

DRAFT

**Town of Sandown, NH
Joint Loss Management Committee**

Meeting Date: Wednesday, December 27, 2011

Type of Meeting: Regularly Scheduled

Method of Notification: Public Posting ~ Town Hall, Post Office and website

Meeting Location: Sandown Town Hall

Present: Michelle Short, Ronald DuLong, Barbara Lachance Vice Chairman Paula Gulla.

Absent: Chairman Chief Gordon Selectwoman Liaison Brenda Copp, Shaun Brooks

In the absence of Chairman Gordon, Vice Chairman Paula Gulla opened the meeting at 10:48am.

2012 Safety Summary

Committee members agreed the safety summary needs to be submitted for the January 1, 2012 deadline. Paula Gulla will submit this report with the assistance of Michelle Short.

MOTION by Barbara Lachance to file the required safety summary report by January 1, 2012

SECOND by Ron DuLong

MOTION PASSED UNANIMOUSLY

MOTION by Michelle Short to adjourn the meeting

SECOND by Barbara Lachance

MOTION PASSED UNANIMOUSLY

Meeting adjourned at 10:50 am

Respectfully submitted,

Paula M. Gulla

Recording Secretary