



Town of Sandown , NH
Conservation Commission
Minutes
February 14, 2013

Date: February 14, 2013

Place: Sandown Town Hall

Members Present: Paul Carey – Chair, Brian Butler, Samantha Borbone, Mary Poulin, Andrea Cairns

Members Absent: Scott Burt, Mark Traeger

Selectmen Liaison: Mr. Hans Nicolaisen: Absent

Environmental Consultant: Mr. Gerry Miller, Certified Wetlands Scientist: Present

Annual Fishing Derby Chair: Mrs. Heidi Chaput: Absent

Opening: Mr. Carey opened the meeting at 7:03 p.m.

Ms. Cairns was appointed for the open seat.

Review of 12/20/12 Minutes

MOTION: Mr. Butler made a motion to accept the minutes of 1/10/13 as written. Ms. Borbone seconded the motion. Members voted unanimously in favor. Ms. Cairns abstained.

Bernard Cyr – Wetlands Permit Application, 3A Summer Street

Mr. Cyr apologized to the board for his attitude at the last meeting. He brought pictures of the site as well as a diagram of the project. He noted he has not done anything further with the application.

Mr. Cyr noted the urgency of the project is because he needs to complete the work before the level of the lake is brought back up. He thinks that happens in March or April.

Mr. Miller noted that the state approval is vested for five years.

Mr. Miller noted that Mr. Cyr needed to indicate where the property lines are on his sketch and he needed to indicate North as well as the scale. Mr. Cyr made notes for additions to his drawing.

Mr. Butler asked Mr. Cyr what the state was asking for. Mr. Cyr noted they haven't requested anything additional since the last letter he received. He indicated he had gone to the NH Natural Heritage Bureau and submitted that to NHDES but did not make a copy for the Sandown Conservation Commission.

Mr. Miller explained that DES was also looking for confirmation from Conservation that it was an expedited or standard permit and noted they may reject the application completely because Mr. Cyr didn't supply the correct information.

Ms. Poulin joined the meeting.

Mr. Carey suggested that he withdraw the previous application and submit a new completed one. He noted the new application could be submitted as expedited. He explained that the Commission could not look at the application until the first meeting in March.

MOTION: Ms. Borbone made a motion that the Commission make an exception and review the application at the next meeting. Mr. Butler seconded the motion. All members voted in favor. The motion passed.

Mr. Carey noted he needed to fill the application out completely, bring five copies to the meeting on February 28th, the board could sign them, and then they would be taken to the town clerk for submission. Mr. Carey suggested that he send a letter to the state withdrawing his application.

Mr. Cyr noted he did not want to do that because he would lose the application fee he already paid.

Mr. Miller then noted that he would be in the standard timeframe which would take approximately 75 days for projects under one acre of jurisdictional impacts as indicated in the NHDES letter to him dated January 4, 2013

Mr. Cyr asked if he needed to come back to the board if he went with the standard application process. Mr. Miller stated he did not and recommended that he send all the missing pieces of information, stated in his email. If he did that, he would have a better chance of getting it approved. He suggested Mr. Cyr send the information under the heading of the permit number and state it was supplemental information to the application that was sent.

Mr. Butler reiterated that it was out of the hands of Conservation at this point. He recommended that Mr. Cyr try and get in touch with Mr. Hennessey who could help walk him through the application process.

Gerry Miller – Review of the New Procedures for Dredge & Fill Applications

Mr. Miller noted that DES is now updating any changes to their applications every 6 months and recommended that applicants go to the website to download the most recent application.

Mr. Miller noted that the expedited and standard review applications are now combined onto one form. At the end of the application is a list of project types and a reference to the rule number to go to for information requirements to be submitted. Attachment “A” is a worksheet that one would fill out to determine if their project meets the requirements to be submitted for an “expedited review.”

He noted that regardless of the type of application, a copy needs to be submitted to the Department of Resources and Economic Development’s New Hampshire Natural Heritage Bureau (NHB) for their review. They want to make sure there are no endangered species in the area where the work is to be done. You have to go to their website and fill out their application. If they determine there is potential for endangered species you need to go through another application process with an additional fee.

Mr. Carey questioned if it’s possible to fill out the application without hiring a professional. Mr. Miller noted it is difficult for a layman to fill it out without assistance.

Applicants also need to go through the New Hampshire Division of Historical Resources State Historic Preservation Office to determine if there are any historic resources in the area. Mr. Butler asked what could possibly be there. Mr. Miller noted there could be Indian grounds, historical sites or old burial grounds.

Mr. Miller reviewed each section of the application and the checklist of items that also needed to be included with the application. He noted it is complicated, but if you follow the application, it walks you through all the steps.

Mr. Butler suggested that Mr. Miller contact the Town Clerk and spend some time with her and her staff reviewing the process for them.

MOTION: Mr. Butler made a motion to approve hours for Mr. Miller to present the application process to the Town Clerk’s office. Ms. Borbone seconded the motion. All members voted unanimously in favor. The motion passed.

Mr. Miller will contact Ms. Short directly to set up a time.

Tick Eradication

Mr. Carey ran into Dr. Stan Squire who is now retired from UNH. Mr. Squire now has a consulting business. Mr. Carey read through his bio. For Mr. Squire to come and do a presentation for the public, he would charge \$250 for one hour, \$350 for 1.5 hours plus mileage. Any additional time would be charged at \$75/hour. Mr. Squire is available on February 28th for the presentation. He would charge \$250 and that would include his mileage.

Mr. Butler questioned what he would include in the presentation. Mr. Carey noted he would like to invite the public to the presentation. The Board can submit their issues to him and he will gear the discussion based on their needs. He thought it would likely include the biology and life cycle of the tick as well as a plan for eradication.

Mr. Butler suggested inviting other towns. Members agreed it would be good to invite Atkinson, Chester, Fremont and Danville.

Ms. Borbone asked if he would help them write the RFQ. Mr. Carey said he could if they needed him to, but thought after the proposal they would have a better idea of how to move forward. Mr. Carey will send him an email letting him know their specific issues and what they hope to address. He felt the presentation will help give credibility to what they hope to do.

MOTION: Mr. Butler made a motion to hire Mr. Squire to come talk to the public for \$250 to be paid out of the checking account. If there are not sufficient funds in the check, the balance should be taken out of the education and awareness line item. Ms. Borbone seconded the motion. All members voted unanimously in favor. The motion passed.

MOTION: Mr. Butler made a motion to have the presentation on March 14, 2013. Ms. Borbone seconded the motion. All members voted unanimously in favor. The motion passed.

Other Business

Town-Owned Conservation Land List

Mr. Butler updated the list of conservation land. Members discussed what they would like to call the properties. Members agreed it would be good to remove the previous owner's names and label the properties by the road they are on.

Mr. Butler would email a copy of the list to Michelle Short.

DES Homeowners Guide to Stormwater Management Presentation

Mr. Traeger is running this event to be held on February 20th at 7:00p.m. at the Town Hall. He asked if Conservation would be willing to endorse the presentation. He hoped members could also attend.

MOTION: Mr. Butler made a motion for Conservation Commission to endorse the presentation. Ms. Borbone seconded the motion. All members voted unanimously in favor. The motion passed.

Website

Ms. Cairns noted that Conservation would need to fill out the survey which asked for a basic outline of what they wanted to include on the website. She also noted on March 6th a member from Conservation would need to meet with a representative of the development group to discuss specific content requests. Ms. Cairns was meeting with that representative at 1:00 for the Planning Board and Zoning Board website and offered to also discuss Conservation with them.

The Board agreed to have a larger discussion at the February 28th meeting about what they wanted to include on the new site.

Ms. Cairns asked who was checking the info@sandowncc.org email address because she has received feedback of emails sent and not getting responded to. No one was checking it on a regular basis, but members agreed it used to be

the Chairman who checked it.

Mr. Carey asked if Ms. Cairns had a key to the mailbox and noted that Mr. Miller had an invoice that has been in there for a while.

MOTION: Ms. Cairns made a motion for Mr. Traeger to sign and submit Mr. Miller's invoice to the finance director on behalf of the Commission. Ms. Borbone seconded the motion. All members voted unanimously in favor. The motion passed.

MOTION: Ms. Borbone made a motion to adjourn. Mr. Butler seconded the motion. All members voted unanimously in favor. The motion passed. MEETING ADJOURNED at 9:19 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Andrea Cairns".

Andrea Cairns