1		DRAFT Minutes
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3		Sandown Cable Access Board
4		Town of Sandown, NH
5 6	Mooting Date:	Tuesday Oct 24, 2017
7	Meeting Date: Type of Meeting:	Tuesday, Oct 24, 2017 Regular Public Meeting
8	Method of Notification:	Public Posting – Two locations at Town Hall
9	Meeting Location:	Sandown Town Hall, Upper Hall
10	Present:	Richard Lewis, Chairman, Chris Donnellan, Vice-Chair
11	Recording Secretary:	Open
12	Absent:	Thomas Tombarello (Selectman Ex-Officio)
13	Absent.	momas rombareno (selectinan Ex omelo)
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15	Richard Lewis called the mo	eeting to order at 7:00 p.m. The Pledge of Allegiance was said.
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17	The minutes of Aug 22, 2017 were reviewed. Chris made a motion to accept the minutes of Aug	
18	22, 2017 as written. Motion seconded by Richard. All voted in favor. Motion carried .	
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20	Meeting Attendance	
21	Attending the meeting Sandown resident Al Currier expressed interested in filing events in town	
22	He has been contributing content on the Sandown Garden Club. He suggested doing an interview	
23	with the new town librarian. CAB would be happy to have town residents create content for	
24	airing. We advised him a training is needed to learn the use of the recording equipment and agair	
25	encouraged him to create content.	
26	Station Manager Report	
27	Chris commented we need	to create a program proposal form, so the CAB can understand what
28	content is being considered	d.
29	Chris reported that the Old	d Home Days events and Sandown Roadrace were recorded and are
30	being aired.	
31		ion held an evet in the Town Forest attended by over 100 people. This
32		red. Chris is also trying to get the Conservation commission to record
33		een Spooky Walk was filed to be aired on the channel.
34		amera operator. Chris is advertising for the open position. He did have
35	a BOS approved candidate.	
36	Offsite storage vendor is RMON. They have recommended 2Tera Byte of storage. Cost is \$100	
37	_	\$50 per month for maintenance. We will continue to look for cost
38	effective off site back up st	_
39 40	Equipment. Need exists for an additional recording camera. Need to find something that i rugged and has good cable connections.	
40	ruggeu anu nas goou cable	COHIECTIONS.

Station manager informed the CAB of the need to begin replacing 3 of the microphones which

have become marginal. Richard made a motion to replace up to 3 microphones at \$288 each.

Motion was seconded by Chris. All members vote Aye. Motion passed.

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44	Station manager needs to replace an existing 32" CRT monition in the studio which is out of dat	
45	and takes up too much studio space. A replacement is available for \$197. Motion made	
46	Richard to replace the monitor and seconded by Chris. All members vote Aye. Motion passed.	
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48	Other Business	
49 50	Richard asked follow up on a few issues from the past meetings. The issues with the Bullet board have been resolved.	
51	Station manager reported one of the editing computers is not recognize one drive. There may be	
52 53	a need to replace one computer that is out of date. Richard asked Chris to look at what is needed and get a price quote for a replacement.	
54	Station manager uses Adobe Premier to edit content and the current version is out of date.	
55 56	subscription model from Adobe Creative Cloud is available for aprx. \$10 per year. Chris w investigate and see what is available and the cost	
57	investigate and see what is available and the cost	
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59	The Cable office is looking for camera operators. This is an easy position with a little training for	
60	anyone who is computer knowledgeable. This is a paid position that earns \$50 for each meetir	
61	recorded.	
62	recorded.	
63	The next cable meeting will be September 26, 2017.	
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65	The Board is always looking for new members and program ideas.	
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67	Motion made to adjourn meeting made by Chris, motion seconded by Richard. All membe	
68	voted Aye.	
69	Meeting adjourned at 7:52 PM.	
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75	Respectfully Submitted,	
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78	Richard Lewis	

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