

Sandown Planning Board
Minutes
November 16, 2010

Date: November 16, 2010

Place: Sandown Town Hall

Members Present: Donna Green, Chairman, Mark Traeger, Vice Chairman, Matt Russell, Marilyn Cormier, Ed Mencis (arrived at 7:20), Steve Meisner and Alternates Ernie Brown and Fred Daley

Also present: Bette Patterson, Administrative Assistant and Town Engineering Consultant Steve Keach (arrived at 7:18)

Absent: , TomTombarello, Ex-Officio

Opening: Chairman Green opened the meeting at 7:00 p.m. Chairman Green announced that Alternate Ernie Brown would be serving as a voting member in Mr. Mencis' absence.

Approval of Minutes

MOTION: Matt Russell made a motion to accept the minutes of November 3, 2010 as amended. Mark Traeger seconded. Marilyn Cormier abstained. Donna Green, Mark Traeger, Matt Russell, Ernie Brown and Steve Meisner voted in favor of the motion. MOTION PASSED.

Upon Mr. Mencis' arrival, Chairman Green announced that Alternate Brown would not be a voting member for the remainder of the meeting.

Correspondence

· **Town of Danville - Notice of Regional Impact:** Chairman Green read the notice for a proposed cell tower in the Town of Danville. Chairman Green stated she contacted Sandown Fire Chief Tapley because Danville only has a part time department and she wanted to know if there would be an impact on the Sandown Fire Department. When contacted, Fire Chief Tapley explained to Chairman Green that he attended a meeting at which six surrounding Towns participated. This meeting was to discuss the proposed cell tower. As a result of the that meeting, Fire Chief Tapley does not believe that there will be an impact on the Town of Sandown.

· **Master Plan Evaluation Letters:** Fred Daley, Chairman of the Master Plan Committee reviewed the evaluation letter sent to boards and department heads requesting input regarding their group's feedback to the following questions:

1. Of the recommendations and/or objectives presently stated in the section(s) provided which ones have been addressed and/or achieved?
2. Which ones are presently being worked on and should be included in the update?

- 39 3. Which ones are no longer considered viable and should be removed?
40 4. Are there any new recommendations and/or objectives that are not referenced in the present
41 plan that should be?
42 5. Are there any other changes to the present language of the document that should be included
43 in the update?
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45 Mr. Daley stated that the letters have been sent out and the deadline to return these is January
46 30th, 2011.

47 **Update on contract with Rockingham Planning commission for Master Plan update funding.**

48 Master Plan Committee Chairman Fred Daley stated that the Master Plan Committee met on November
49 10th. He brought to their attention that minutes are required and the wish to hold another meeting on
50 November 29th in regards to the funding. The Master Plan Committee members also discussed how they
51 would do an outreach to the public. Mr. Daley stated that the town has five years to get the Master Plan
52 done and the committee agreed that the amount of money for funding is not in line with what we have
53 talked about at the planning board. He stated they are not in a position to answer the funding question
54 yet. The framework is in place and we need the feedback first.

55 Marilyn Cormier, member of the Master Plan committee, stated that they also discussed doing a roadmap
56 on how to approach the outreach. She stated it is not necessary to meet with Ms. LaBranch at this time.

57 Planning Board Vice Chairman Mark Traeger stated he is meeting with the Selectmen on November 22nd
58 and feels that the funding is still worth pursuing. He stated the Department of Transportation grant will
59 still be available next year as well.

60 The funding will be discussed further at the December 7th meeting.

61 **Discussion on By-Law amendments:**

- 62 • **Master Plan Committee Status** - Local Government Center has answered in response the Chairman
63 Green's question, that anyone can be on a standing committee if it's meeting on behalf of the
64 Planning Board. The Planning Board agreed to add to the by laws that this is a Master Plan Advisory
65 Committee. MOTION: Mark Traeger made a motion to amend the by laws to include the
66 Master Plan Advisory Sub Committee for the purpose of updating the Master Plan. Ed Mencis
67 seconded. Vote on the motion: Ed Mencis, Mark Traeger, Steve Meisner, Marilyn Cormier and Matt
68 Russell voted in favor of the motion. Donna Green voted against the motion. MOTION PASSED.
- 69 • **Surety receipt and release process** The board agreed to add these to the by-laws as previously
70 discussed.
- 71 • **Allowing compliance hearings** Town Consultant Steve Keach stated it is not necessary to put this
72 in the by laws since procedure for this is provided for in the NH RSA.

- 73 • **Alternates' participation status around the table** The board agreed to add that alternate members
74 would be allowed to participate during meetings. MOTION: Ed Mencis made a motion to add
75 Alternates' participation during meetings. Matt Russell seconded. Voted unanimously in the
76 affirmative.

77 **Additions/changes to the Planning Board by-laws will be posted for review and adoption on**
78 **December 7th, 2010.**

79 **Subdivision and Site Plan Proposed Changes**

- 80 • **Stormwater Runoff Regulation -** The board members reviewed the draft storm water runoff
81 regulation and agreed to add it to the subdivision regulations. **MOTION:** Mark Traeger made a
82 motion to add the Stormwater Runoff Regulation to the Sandown Subdivision Regulations and to post
83 for a public hearing on December 7th, 2010. Ed Mencis seconded. Voted unanimously in the
84 affirmative.

85 **Zoning Amendment - Dark Skies** The planning board agreed that this would be only zoning
86 amendment on the ballot for 2011. MOTION: Matt Russell made a motion to hold a public hearing for a
87 zoning amendment to add to Article 2, Part A Dark Skies regulation as previously reviewed. Ed Mencis
88 seconded. Voted unanimously in the affirmative.

89 **Rockingham Planning Commission Update:** Chairman Green reported that they held a legislative
90 policy meeting and made the information available to the board members.

91 **CIP Update:** Matt Russell stated he met with the Selectmen last night and is waiting for information
92 from the office manager. The CIP will be printed and presented to the planning board on December 7th.

93 **New Business**

- 94 • A subdivision application has been submitted for 22 units on Win-Kelly Lane. The Fire Chief has
95 been given a copy of the plan and will be recommending that any road names not be similar to
96 existing roads.

97 **Adjournment**

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99 MOTION: Mark Traeger made a motion to adjourn. Matt Russell seconded. Voted unanimously in the
100 affirmative. MEETING ADJOURNED AT 9:40 p.m.

101
102 Respectfully submitted,

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104 Bette Patterson, Administrative Assistant

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