

Old Home Day Committee Minutes
Wednesday, July 1, 2015

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4 Type of Meeting: Regular meeting
5 Method of Notification: Public Posting – Two locations at Town Hall, Post Office and
6 also on the town website
7 Meeting Location: Sandown Town Hall
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9 In attendance: Chair Tim Rand, Helen LoPresti, Anthony LoConte, Patty Lakos, Rick
10 DeLuca, Bev DeLuca Bob Brouder, Karen Jortberg, Erica Olsen and Paula Gulla.
11 Absent: Steve Brown, Selectman Liaison Terry Treanor
12 Guests: Donna Green, Sandown LIONS Club
13

14 Members of the committee performed a site review at the Recreation building to evaluate
15 and position location of stage, vendors, rides, etc. Due to weather conditions, the
16 committee then remained at the Recreation building for the rest of the business portion of
17 the meeting.
18

19 Chair Tim Rand called the meeting to order at 7:30pm and began with the Pledge of
20 Allegiance.
21

22 **Review of Minutes of Previous Meetings**
23

24 MOTION by Tim Rand to approve the minutes of 06/17/15 as written
25 SECOND by Anthony LoConte
26 MOTION PASSED UNANIMOUSLY
27

28 **Budget**
29

30 Steve Brown could not attend the meeting but asked that he be reimbursed for the Staples
31 lawn signs which he paid for personally to obtain the best price for the event.
32

33 MOTION by Anthony LoConte to reimburse Steve Brown \$88.84 for the cost of lawn
34 signs
35 SECOND by Rick DeLuca
36 MOTION PASSED UNANIMOUSLY
37

38 **Marketing**
39

40 The lawn signs are in and are at the Town Hall and the file is ready to go to the printer for
41 the posters. The ad was placed in Yankee Magazine and should be in an upcoming issue.
42 The committee wondered if the Fire Department has a digital sign and could that be used
43 for advertising the event and placed at the Police Department. This will be checked out.
44

45 It was suggested that maybe an ATM would be useful to rent. Anthony will check this
46 out.

47

48 **Site**

49

50 The committee talked about splitting the vendors up into different areas especially to
51 keep those vendors that need electric and water in an area close to the access. No food
52 vendors or trucks of any kind can drive on the fields, so those vendors will need to be
53 outside the gated field area. Chief Tapley would like to see a fire lane kept open around
54 the building. The committee would like to know exactly how much space that fire lane
55 encompasses. The Fire Chief will be asked and the information will be presented at the
56 next meeting. The dirt area next to the building could be used for cow plop bingo. The
57 committee discussed where to put vendor and staff parking and there is a section near the
58 cul-de- sac that could be used if Mr. Villella will allow parking on his property. He will
59 be contacted for permission. The committee wondered if no parking signs should be
60 posted along Pheasant Run and who would take care of that. Chief Gordon will be asked
61 if that is something the Police Department will handle. Also, the committee wondered if
62 parking along both sides of Main Street should be allowed and if attendees will be also be
63 standing along the roadway for the parade. Donna Green suggested that maybe the Boy
64 Scouts could help out with the parking.

65

66 Recreation Director, Deb Brown explained that the field is usually marked out with red
67 flags to denote the sprinkler heads and that the VI Party Rental staff could stake the
68 bounce houses in areas without the flags. Vendors can be on the field, but again stakes
69 would not be allowed.

70

71 It was suggested that a site map be created and put in the paper or posted so that folks
72 know where the events are happening.

73

74 The committee felt additional lighting may be needed for the Friday evening events and
75 Sandlots will be contacted as well as the Fire Department to see if they have any lighting
76 that could be used. White string lights can be used inside St. Matthew's tent to add some
77 additional lighting.

78

79 Recreation Director, Deb Brown will allow the committee to borrow the walkie-talkies as
80 we did last year.

81

82 **Rides**

83

84 Bev has been in touch with the owner of Vertical Entertainment and he is checking his
85 schedule for availability. He offered 3 options: we rent his services and we charge the
86 public, we rent at a reduced rate and he charges the public a reduced rate, he charges the
87 public. The committee will discuss in more detail but most felt that splitting the costs
88 seemed like the best option.

89

90

91

92 VI Party rentals stated that the 4 bounce houses we picked require an additional generator
93 because they are combination units. To have 3 people supervise and man the bounce
94 houses, it will be an additional \$120.00. Paula mentioned that Officer Buco wanted to do
95 something for a fundraiser and he and the Police Explorers will sell the wrist bands and
96 Paula will ask if they will man the bounce houses. That would eliminate the extra cost.

97

98 **Parade**

99

100 Karen said the Boy Scouts will carry the banner for the parade. There is currently no
101 marching band lined up for the parade. The Sons of Italy Band is still available at a cost
102 of \$1200.

103 MOTION by Karen Jortberg to pay the Sons of Italy Band \$1200 to march in the parade

104 SECOND by Patty Lakos

105 MOTION FAILED (2-6-2)

106

107 The committee cited the high cost as the reason for the votes against the band. Anthony
108 offered a lower cost of \$1100 but no additional motions were made.

109

110 Flag pole dedication will take place at 11:00 am.

111

112 If the antique cars are going to be in the parade, they could line up afterwards in the cul-
113 de-sac.

114

115 **Vendors**

116

117 Erica stated the vendor applications are still coming in and she most likely has about 20
118 vendors to date.

119

120 **Entertainment**

121

122 Bev has been in touch with Rick Incollingo regarding the Timberlane Community Band
123 and he is interested in performing on Saturday evening but has several requirements. He
124 needs the area set up with 50 chairs in advance of the performance, he wondered if there
125 was a rain date set, he wondered about the time of the event since it will be darker earlier
126 by September. The sunset is estimated to be about 7:10 pm, so Rick estimated that the
127 fireworks could begin around 8:00 pm. The fireworks company will be contacted to see if
128 a rain date has been established and a time. Rick suggested that karaoke could be a fill in
129 until the band plays. There is also a smaller Timberlane jazz band that could play as well
130 if the accommodations are not adequate for the full 50 piece band. Bev will contact Linda
131 Meehan to see about the chairs etc.

132

133 The Bel Airs have to cancel out of the event since several members of the group cannot
134 attend.

135

07/01/15

136 Donna Green from the LIONS Club mentioned that they would like to hold a dog show
137 and a State Police dog demonstration to be held at the Police Station. Chief Gordon has
138 agreed and they would like to schedule a time. Mrs. Green was given a time of 11:30 am
139 for the State Police dog demonstration and a time of 2:00 -3:30 pm for the dog show.
140 The committee thought it was a great idea.

141

142 **Citizen of the Year**

143

144 Paula included the Citizen of the Year and Young Citizen of the Year nomination form
145 for the committee's review. Several suggestions were made to include the nomination
146 time period and define the age categories for adult and the young. The adult category will
147 be 18 years of age and older and the young category will be for those 17 years and
148 younger. The nomination period will begin soon and run through August 15th.

149

150 **Friday Night Events**

151

152 Jimmy East and the Soldiers of Soul were confirmed for the Friday night adult dance.
153 Bob Brouder announced that the Historical Society will move forward with the beer tent.
154 Paula and Helen will work on the chili cook-off for Friday night.

155

156 **Committee Member Resignation**

157

158 Karen Jortberg submitted her letter of resignation effective at the end of this event.
159 Karen will do her best to continue and finish out this year and cited personal reasons for
160 her resignation. Karen has been a part of the Old Home Day Committee for the past 9
161 years and Chair Tim Rand thanked her for her service to the town.

162

163 Matt Rittenhouse will be invited to attend the next meeting which is scheduled for
164 Wednesday, July 15, 2015.

165

166 The meeting adjourned at 9:02 pm.

167

168 Respectfully submitted,

169

170

171

172 Paula M. Gulla

173 Recording Secretary