

May 9, 2018

DRAFT

Old Home Day Committee Minutes Wednesday, May 9, 2018

Type of Meeting: Regular meeting

Meeting Location: Sandown Town Hall

In attendance: Chair –Tim Rand, Patty Lakos, Bob Brouder, Anthony LoConte, Helen LoPresti, Erica Olsen, Carly Gregory, Peter Koester, Samantha Olsen, Paula Gulla

Absent: Alison Rochenski, Pat Kimball, Selectman Liaison Tom Tombarello

Chair Tim Rand called the meeting to order at 7:10 pm and began with the Pledge of Allegiance.

Review of Minutes of Previous Meetings

MOTION by Anthony LoConte to accept the minutes of 04/04/18 as written

SECOND by Patty Lakos

MOTION PASSED UNANIMOUSLY

Treasurer

Paula gave an update on the follow up conversation with Atty. Stephen Buckley from NHMA regarding options for the donations funds received. Atty. Buckley confirmed that not only the donations given but the booth rental income could be treated as donations and placed in the donation fund. He also questioned why the committee didn't pursue a revolving fund. Paula stated it was her understanding that the committee was not eligible to have a revolving fund, but the attorney stated that was not the case. Paula has contacted the auditors and will contact the Department of Revenue Administration to follow up to confirm that these changes are acceptable. A revolving fund would have to be approved at town meeting by the voters.

Anthony voiced a concern about transferring the existing funds from the Expendable Trust Fund to a revolving fund and confusion for the voters. After a discussion, committee members agreed to hold off on all actions for this year, including treating the booth income as donations, and research fully the revolving fund option for next town meeting.

Marketing

Bob presented a quote from Hampstead Print and Copy for \$295.00 which will take care of lawn signs, updated date stickers for the banners and posters for the event and the chili and chowder for Friday night. There could be additional costs if design costs are needed.

MOTION by Anthony LoConte to pay up to \$300.00 to Hampstead Print and Copy for marketing items

SECOND by Bob Brouder

MOTION PASSED UNANIMOUSLY

The committee reviewed a poster for Phillips Pond that was sent out to voters before town meeting. The cost of the poster and mailing to all residents was approximately \$1,000. The committee felt it was expensive. Erica presented an ad booklet from another event and Patty

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Lakos agreed to do some research on that idea. Again, the consensus was to research producing an ad booklet for next year's event.

Site

The meeting with the Recreation Commission was canceled and will be rescheduled to a future date. Selectman liaison Tom Tombarello could not attend the meeting but passed along information on a secondary panel. To create a second panel just like the existing one will cost \$1,000. To create a smaller panel to be used just for the stage area with 6-7 outlets will cost approximately \$200. The committee opted for the smaller panel

MOTION by Anthony LoConte to pay up to \$250.00 for a second electrical panel for the event
SECOND by Pete Koester
MOTION PASSED (8-1-0)

The number of porta john worked out fine last year and the committee agreed to rent the same number and type again for this year's event – 4 regular and 2 handicap with one of the handicap units to be placed at the TLC @ Sandown Central School for the parade attendees.

MOTION by Bob Brouder to rent porta john (4 regular and 2 handicap) for up to \$350.00
SECOND by Patty Lakos
MOTION PASSED UNANIMOUSLY

Edison lights were purchased last year (3 sets of lights, each set was 24' long with 12 lights at a price of \$39.97 each) Officer Buco was going to look into those lights and see if he could get a better price. The committee has not yet heard back from Officer Buco yet.

Paula spoke to Bob Vilella and received verbal permission from him to park on his property for the event.

Rides

Paula provided a spreadsheet of the current inflatable ride vendor pricing along with 2 others for review. The committee discussed at length and would like to pursue using UFO rentals this year. Paula will work with them to see about a package deal and to confirm their insurance is what is needed for the event.

MOTION by Bob Brouder to pay up to \$1500 for UFO party rental negotiations
SECOND by Patty Lakos
MOTION PASSED UNANIMOUSLY

Paula will reach out to Tommy the Train to see if they are interested in the event. A discussion began regarding the wagon that Maureen Devine's family will be providing. She asked if it is just to be in the parade or if it will also be a people mover. The committee agreed that if the Devine wagon will be a people mover, then Tommy the Train can just charge attendees for rides and we will not pay him any additional to be a people mover.

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100 **Parade**

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102 Pete Koester said the dates of this year's event does not interfere with anything scheduled by the
103 Jeep Club, so they will be happy to be a part of the parade. They wondered if they could then
104 display the Jeeps at the Police Department parking lot and asked if they could collect donations
105 for a children's charity. The committee had no problem with this but suggested Chief Gordon
106 should be contacted regarding the parking lot use.

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108 Anthony stated he is looking into the Rockingham County Sheriff's Department honor guard for
109 the parade.

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112 **Vendors**

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114 Erica has all the vendor forms ready to go and has already received contact from interested
115 parties. Vendors can pay on-line or through the mail this year. Pete suggested some new vendors
116 for Erica to contact including Enna Chocolates.

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118 Patty received information from a vendor offering fireworks and she will forward to Paula for
119 future reference.

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122 **Entertainment**

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124 Black Lite band is confirmed for Friday night. Tim Towler approached Patty and they will be
125 considered in the future, but no firm commitment was made at this meeting. A discussion began
126 with an idea to have Windham Community Band as a featured band on Saturday rather than
127 participate in the parade. The parade subcommittee will discuss this at their next meeting.

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129 Paula received an email from Evan Northrup stating that his prices have gone up and he would
130 like to receive \$425 for this year's event. However, he realizes there is a tight budget and he will
131 take that into consideration. The committee paid \$350 last year but agreed to raise the payment
132 to \$375 for this year.

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134 MOTION by Bob Brouder to pay Evan Northup \$375.00 for this year's event

135 SECOND by Erica Olsen

136 MOTION PASSED UNANIMOUSLY

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139 **Citizen of the Year**

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141 After consideration of the need to be local to process the Citizen of the Year applications, emails,
142 submission forms etc., Paula will keep this item and Patty Lakos will assist with some of the
143 details. An eblast will be sent out before school ends to groups that may have suggestions for the
144 Young Citizen of the Year.

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150 **Friday Night Events**

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152 Bob and Anthony have made contact with the new representative of Smuttynose beer for this
153 year's event. The Historical Society will have a raffle with some very unique prizes. The
154 LIONS will hopefully serve burgers and hot dogs again this year. Lawn games should be
155 available that night and additional lighting may be needed. Anthony suggested a light tower in
156 the back of the field to shine light up to the front of the field may work. The chili/chowder cook-
157 off will take place. A suggestion was made for glow sticks and maybe a door prize that night.

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159 MOTION by Anthony LoConte to pay for a 4-hour police detail at \$54/hr. for a total of \$216.00

160 SECOND by Bob Brouder

161 MOTION PASSED UNANIMOUSLY

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163 Paula checked with the Fire Chief and he was not in support of the use of propane heaters for the
164 event -too many restrictions and dangerous.

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166 The members were supplied with a list of the prizes already obtained.

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168 The next meeting will take place on Wednesday, June 6, 2018 at the Town Hall.

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170 MOTION by Tim Rand to adjourn the meeting

171 SECOND by Pete Koester

172 MOTION PASSED UNANIMOUSLY

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174 The meeting adjourned at 8:35 pm.

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176 Respectfully submitted,

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181 Paula M. Gulla

182 Recording Secretary

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