

**DRAFT**

**Old Home Day Committee Minutes  
Wednesday, September 5, 2018**

Type of Meeting: Regular meeting

Meeting Location: Sandown Town Hall

In attendance: Tim Rand, Patty Lakos, Helen LoPresti, Bob Brouder, Anthony LoConte, Peter Koester, Alison Rochenski, Pat Kimball, Paula Gulla, Erica Olsen,

Absent: Carly Gregory, Samantha Olsen, Selectman Liaison Tom Tombarello

Chairman Tim Rand called the meeting to order at 7:11pm and began with the Pledge of Allegiance.

**Review of Minutes of Previous Meetings**

Line 55 – the words ‘Ben Franklin’ should be replaced with ‘The Dollar Store’

MOTION by Anthony LoConte to approve the minutes of 08/29/18 as amended

SECOND by Bob Brouder

MOTION PASSED UNANIMOUSLY

**Treasurer**

A current budget was given to members for review. Expenditures total \$7,424.53 to date. Several items were estimated and therefore the figure could change in the future.

MOTION by Pat Kimball to reimburse Patty Lakos \$43.56 for 11 70” round tablecloths

SECOND by Paula Gulla

MOTION PASSED UNANIMOUSLY

MOTION by Bob Brouder to purchase laminate sheets in the amount of \$5.88 for banners

SECOND by Patty Lakos

MOTION PASSED UNANIMOUSLY

MOTION by Anthony LoConte to purchase water for staff in the amount of \$8.00

SECOND by Pete Koester

MOTION PASSED UNANIMOUSLY

MOTION by Patty Lakos to reimburse the Historical Society \$21.50 for supplies for the electric panel

SECOND by Paula Gulla

MOTION PASSED UNANIMOUSLY

Anthony and Paula explained the issues that occurred while picking up and renting the LED sign from United Rentals. There was a miscommunication regarding the location to pick up the unit, the amount needed and when it was due. The outcome is that the entire amount of \$427.72 plus a 25% contingency fee of \$106.03 (which will be refunded upon return of the sign in good condition) needed to be paid at the time of pickup. The town credit card was used to pay the bill.

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MOTION by Patty Lakos to amend the previous motion for up to \$450 and pay an additional 25% contingency fee of \$106.03 (which will be refunded) bringing the total due to \$533.75 for the LED sign rental.

SECOND by Erica Olsen

MOTION PASSED UNANIMOUSLY

### **Marketing**

The LED sign is positioned at the Depot and will be moved to Pheasant Run and Main Street after 7:00 pm this evening.

The lawn signs indicating the event takes place this weekend have been placed around town.

Pete has added events to Facebook and people are responding and sharing.

The vertical banners are in but there was an error in the printing of them. Erica explained the problem and it was something the committee can live with, but Erica is asking for a discount on the price due to the error.

### **Site**

Artie will be looking at the parking situation and will be adding some gravel to the Recreation building driveway. The ruts will not be fixed, so the area will be staked off to prevent any hindrance to the public. The stage will arrive on-site on Friday and members were encouraged to bring extra extension cords, duct tape, scissors, and other supplies on Friday for set up.

J&F Farms is donating hay bales and pumpkins for the event. Cornstalks will be provided as well by the Police Department for decorating.

### **Touch A Truck**

Everything is all set and there may still be an entry from the National Guard. Pete has heard that the paperwork is all set but has not had a direct confirmation of what is coming.

### **Rides**

UFO Party rentals is all set and will set up Saturday morning. Volunteers will help with carnival games and prizes.

### **Parade**

Pat said the Brownies may be able to hold the parade banner, but the Girl Scouts will not be able to attend. Trophies and ribbons were made for the bike parade.

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99 **Vendors**

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101 There are 55 vendors for the event. Oakhurst Farms will be on-site giving away free milk and  
102 Okie will walk the field. Food vendors include Chubbs, Triple Elm, Kona Ice and the LIONS  
103 club. Helen made mention that food vendors should be contacted early next year to save the  
104 date.

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106 **Entertainment**

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108 All entertainers are all set. Patty mentioned that Diamond Edge needs to leave exactly at their  
109 designated time because they have another commitment immediately after our event.

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111 Cow plop bingo will have 80 square this year and the winner will get \$200 if all the square sell.

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113 Members talked about having the National Anthem sung at noon and after a brief discussion it  
114 was decided that Tim Rand will do the honors.

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116 **Citizen of the Year**

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118 All set with both recipients and they will be at the event.

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121 **Friday Night Events**

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123 The Historical Society is holding a 50/50 raffle and they will donate their portion to the Town for  
124 the tree lighting ceremony.

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126 The committee made tentative plans for their wrap up party.

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128 MOTION by Pat Kimball to adjourn the meeting

129 SECOND by Patty Lakos

130 MOTION PASSED UNANIMOUSLY

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132 The meeting adjourned at 8:31 pm

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135 Respectfully submitted,

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139 Paula M. Gulla

140 Recording Secretary