selectmen. After the Board of Selectmen approve the nominees, the new members need to be sworn in. It was suggested that letters be received before April 4 (the next meeting of the Recreation Commission). Mr. DuLong stated that his term is also up on March 31, 2012.

Mrs. Brown provided a list of summer employees from last year who have indicated an interest in returning this summer.

Steve Brown made a motion to reappoint the following non-regular employees:

Dan Armstrong	\$ 8.32 per hour
Bradey Bonnell	8.16
Cressa Bonnell	15.45
Justin Bundzinski	8.16
Michael Donovan	10.20
Christy Ducharme	8.32
Hanna Lavigne	8.16
Casey Lowes	8.32
Staci Lucier	8.32
John Pauley	8.32
Samantha Saltalamacchia	8.49
Jeff Singster	8.16
Paul Singster	8.49
Kayleigh Sullivan	8.32
George Swanson	8.32

George Blaisdell seconded the motion.  
There was no further discussion.  
The motion was carried, unanimously.

Ron DuLong made a motion to reappoint the following lifeguards for this summer:

Jillian Byra	\$12.73 per hour
Molly Gibbs	12.48
Amanda Peterson	12.73

Steve Brown seconded the motion.  
There was no discussion.  
The motion was carried unanimously.

Ron DuLong made a motion to appoint Christy Ducharme as a non-regular part-time lifeguard at \$12.00 per hour.

George Blaisdell seconded the motion.  
There was no further discussion.  
The vote was unanimously in favor.

Ron DuLong made a motion to reappoint Tim Brown at \$13.53 per hour.  
George Blaisdell seconded the motion.  
There was no discussion.  
The vote was two in favor, with Steve Brown abstaining.

Mrs. Brown would like to arrange a community outdoor concert this summer. She knows of a group who play Beatles music. The Commission suggested that she investigate this possibility.

Mrs. Brown has a request from the Timberlane PTSA for support for the post-prom party.  
Mr. DuLong made a motion to contribute \$200.  
Steve Brown seconded the motion.  
There was no further discussion.  
The motion was carried, unanimously.

Mrs. Brown stated that the new ballroom dance classes have started.

Mrs. Brown has received a bill for the new swings, but it does not include the installation fee.  
George Blaisdell made a motion to pay the bill for \$1291 to Ultiplay Parks and Playground from the revolving account.  
Steve Brown seconded the motion.  
There was no further discussion.  
The motion was carried unanimously.

A discussion was held regarding the additional charge of \$700 for installation. It was decided that it would be more expensive to try to find local contractors to do all that is necessary. Mrs. Brown will contact Ultiplay to arrange for installation.

Mrs. Brown noted that the Town Report contained an error, which is being corrected. The report states that the Recreation CD had been withdrawn. The CD still exists (in the amount of about \$15,000).

Mrs. Brown sent an e-mail to Mr. Lake regarding the Phillips Pond grant money. Mr. Lake replied that he had dropped the check off at the town hall in December. Town records do not indicate that the check has been received. Mrs. Brown advised Mr. Lake that no one had seen the check and, if it has been cashed, a copy of the check needs to be sent.

Mrs. Brown asked the Commission to advise her about the mowing contracts. A discussion of the mowing budget and bids was held.  
Steve Brown made a motion to appoint Auger Property Maintenance to take care of the mowing at Miller, Garvey and Seeley Parks, including fall cleanups, for a total of \$11,715.  
Mr. DuLong seconded the motion.

Mr. DuLong stated that he hated losing CBC. They were very cooperative and did extra work with no extra charges. Mrs. Brown agreed that they were outstanding to work with, and suggested that the Commission write them a letter of appreciation, and invite them to submit a quote in the future. The Commission agreed.

The vote to appoint Auger Property Maintenance was carried unanimously.

Regarding Turf Maintenance, Mrs. Brown said that our current contractor, Greenskeeper has been doing a great job and is easy to work with. They also provide all the services we need (fertilizing, grooming, irrigation...).

Steve Brown made a motion to hire Greenskeeper (Kevin Wade) for turf maintenance:

Miller	\$2284
Garvey	\$1760

George Blaisdell seconded the motion.

Mr. DuLong noted that this may exceed that line item by \$300.

The vote was in favor, unanimously.

Mrs. Brown asked if the Irrigation line item also be assigned to Greenskeeper for continuity.

Steve Brown made a motion to hire Greenskeeper for irrigation for Miller and Garvey fields.

George Blaisdell seconded the motion.

The motion was passed unanimously.

Mrs. Brown asked Mr. DuLong if he had discussed with Leo Reynolds moving the post for the portapotty at Miller Field. It was discussed at length and the post will be moved.

Mrs. Brown circulated a copy of the Recreation Facility Rental Policy. After a year of history, the policy seems to be working well. Feedback from renters has been positive. Items to be considered for up-date are:

First Page (under Facility Reservation and Use Policy) – there is a new Town seal and it was suggested that it replace the current symbol on the right.

Security – there have been no problems.

Fee Schedule – it was suggested that the fees be posted on the web site. After a brief discussion of the possibility of reducing the non-resident fees, it was decided not to make any changes at this time.

It was decided to give a brief survey form to people who rent the building.

Key access and security system (policy says “to be determined”).

The current verbal system is that if a card is not returned, \$15.00 will be deducted from the deposit. It was suggested that this be incorporated into the written policy. Also, it was suggested that the card be picked up one week before the rental.

It was decided that the Commission and the Recreation Director would review the policy and all suggestions at the next meeting.

Mrs. Brown brought up the potential custodial problem with rentals on both Saturday and Sunday. The building is typically cleaned on Friday. There is a current rental from 9:00 am to 9:00 pm on a Saturday, and another private rental on the next day (Sunday) at 12:30 pm. There is a need to have custodial services come in to be sure everything is OK for the Sunday rental. Mrs. Brown has spoken with Lynn Blaisdell, and she is willing to adjust the custodial hours. Mrs. Brown pointed out that these may be unusual circumstances because of the time of year, but may need to be addressed in the future.

Mrs. Brown suggested to the Explorers that they could consider a fund raiser of a concession stand at the soccer games. They are seriously considering it.

Mrs. Brown mentioned that the recreation association that she belongs to sells Water Country tickets (at a discount -- a regular ticket sells for \$38.00, they will be selling them for about \$20.00). They are sent on consignment, with unsold tickets returned. The Commission suggested that Mrs. Brown start with 50 tickets.

Steve Brown asked Hans Nicolaisen (the public) if he had talked to Josh Manning regarding the right of way (property adjacent to Miller Field). Mr. DuLong said that he started to review both deeds this morning. Mr. DuLong stated that he had not found anything yet, and may need to discuss this further with the property owner.

Mrs. Brown asked for permission to buy two shelving units (Home Depot) to put in the second storage room. The Commission advised her that minimal supplies did not have to be approved in advance. The recording secretary asked if a second tape recorder could be purchased. It was suggested that, for a minimal purchase (\$30.00), an up-dated version is available.

Mrs. Brown reported that the town computer server has not been compatible for the recreation e-mail. Recreation does not have the same functions as the rest of the town, and it would be easier to go back to the Comcast e-mail address. If the Commission approves, she would like to go the Board of Selectmen and request permission to go back to Comcast. The alternative would be to install a firewall (at \$108 per month...). It was suggested that a meeting be set up between the Recreation Commission, the Board of Selectmen, and Armond on Monday afternoon.

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A question was presented by Hans Nicoliason regarding the crushed asphalt for Miller Field: has the Baseball Association been contacted regarding funding for the project? Mr. Nicolaisen plans to measure for the required material. Mrs. Brown will draft a letter to the Baseball Association.

Mr. Nicoliasen also asked if Greenskeeper had been contacted about bark mulch for the swing set. Mrs. Brown will take care of this.

Mrs. Brown noted that the Eagle Scout project presented by Tylor Beaulieu had been delayed.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Veronica Utman  
Recording Secretary