



Town of Sandown , NH
Conservation Commission
Minutes

February 28, 2013

Date: February 28, 2013

Place: Sandown Town Hall

Members Present: Paul Carey – Chair, Brian Butler, Samantha Borbone, Mary Poulin, Andrea Cairns

Members Absent: Scott Burt, Mark Traeger

Selectmen Liaison: Mr. Hans Nicolaisen: Absent

Environmental Consultant: Mr. Gerry Miller, Certified Wetlands Scientist: Present

Annual Fishing Derby Chair: Mrs. Heidi Chaput: Absent

Opening: Mr. Carey opened the meeting at 7:11 p.m.

Review of 2/14/13 Minutes

Line 34-35 - change entire last sentence to) Mr. Cyr made notes for additions to his drawing.

Line 38-39 - change entire last sentence to “He indicated he had gone to the NH Natural Heritage Bureau and submitted that to NHDES but did not make a copy for the Sandown Conservation Commission.”

Line 49-50 - change last sentence from “second meeting in March.” To “first meeting in March”

Line 65 - change sentence from “120 days” to “75 days for projects under one acre of jurisdictional impacts as indicated in the NHDES letter to him dated January 4, 2013”

Line 81 - change sentence from “changing” to “updating any changes”

Line 85-86 - change entire second sentence to “At the end of the application is a list of project types and a reference to the rule number to go to for information requirements to be submitted. Attachment “A” is a worksheet that one would fill out to determine if their project meets the requirements to be submitted for an “expedited review”.”

Line 90 - change first sentence from “State Historic Preservation Office” to “Department of Resources and Economic Development’s New Hampshire Natural Heritage Bureau (NHB)”

Line 98 - change first sentence from “National Heritage Bureau” to “New Hampshire Division of Historical Resources State Historic Preservation Office”

MOTION: Mr. Butler made a motion to accept the 2/14/13 minutes as amended. Ms. Borbone seconded the motion. All members voted in favor. The motion passed.

Correspondence

Mr. Butler noted they received the final checks from the forestry cut totaling \$7,788.68.

MOTION: Mr. Butler made a motion to deposit the funds into the forestry management account. Ms. Borbone seconded the motion. All members voted in favor. The motion passed.

Ms. Cairns will give the checks to Michelle Short to deposit.

Mr. Butler noted he spoke with the assessor Mr. Pelletier regarding the timber tax. Mr. Pelletier indicated that technically the town doesn't need to pay the timber tax since they would be paying a tax on itself. Mr. Butler noted he previously spoke with Mr. Marsh who guided him to fill out the paperwork that way. Since the paperwork was filed that way they will need to pay the tax. Ms. Short will make up the tax bill and send it to them. The bill will be approximately \$1,100. The Commission will send a report to of the cut to the assessor, state and Board of Selectman.

Mr. Butler noted that there is work that needs to be done to the area to clean it up. He suggested that since the beginning part of the green trail is in need of repair and is often under water, they may want to make the logging trail the new beginning of the green trail, they could go around the troublesome area and reconnect to the green trail.

Members discussed if they should do any work to avoid further erosion of that area. Mr. Miller suggested they abandon the trail and let it go natural and not do any work to avoid further erosion.

Members agreed to discuss planning for the town forest at the second meeting in March.

Mr. Miller noted they will need to do some research to know what kind of habitat the chestnut trees would need. Mr. Butler noted they would grow in moderate sun. Ms. Borbone suggested asking Mr. Burt for his opinion. Mr. Butler noted he was planning on talked to him about it.

Tick Presentation

Mr. Traeger has spread the word about the discussion in local papers, Channel 17 and among other organizations.

Mr. Butler asked if there should be refreshments. Mr. Carey will bring coffee. Members agreed that they would each bring a pie in honor of Pi day. Mr. Carey will bring plates and forks.

Old Business

Mr. Miller noted he met with the Town Clerk to review the DES permitting process. He noted she wasn't aware how complicated the process was, but felt like she had a much better understanding by the time they were finished. She would sit with her staff and review the process with them.

Larry White – 3 Summer Street

Mr. Miller went online to see what the status of the application was and it just indicated that it was received and more information was needed. He suggested based on discussions from the last meeting, the Commission should send a letter ASAP if they wanted the opportunity to comment. He noted they had 30 days for their comments to be taken into consideration.

MOTION: Mr. Butler made a motion to have Mr. Miller write a letter to DES on behalf of the Conservation Commission. Ms. Poulin seconded that motion. All members voted in favor. The motion passed.

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Mr. Butler provided a new list of town owned properties. He revised the property names to reflect the road they were on. The list also indicated tax map locations and acreage.

New Business

Website

Ms. Poulin reviewed the old website and found several of the links were broken and there was some outdated

information on there as far as members.

Members discussed what to carry over to the new site and agreed on the following sections:

Home Page/Contact Us

About Us – Add “links” from the old site and the “you can help” section from the old site

News & Events

Permits – also put in CUP information as well as DES

Town Owned Land – history of land, list of properties, maps

Mr. Butler noted eventually he would like to have a town map with the properties labeled and clickable links to give pop-up details of the property with directions and parking.

Mr. Carey asked if there could be a ticker on the front page to update with events.

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Ms. Borbone indicated that Ms. Chaput would no longer be able to run the fishing derby this year, but would still be able to help out. Ms. Borbone suggested putting a press release out to see if anyone wanted to step up to chair the event. She will do that press release.

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Mr. Butler noted that Pentucket Bank had a sponsorship opportunity for the community garden. He could get approximately \$1,000 and it could be used to build a sign, add soil amendments and purchase a pump for the well. He will write a letter to them.

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For the next meeting, the tick presentation will last approximately an hour. They will hold their regular meeting after the presentation. They can discuss the RFP then.

Mr. Butler will bring a projector screen. Ms. Cairns will contact Chris Donnellan regarding a microphone. Members should plan to arrive early to set-up for the event.

Mr. Butler asked if any other organizations needed to be contacted. Mr. Carey suggested they could send a letter to the Selectman and ask that it be read on TV. Ms. Borbone suggested the Garden Club.

MOTION: Mr. Butler made a motion to adjourn. Ms. Poulin seconded the motion. All members voted unanimously in favor. The motion passed. MEETING ADJOURNED at 8:30 p.m.

Respectfully Submitted,



Andrea Cairns